

Date 2 August 2021, 10am

Venue: Taranaki Regional Council chambers, 47 Cloten Road, Stratford

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Members	Councillors	N W Walker M J Cloke D L Lean C L Littlewood M J McDonald M P Joyce	Committee Chairperson <i>via zoom</i> <i>ex officio</i>
Attending	Mr Mr Ms Ms Mr Mr Miss Mr	S J Ruru M J Nield R Johnson S Hiestand T K Davey P Ledingham L Davidson T Parr	Chief Executive Director – Corporate Services Finance Manager Transport Manager Business Solutions Analyst Communications Adviser Committee Administrator Harbourmaster
		Two members of the media.	
Apologies	An apology was received from Councillor D N MacLeod. Joyce/Littlewood		
Notification of Late items	There were no late items.		

1. Confirmation of Minutes – 21 June 2021

Resolved

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- takes as read and confirms the minutes and resolutions of the Executive, Audit and Risk Committee held in the Taranaki Regional Council Chambers, 47 Cloten road, Stratford on Monday 21 June 2021 at 10am
- notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 29 June 2021.

Cloke/Littlewood

Matters arising

There were no matters arising.

2. Financial and Operational Report

- 2.1 Mr M J Nield, Director – Corporate Services spoke to the memorandum for the Committee to receive information on the operational and financial performance of the Council.
- 2.2 Committee members were impressed with the level of communications and engagement on the Waitara River stop bank test.

Recommended

That the Taranaki Regional Council:

- a) receives the memorandum *Financial and Operational Report* and the May 2021 monthly Financial Report
- b) notes the digital media update
- c) approves the common seal transactions:
 - 2021/03 – Renewal of Lease – TRC to JMS Holdings Group Ltd, 55 Centennial Drive, New Plymouth
 - 2021-04 – New Lease – TRC to Technix Bitumen Technologies Ltd, 159-175 Centennial Drive, New Plymouth
 - 2021/05 – New Lease – TRC to Technix Bitumen Technologies Ltd, 26-34 Centennial Drive, New Plymouth.
Littlewood/McDonald

3. Health and Safety Reporting

- 3.1 Mr M J Nield, Director – Corporate Services spoke to the memorandum for the Committee to receive and consider the report on health and safety performance.

Recommended

That the Taranaki Regional Council:

- a) receives the June 2021 health and safety report.
Littlewood/Joyce

4. Port Taranaki Ltd: Draft Statement of Corporate Intent – 1 July 2021 to 30 June 2024

- 4.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for the Committee to receive and comment on Port Taranaki Ltd’s draft Statement of Corporate Intent for the period 1 July 2021 to 30 June 2024.
- 4.2 Councillor C L Littlewood declared an interest.

Recommended

That the Taranaki Regional Council:

- a) receives Port Taranaki Ltd's draft Statement of Corporate Intent for the period 1 July 2021 to 30 June 2024
- b) provides any feedback to the Chief Executive on the content of the draft Statement of Corporate Intent.
McDonald/Lean

5. Adoption of Statements of Intent

- 5.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum adopting the finalised statements of intent for the Taranaki Stadium Trust and Regional Software Holdings Ltd.

Recommended

That the Taranaki Regional Council:

- a) adopts the finalised 2021-2022 Statement of Intent for the Taranaki Stadium Trust
- b) adopts the finalised 2021/2022 Statement of Intent for Regional Software Holdings Ltd.
Lean/Littlewood

6. 2020/2021 Annual Report Audit Engagement Letter

- 6.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for the Committee to receive and consider the Audit Engagement Letter relating to the audit of the *2020/2021 Annual Report*.

Recommended

That the Taranaki Regional Council:

- a) receives and approves the Audit Engagement Letter for the audit of the *2020/2021 Annual Report*.
McDonald/Littlewood

7. Report of the Port Taranaki Harbourmaster 2020/2021

- 7.1 Mr T Parr, Harbourmaster, spoke to the memorandum for the Committee to receive and consider the 2020/2021 Harbourmaster Report.
- 7.2 The 25-30% increase in the number of vessels is mostly due to logs. Recreationally there has been increased pressure on facilities especially over the summer months. The current bylaws and regulatory regimes that are in place over the harbour are working well and the harbour can continue to maintain good safety records.

Recommended

That the Taranaki Regional Council:

- a) receives the 2020/21 Harbourmaster Report
- b) notes the levels of service in the 2018/2028 Long Term Plan have been met.
Joyce/Littlewood

8. Proposal and Rezoning of Fare Schedule for Public Transport

- 8.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum proposing simplification adjustments to the current public transport fare scheduling and improvements to the zoning strategy within Taranaki and introduced Ms S Hiestand, Transport Manager, who answered questions arising.

Recommended

That the Taranaki Regional Council:

- a) notes the proposed changes to the fare and ticketing schedules as proposed, and approves the commencement of this project
- b) determines that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- c) determines that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to the decision; and in accordance with section 79 of the Act, determines that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Lean/McDonald

9. Public Excluded

In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 2 August 2021 for the following reasons:

Item 10 - Public Excluded Minutes – 21 June 2020

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 11- 2020/2021 Audit Planning Report

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 12- MyTRC Project

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 13 - Yarrow Stadium Update

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 14 - Annual report

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

McDonald/Littlewood

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 10.51am.

Confirmed

**Executive, Audit &
Risk Chairperson:** _____

N W Walker

13 September 2021