

**Discharge farm dairy effluent to land**

We always recommend that you consult with a Consents Officer prior to applying, this will save you a lot of time and money in the long run. We always recommend that you consult with anyone who may be deemed an affected party by your proposal, including neighbours and tangata whenua. We are happy to provide you with the correct contact information and anything else you might require with regards to communications and engagement.

Farm dairy effluent discharge is subject to rules in the **Regional Fresh Water Plan for Taranaki**. This plan is on our website:

<https://www.trc.govt.nz/council/plans-and-reports/strategy-policy-and-plans/regional-fresh-water-plan/>

<b>Please name the Consents Officer or TRC staff member you have discussed your application with</b>	
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**PART 1**

<b>1) Applicant Details - Please complete either (A), (B) or (C)</b>
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**I apply for resource consent(s) under section 88 of the Resource Management Act 1991 (RMA)**

<b>A – For individuals, you must provide the full names of all individuals such as John Robert Smith &amp; Mary Jane Williams</b>	
<b>Full name/s of applicant (consent holder name)</b> <i>(Surname &amp; First &amp; Middle names)</i>	
<b>B – For Trusts/Partnerships you must provide the full name of the Trust along with the Trustees or Partners</b>	
<b>Trusts/Partnership Name (if application will be on behalf of a trust)</b>	
<b>Full name of Trustees/Partners</b> <i>(Surname, First &amp; Middle names)</i>	
<b>C – For Companies and other incorporated entities you must provide the company name and registration number</b>	
<b>Company name</b>	
<b>Contact Person</b>	
<b>NZ Company Registration Number</b>	

Office use only			
Consent No:		Amount Paid:	
Date Received:		Date Paid:	
Document No:		Eftpos / Cash / Int Banking / Credit Card	

## 2) Applicant Contact Details

### Applicants Contact Details (not consultants details)

2.1 Applicants Postal address		
2.2 Applicants Residential Address (If different from postal address)		
2.3 Primary Contact Person		
2.4 Email Address		
2.5 Phone Numbers	Home/Business	Mobile

## 3) Consultant/Agent Details

### Consultant/Agent Details (or person authorised to apply on behalf of applicant)

3.1 Company Name		
3.2 Contact Person		
3.3 Postal address		
3.4 Phone Numbers <i>(please select preferred contact number)</i>	<input type="checkbox"/> Home/Business	<input type="checkbox"/> Mobile
3.5 Email Address		

3.6 Send all correspondence relating to this application(s), including invoices, to:	<input type="checkbox"/>	Applicant
	<input type="checkbox"/>	Consultant

3.7 Send correspondence and invoices once consents is granted to:	<input type="checkbox"/>	Applicant
	<input type="checkbox"/>	Consultant

#### 4) Territorial Authority

4.1 The District the activity is located in:	<input type="checkbox"/>	New Plymouth District
	<input type="checkbox"/>	Stratford District
	<input type="checkbox"/>	South Taranaki District
4.2 Resource Consent(s) also required from a Territorial Authority	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.3 Type of consent required		
4.4 Has it been applied for?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.5 Has it been granted? <i>(If yes, please attach copy)</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

#### 5) Location of Activity

Where will the activity occur?	
5.1 Dairy supply number	
5.2 Site Address (Including: Street/road name, number, and nearest settlement/town)	
5.3 Assessment/Valuation number (refer to land title or rates notice)	
5.4 Map reference/s NZTM Co-ordinates at point of activity	E   N
5.5 Closest Waterbody <i>Provide the name of the closest river or stream to the activity</i>	

## 6) Description of proposed activity

**Map: This application must be accompanied by a farm plan or an aerial photograph (or multiple maps if appropriate). The maps must clearly show the location of:**

- The farm
  - Farm boundaries (both owned and leased land);
  - Paddock boundaries and numbering;
  - Cow raceways
  - Waterways, drains, springs and wetlands;
  - Bores and water abstraction points'
  - Buildings (houses, sheds, etc.) and/or any other places of assembly;
- Effluent sources
  - Dairy shed;
  - Yard;
  - Feed pad;
  - Wintering sheds;
  - Standoff area;
  - Underpass;
  - Any other sources of effluent
- Effluent storage facilities (pond, tank, bladder, sump, stone trap, weeping wall, other);
- Effluent discharge infrastructure (e.g. permanent pipelines, hydrants etc.)
- Effluent discharge
  - Location and area (hectares) available in each effluent discharge paddock (considering setbacks);
  - Identify which paddocks are used for:
    - Liquid effluent irrigation;
    - Solids/sludge;
    - Any other effluent e.g. whey, DAF, etc.

*You can use the mapping system on our website ([www.trc.govt.nz](http://www.trc.govt.nz) keywords 'local maps'). The maps include property boundary and contour layers. You can search by property, view and print topographic maps and aerial photographs.*

6.1 **Map included?** (please attached separate document)

Yes

## 7) Type of Resource Consent you are seeking

If you are replacing or changing any existing consent(s), please also record the consent number(s) in the space below. Please note that your existing consent will be surrendered on the granting of this application.

7.1 **Application to replace an existing or expired consent(s)**

Yes

No

7.2 **If yes, state consent number(s)**

## PART 2

<b>8)</b>	<b>Sources of effluent</b>
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<b>Milking Shed</b>	
8.1 Cow numbers ( <i>maximum</i> )	
8.2 Times milked per day	<input type="checkbox"/> once <input type="checkbox"/> twice <input type="checkbox"/> 16 hourly
8.3 Approximate date that milking starts in a typical year	/    /
8.4 Approximate date that milking stops in a typical year	/    /
8.5 Do you have any methods to reduce the amount of effluent that is generated? ( <i>e.g. greenwash, scraping solids, splitting of the herd etc.</i> )	

<b>Winter Milking</b>	
8.6 Do you milk in winter?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.7 Do you plan to winter milk in the future?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.8 If yes, how many cows are milked?	
8.9 How many times per day do you winter milk?	<input type="checkbox"/> once <input type="checkbox"/> twice <input type="checkbox"/> 16 hourly
8.10 Approximate date winter milking starts in a typical year	/    /
8.11 Approximate date winter milking stops in a typical year	/    /

<b>Stockholding areas (eg wintering sheds, feedpads and stand-off areas/facilities)</b>	
8.12 Do you have a wintering shed, feed pad or loafing/stand-off pad?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes' for each facility, please provide the following information:	
8.13 Number of cows that use the facility	
8.14 Time of year and duration used	
8.15 How is the facility cleaned and frequency?	
8.16 How and where is the effluent disposed?	
8.17 Is there a cover or roof on the facility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.18 What is the base or floor of the facility constructed from (e.g. concrete, compacted pumice, clay, other)?	
8.19 Is the base area sealed to a minimum permeability standard of $10^{-9}$ m/s <sup>1</sup>	<input type="checkbox"/> Yes <input type="checkbox"/> No

<sup>1</sup> In accordance with industry best practice,  $10^{-9}$  m/s is well-accepted as defining 'impermeable'

8.20	<b>How is stormwater managed within and outside of the facility (bundling, stormwater diversions)?</b>	
8.21	<b>Where is stormwater diverted?</b>	

Other sources of on-farm waste			
8.22	<b>Are there other sources of effluent collected (e.g. underpass)?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide further details of the facility, size, location, where stormwater goes, if it is pumped to the effluent system etc.			

Water Supply Source			
8.23	<b>Please describe the source of water used in the dairy shed for milk cooling, wash down, etc. (please tick those that apply)</b>	<input type="checkbox"/> Surface water body <input type="checkbox"/> River <input type="checkbox"/> Stream <input type="checkbox"/> Pond <input type="checkbox"/> Lake <input type="checkbox"/> Drain <input type="checkbox"/> Other (please detail) <input type="checkbox"/> Groundwater bore <input type="checkbox"/> Roof water collection <input type="checkbox"/> Reticulated municipal supply <input type="checkbox"/> Community water supply scheme Scheme Name: <input type="checkbox"/> Other (please detail)	
8.24	<b>If you are taking water from a surface water body or groundwater, do you have a current water take resource consent that includes dairy shed use?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

The take of water from surface water or groundwater is a permitted activity if you comply with conditions of rules 15 and 48, respectively, of the Regional Freshwater Plan (RFP). If you do not meet the conditions of these rules, you will need a water take consent.

Rule 15 can be viewed here: <https://www.trc.govt.nz/assets/Documents/Plans-policies/FreshwaterPlan/rfwp-r15-r20.pdf>

Rule 48 can be viewed here: <https://www.trc.govt.nz/assets/Documents/Plans-policies/FreshwaterPlan/rfwp-r46-51.pdf>

8.25	Is used cooling water diverted to stock water, or stored for shed washdown?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8.26	Volume of water used in the dairy shed	litres per day	
8.27	Is this water volume metered?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8.28	Please provide daily water meter readings if available.		

## 9) Dairy Effluent Storage Calculation (DESC) and Overseer

<b>DESC</b>	
9.1	<p>You <b>must</b> submit an up to date Dairy Effluent Storage Calculation (DESC)<sup>2</sup>, completed by a suitably qualified person, to determine the volume of storage required on the property.</p> <p>Also, the DESC must relate to the infrastructure and management method for, the proposed discharge of effluent to land.</p> <p>Please attach the summary report, and an electronic link of the DESC file to this application.</p> <p>Summary report attached <input type="checkbox"/> Yes</p>
The DESC calculated 90% probability volume of storage	m <sup>3</sup>

<sup>2</sup> The Chief Executive, Taranaki Regional Council will accept as a minimum, storage volume calculated using the 'Dairy Effluent Storage Calculator' (developed by Massey University and Horizons Regional Council), as determined by a person with appropriate skills employed by a company that has undergone the accreditation programme set by Irrigation New Zealand.

## 10) Current Effluent treatment and storage, and proposed upgrades

### Current facilities

10.1 Use the following table to identify each effluent treatment and storage facility currently on the property. These will include any pond, tank, sump, stone trap, weeping wall, solids separator, other.

Effluent treatment and storage facilities	Dimensions	Available storage volume as determined by the DESC	Frequency of desludging /cleaning	Construction material and installation date  (clay, synthetic liner, concrete...)
<i>E.g. – Effluent pond</i>	<i>30 m Length, 25 m width, 2 m deep, batter 0.5/1.0.</i>	<i>1000 m<sup>3</sup></i>	<i>2 x year</i>	<i>Synthetic liner installed 2015</i>

### Current effluent system

10.2 Provide a flow diagram that demonstrates the path of effluent from source through to irrigation that includes interaction with each effluent storage and treatment facility.

Flow diagram included? (please attached separate document)

Yes

### Proposed Upgrades

10.3 Describe below what upgrades you will complete during the term of the proposed consent, and the timeframes for those upgrades.

Current facility	Upgraded facility	Dimensions and storage volume of upgrade	Proposed completion date of upgrade
<i>Eg. Unlined pond</i>	<i>Bladder</i>	<i>1000 m<sup>3</sup> and</i>	<i>June 202X</i>
	<i>New stone trap</i>	<i>4 m x 4 m x 0.5 m = 8 m<sup>3</sup></i>	<i>June 202X</i>



Decommissioning of current storage		
10.4	Are you planning on decommissioning your current storage?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.5	What timeframe do you propose to decommission your current storage in?	
<i>A pond decommissioning/pond remediation plan will be included in your consent if an unlined effluent storage facility is being made redundant or is no longer being used to store effluent.</i>		
10.6	If you are not planning on decommissioning your current storage, what do you intend to use it for?	

Effluent discharge	
10.7	Total size of effluent disposal area <i>This should reflect that area mapped in Section 7 above.</i>
	ha <sup>3</sup>
10.8	If the effluent is discharged to land by pasture irrigation please complete the table below:

Effluent irrigation Method	Make/model and any other info you have regarding the irrigator	Application rate mm/hr <sup>4</sup>	Application depth mm/24 hours <sup>5</sup>	Frequency of application
Travelling irrigator (high rate)				
Travelling irrigator (low rate)				
Stationary irrigator (cannon)				
Pods				
Contractor				
Muck spreader / slurry wagon				
Other				

<sup>3</sup> Minimum requirement, 4 hectares per 100 cows, which is designed to ensure nitrogen in the discharge does not exceed 200 kg/ha/year.

<sup>4</sup> This is the depth of effluent that would be applied to the soil if the irrigator was run continuously for one hour.

<sup>5</sup> Proposed effluent application depth mm/application (24 hours)

Calibration	
10.9	Provide results of effluent application rate and depth testing for each effluent irrigator in the last 6 months (Refer to DairyNZ <sup>6</sup> for direction on how to take these measurements for your irrigator).
10.10	What is the average volume of effluent discharged to pasture in a 24 hour period?  m <sup>3</sup> (as shown by the calibration undertaken)

Solids/Sludge	
10.11	How sludge is discharged to land, and the application depth:

Fail-safes	
10.12	What effluent system fail-safes do you/will you have?  Please see the below Dairy NZ factsheet for information. <a href="#">DairyNZ Farmfact 6-63 Effluent technology and fail safe tools</a>

## 11) Receiving environment

Soils
11.1 Provide information on each soil type within the effluent (liquid or sludge) application area on your farm. This information will indicate the suitability of your soils for effluent discharge.  Refer to S-Maps website to complete the table below. <a href="https://smap.landcareresearch.co.nz/">https://smap.landcareresearch.co.nz/</a>

Soil types in effluent area	Vulnerability factors				Dairy effluent (FDE) risk category
	Slope of the land >7°, or <7°	Drainage Class	Nitrogen leaching	Bypass flow	

<sup>6</sup> [www.dairynz.co.nz](http://www.dairynz.co.nz)

This table describes effluent considerations related to the risk class.					
Category	A	B	C	D	E
<b>Soil and landscape feature</b>	Artificial drainage or coarse soil structure	Impeded drainage or low infiltration rate	Sloping land (>7°) or land with hump & hollow drainage	Well drained flat land (<7°)	Other well drained but very light flat land (<7°)
<b>Risk</b>	High	High	High	Low	Low
<b>Application depth (mm)</b>	<SWD <sup>1</sup>	<SWD	<SWD	<50% of PAW <sup>2</sup>	≤10 mm & <50% of PAW <sup>2</sup>
<b>Storage requirement</b>	Apply only when SWD exists	Apply only when SWD exists	Apply only when SWD exists	24 hours drainage post saturation	24 hrs drainage post saturation
<b>Max depth: High rate tool</b>	10 mm	10 mm	10 mm <sup>3</sup>	25 mm <sup>4</sup> (10 mm at field capacity)	10 mm
<b>Max depth: Low rate tool</b>	25 mm	25 mm	10 mm	25 mm	10 mm
<p><sup>1</sup>SWD is the soil water deficit  <sup>2</sup>PAW is the plant available water in the top 300 mm of soil  <sup>3</sup>Only applicable when instantaneous application rate from the irrigator is less than the infiltration rate  <sup>4</sup>Suggested maximum application depth when a suitable SWD exists ≥15 mm</p> <p><i>For all the risk categories the application rate should always be less than the soil infiltration rate otherwise you will get ponding (on sloping land the instantaneous application rate needs to be less than the soil infiltration rate or you will get run-off)</i></p>					

Water		
11.2	<b>Name of the nearest flowing river, stream, or lake (<i>water body</i>) to your effluent discharge point:</b>	
11.3	<b>Distance to water body</b>	<b>m</b>
11.4	<b>Features of the waterway(s) include</b>	
11.5	<b>Signs of instream life (e.g. fish, eels, crayfish, native birds, frogs, insects etc.)</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
11.6	<b>Areas where food is/has been traditionally gathered</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
11.7	<b>Areas where food is/has been traditionally gathered</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
11.8	<b>Areas of natural, cultural, heritage or scientific value</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

National Environmental Standards for Freshwater 2020		
11.9	<b>Is the irrigation area within 100m of a natural wetland?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

## 12) Assessment of environmental effects (AEE)

The Resource Management Act (RMA) 1991, requires resource consent applications to include an assessment of environmental effects (AEE), identifying the actual and potential effects that an activity may have on the environment. In addition, the applicant is required to identify the ways in which those effects can be avoided, remedied or mitigated.

- Please identify potential adverse effects on the receiving environment (*groundwater and surface water*) from the proposed discharge of effluent to land on your farm.
- Please identify the measures or methods that you propose to use that will avoid, remedy or mitigate those potential effects.

Other mitigation measures that could be included:

Lined and sealed effluent storage, effluent area buffer distances e.g. to waterways, bores etc, effluent pump timers, and pressure sensors with automatic failsafe, level sensors on effluent storage, GPS trackers on effluent irrigators, soil moisture and weather meters, contingency effluent storage and pumps – in the event of plant failure or poor weather, management of timing, rate and depth of effluent application, maintenance of effluent system, etc.

For any effects and mitigation measures described, please include details of the type of system installed and any details specific to your farm.

AEE included? (please attached separate document)

Yes

## 13) Statutory Assessment

**This policy assessment is required by s88 and schedule 4 of the RMA.**

The objectives and policies from the regional and national planning documents relevant to a discharge of farm dairy effluent to land are listed in the tables below. The Resource Management Act 1991 requires you to make your own assessment of your proposal against relevant policies. The tables provide a space for your comments, or alternatively you can provide your own policy assessment. Please note that this is not a full list of policies, but they are applicable for most applications.

*Please click the plan and policy links to ensure you have looked at all relevant objectives or policies.*

### The National Policy Statement for Freshwater Management (NPS-FM) 2020

- 13.1 **The National Policy Statement for Freshwater Management (NPS-FM) supports improved freshwater management in New Zealand by directing regional councils to establish objectives and set limits for freshwater in their regional plans. The relevant objective and policies of the NPS-FM are in the table below. [National Policy Statement for Freshwater Management 2020 | Ministry for the Environment.](#)**

## The National Policy Statement for Freshwater Management (NPS-FM) 2020

Reference	Summary/Theme	Comment
Objective 1	<p>Ensure that natural and physical resources are managed in a way that prioritises:</p> <ul style="list-style-type: none"> <li>- First, the health and well-being of water bodies and freshwater ecosystems</li> <li>- Second, the health needs of people (such as drinking water)</li> <li>- Third, the ability of people and communities to provide for their social, economic and cultural well-being, now and in the future</li> </ul>	<p>My proposal includes various mitigation techniques to mitigate or avoid adverse effects on the health and wellbeing of nearby water bodies and freshwater ecosystems</p> <p>Agree: <input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p>Comment:</p>
Policy 1	Freshwater is managed in a way that gives effect to Te Mana o te Wai	<p>Te Mana o te Wai is about restoring and preserving the balance between the water, the wider environment and the community, and recognising the fundamental importance of water. It encompasses 6 principles relating to the roles of tangata whenua and others in the management of freshwater. Although the Regional Plans are yet to give effect to Te Mana o te Wai, disposing of effluent to land is the most culturally and environmentally sensitive option. I consider my proposal does not conflict with policies 1 and 2.</p> <p>Agree: <input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p>Comment:</p>
Policy 2	Tangata whenua are actively involved in freshwater management (including decision making processes), and Māori freshwater values are identified and provided for.	
Policy 3	Freshwater is managed in an integrated way	<p>In deciding how, when and where I will discharge my farm dairy effluent to land, I have considered current best practice management and property-specific mitigation measures that will help to avoid or mitigate adverse effects on the environment. My proposal avoids or mitigates the effects on freshwater and therefore is consistent with Policy 3.</p> <p>Agree: <input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p>Comment:</p>
Policy 4	Freshwater is managed as part of New Zealand's integrated response to climate change	<p>My proposal includes effluent storage that is sized with account for historic local rainfall data, but does not specifically take into account climate change effects on rainfall. Climate change predictions for Taranaki generally anticipate more drought and a greater frequency and intensity of storm events. I will use best practice dairy effluent management, to maintain suitable effluent storage capacity that will enable deferred effluent discharge to land until suitable weather and soil conditions. My proposal is therefore consistent with Policy 4.</p> <p>Agree: <input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p>Comment:</p>

## The National Policy Statement for Freshwater Management (NPS-FM) 2020

Reference	Summary/Theme	Comment
Policy 15	Communities are enabled to provide for their social, economic, and cultural well-being in a way that is consistent with this National Policy Statement.	<p>My proposal is consistent with Policy 15 as it provides for social and economic well-being with discharge of effluent to land considered the most culturally appropriate option.</p> <p>Agree: <input type="checkbox"/> Y / <input type="checkbox"/> N</p> <p>Comment:</p>

### 14) Processing timeframes

*The RMA specifies timeframes for processing resource consent applications. Timeframes can be extended with the applicant's agreement.*

14.1 May we extend the consent processing timeframe	<input type="checkbox"/> Yes, if I can use my existing consent until this application is processed (replacement applications only).
	<input type="checkbox"/> Yes, if the extension is to discuss and try to agree on consent conditions.
	<input type="checkbox"/> Yes, if the application is processed before
	<input type="checkbox"/> No

### 15) Deposit

**A \$1,196 deposit (including GST) is required with this application. This can be paid online, by cash or eftpos at our reception desk.**

▪	Taranaki Regional Council's bank account number is <b>02 0756 0040555 002</b> . Use the applicant's name as the reference. We'll give you a GST invoice marked "PAID" when you've paid.
▪	The application will not be accepted until the deposit is paid. We're happy to hold the forms, but processing will not start until we receive payment.
▪	<b>Additional charges are usually incurred</b> , depending on the resource we use processing your application ( <i>e.g. staff time, complexity of application</i> ). Staff can give an estimate of expected costs. Please see the schedule of fees attached.

## 16) Checklist

### Checklist

The following information must be included in your application:

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Complete all details in this application form  |
| <input type="checkbox"/> | Assessment of environmental effects (section 12)   |
| <input type="checkbox"/> | Map (section 7)  |
| <input type="checkbox"/> | Dairy Effluent Storage Calculation Summary Report (section 9)  |
| <input type="checkbox"/> | Flow Diagram (section 10)  |
| <input type="checkbox"/> | Assessment of the activity against the relevant objectives and policies in the relevant regional plan/s (section 13) |
| <input type="checkbox"/> | Sign and date the application form   |
| <input type="checkbox"/> | Pay the deposit  |
| <input type="checkbox"/> | Other relevant information (e.g. Certificate of Title, details from the Companies Register)                          |

**Unchecked boxes may result in your application being returned under s88 of the RMA.**

### Information privacy

The RMA requires this information to process the application.

Taranaki Regional Council ("TRC") will use the information provided with your application to process your application and to assist in managing the region's natural and physical resources. Information in this application is regarded as **official information** and available to the public on request in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 2020. In addition, you agree that the information in your activity application (Forms 1A to 7B) (and any documentation provided in support) will be published and made available on our website. **It is important that you let us know if your application includes trade secrets, commercially sensitive information, and/or any other information that you would like to remain confidential.**

### Signature

1. I have authority to sign on behalf of the party/ies named as applicants for this consent.
2. I have read, and understand, all information in this application form, including the requirement to pay additional costs.
3. All information provided is true and correct. I understand that inaccurate information could result in my resource consent being cancelled.

Signature .....

Date

Name:

**Send your application to [Consents@trc.govt.nz](mailto:Consents@trc.govt.nz)**

**You can also lodge the application by the following methods**

**Mail:** Taranaki Regional Council, Private Bag 713, Stratford 4352.

**In person:** Taranaki Regional Council offices, 47 Cloten Road Stratford

***If you have not received an email acknowledgement for this application within 5 working days (for new applications) or 10 working days (for replacements) please contact [consents@trc.govt.nz](mailto:consents@trc.govt.nz).***

<b>Notes to Applicant – Important information</b>
<p>All collection costs incurred in the recovery of a debt will be added to the invoice amount due. Overdue invoices will incur an interest charge of 12% per annum.</p> <p>Details of Council’s charging policy are in its 2015/2025 Long-Term Plan. (<a href="http://www.trc.govt.nz/council/plans-and-reports/strategy-policy-and-plans">www.trc.govt.nz/council/plans-and-reports/strategy-policy-and-plans</a>)</p>
<b>Ongoing responsibilities</b>
<p>Once granted, most resource consents will incur a yearly compliance monitoring charge.</p>
<p>If your application is granted you will be responsible for complying with your consent’s conditions and payment of your consent’s charges until your consent expires. If you wish to cancel (surrender) your consent, transfer responsibilities to another party or make changes to your consented activity before it expires, you must submit notice to us in writing or make an application to change your consent.</p>



# How to prepare an assessment of environmental effects

## Key points of Schedule 4 of the RMA

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The amount of information in your assessment of environmental effects (AEE) should correspond to the scale and significance of the proposal's environmental effects. Your AEE must include:

- A full description of the proposal, including the site and locality; a site plan and plans of your proposal.
- A description of the environmental effects, including the significance and nature of the effects. Address specific environmental effects and refer to issues identified in the relevant regional plan/s.
- A discussion of effects that may need to be controlled or monitored, how the control or monitoring will be carried out, and by whom.
- A description of alternatives to avoid, remedy or mitigate environmental effects.
- An assessment of risks to the environment from hazardous substances and/or discharge of contaminants.
- An assessment of the activity against the relevant objectives and policies in the relevant regional plan/s.
- A record of consultation: names and comments of people you discussed the proposal with.
- You may need specialist advice for more complex applications. Call the Consents team on 0800 736 222 or email [consents@trc.govt.nz](mailto:consents@trc.govt.nz) for more information.

**It is not adequate to state that there are no environmental effects.**

If your AEE is not sufficient, we may:

- not accept your application
- turn down your application
- impose many conditions on your resource consent
- ask for more information, delaying the time to process your application, or
- commission someone else to review the application at your cost.

**For more information** see the Ministry for the Environment's *Good Practice Guide on How to Prepare an AEE* and its brochure on making resource consent applications, at [www.environment.govt.nz/publications/a-guide-to-preparing-a-basic-assessment-of-environmental-effects/](http://www.environment.govt.nz/publications/a-guide-to-preparing-a-basic-assessment-of-environmental-effects/)

# Appendices

## Appendix 1: Charging policies

### Resource Management Act charging policy

#### Schedule of charges pursuant to section 36 of the Resource Management Act 1991

##### SCHEDULE 1: SCALE OF CHARGES FOR STAFF TIME

	Rate for processing resource consents and responding to pollution incidents.	Rate for all other Council work.
Professional staff	\$101/hr	\$96/hr
Professional/supervisory staff	\$128/hr	\$120/hr
Managers	\$185/hr	\$173/hr
Support staff	\$101/hr	\$96/hr
Directors	\$307/hr	\$286/hr

##### EXPLANATION

This scale of charges is used to calculate the Council's actual and reasonable costs when carrying out functions under the *Resource Management Act 1991*, including any functions transferred to it under section 33. Where those actual and reasonable costs exceed any specified charges, the Council may recover those costs as additional charges under section 36(3) of the *Resource Management Act 1991*. Staff time is recovered at the charge appropriate to the task which they are undertaking. The charges are calculated as per the IPENZ method with a multiplier of 2.1. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

##### SCHEDULE 2: FIXED MINIMUM CHARGES FOR THE PREPARATION OR CHANGE OF POLICY STATEMENT OR PLANS AND THE PROCESSING OF RESOURCE CONSENTS

Request for preparation or change to a plan/policy statement	\$55,000
For non-notified farm dairy discharge consent	\$1,040
For non-notified consent other	\$1,300
For notified consents (limited and public)	\$7,425
Renewal or change consent:	
• Non-notified	\$1,300
• Notified (limited and public)	\$7,425
Non-notified review of consent	\$646
Notified review of consent	\$7,425
Extension of a consent lapse date	\$520
Certificate of compliance	\$1,300
Serve notice of a permitted activity	\$320
Approvals under <i>Resource Management Act</i> :	
Water Measuring Regulations	\$381
Transfer of consent to another party or change of consent holder name (1 to 5 consents)	\$100 per consent
Transfer of consent to another party or change of consent holder name (6 to 20 consents)	\$83 per consent
Transfer of consent to another party or change of consent holder name (more than 21)	\$67 per consent

##### EXPLANATION

Applicants, in accordance with Council policy, are required, where necessary, to pay all actual and reasonable charges for staff time, consultants, cultural and other experts, legal, hearing costs (including legal, administration, hearing commissioners (and disbursements and councillors acting as hearing commissioners costs), plant and laboratory analyses where these costs exceed the fixed minimum charges set out in Schedule 2. The above charges include those arising from any functions transferred to the Council under section 33 of the *Resource Management Act 1991*. Where independent commissioners are requested by submitters, these additional costs