

Administration

All sections must be completed in full and accompanied by the initial deposit fee and the relevant activity form (Form B). Failure to do so may result in your application not being accepted and/or returned.

Please name the Consents Officer or TRC staff member you have discussed your application with	
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1) Applicant Details - Please complete either (A), (B) or (C)

I apply for resource consent(s) under section 88 of the Resource Management Act 1991 (RMA)

A – For individuals, you must provide the full names of all individuals such at John Robert Smith & Mary Jane Williams	
Full name/s of applicant (consent holder name) <i>(Surname & First & Middle names)</i>	
B – For Trusts/Partnerships you must provide the full name of the Trust along with the Trustees or Partners	
Trusts/Partnership Name (if application will be on behalf of a trust)	
Full name of Trustees/Partners <i>(Surname, First & Middle names)</i>	
C – For Companies and other incorporated entities you must provide the company name and registration number	
Company name	
Contact Person	
NZ Company Registration Number	

Office use only			
Consent No:		Amount Paid:	
Date Received:		Date Paid:	
Document No:		Eftpos / Cash / Int Banking / Credit Card	

2) Applicant Contact Details

Applicants Contact Details (not consultants details)

2.1 Applicants Postal address		
2.2 Applicants Residential Address (If different from postal address)		
2.3 Primary Contact Person (not consultant)		
2.4 Email Address		
2.5 Phone Numbers	Home/Business	Mobile

3) Consultant/Agent Details

Consultant/Agent Details (or person authorised to apply on behalf of applicant)

3.1 Company Name			
3.2 Contact Person			
3.3 Postal address			
3.4 Phone Numbers <i>(please select preferred contact number)</i>	<input type="checkbox"/> Home/Business	<input type="checkbox"/> Mobile	
3.5 Email Address			
3.6 Send all correspondence relating to this application(s), including invoices, to:	<input type="checkbox"/>	Applicant	Email Address
	<input type="checkbox"/>	Consultant	Email Address
3.7 Send correspondence and invoices once consent is granted to:	<input type="checkbox"/>	Applicant	Email Address
	<input type="checkbox"/>	Consultant	Email Address
3.8 Please provide an email address for any future invoicing required. (Eg. monitoring of this consent)	Email Address		

4) Territorial Authority

4.1 The District the activity is located in:	<input type="checkbox"/>	New Plymouth District
	<input type="checkbox"/>	Stratford District
	<input type="checkbox"/>	South Taranaki District
4.2 Resource Consent(s) also required from a Territorial Authority	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.3 Type of consent required		
4.4 Has it been applied for?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.5 Has it been granted?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(state where in the AEE the information can be located)</i>		AEE Page Number
If Yes, it has been granted, provide a copy of the consent(s)		Section

5) Location of Activity

Where will the activity occur?	
5.1 Site address (Including: Street/road name, number, and nearest settlement/town)	
5.2 Assessment/Valuation number (refer to land title or rates notice)	
5.3 Map reference/s NZTM Co-ordinates at point of activity	E <input type="text"/> N <input type="text"/>
5.4 Closest Waterbody <i>Provide the name of the closest river or stream to the activity</i>	

5.5 If the owner and/or occupier of the activity site differ from the applicant please provide their name and contact details <i>Please note that written approval is required from this landowner and should accompany this application</i>		
Owner names(s)		
Postal Address		
Email address		
Phone Numbers	Home/Business	Mobile

6) Type of Resource Consent you are seeking

If you are replacing or changing any existing consent(s), please also record the consent number(s) in the space below. Please note that your existing consent will be surrendered on the granting of this application. **Remember that for each consent application you must complete the relevant 'Activity form' (Form B).** You will also be required to prepare a further supporting assessment of environment effects (AEE) in accordance with Schedule 4 of the RMA.

	Resource Consent	Previous Consent Number/s
<input type="checkbox"/>	Coastal Permit <i>For activities that are within the coastal marine area (CMA)</i>	
<input type="checkbox"/>	Discharge Permit <i>For activities outside the CMA that may discharge contaminants into the air, water and onto or into land</i>	
<input type="checkbox"/>	Land Use <i>For activities and structures outside the CMA that are in, on or over a river or lake bed</i>	
<input type="checkbox"/>	Water <i>For activities outside the CMA that involve the abstraction, impoundment (damming), diversion and/or use of ground or surface water</i>	
<input type="checkbox"/>	Land Use/Discharge for Farming Activities <i>For(Land use and discharges regulated by the NES-F, excluding farm dairy effluent)</i>	
		Consent Number(s)
<input type="checkbox"/>	Change to an existing consent	

7) Consultation/Affected parties

Cultural Effects Assessment		
<p>The Regional Policy Statement is clear that only tangata whenua can identify their relationship with an area. It is good practise to consult with tangata whenua about the application so that you can provide an accurate assessment of cultural effects</p>		
7.1	Please state the name of the local iwi you have consulted with	<input type="checkbox"/> Ngāruahine
		<input type="checkbox"/> Te Atiawa
		<input type="checkbox"/> Ngāti Tama
		<input type="checkbox"/> Ngāti Maru
		<input type="checkbox"/> Taranaki
		<input type="checkbox"/> Ngāti Ruanui
		<input type="checkbox"/> Ngaa Rauru Kītahi
		<input type="checkbox"/> Ngāti Mutunga
		<input type="checkbox"/> Ngāti Maniapoto
<p>A list of iwi and hapu in the Taranaki regional can be found on our website or here at https://www.tkm.govt.nz/ Iwi and hapu management plans are on our website www.trc.govt.nz</p>		
(state where in the AEE the information can be located)		AEE Page Number
7.2	AEE Iwi consultation information/ included	<input type="checkbox"/> Yes
7.3	A Cultural Awareness Report associated with the proposal has been submitted	<input type="checkbox"/> Yes

Affected Parties		
<p>For your application to be considered for non-notification you must gain written approval from all persons who may be affected by the proposal. We can help you identify people/organisations likely to be affected. Affected persons may include neighbouring land owners and occupiers, organisations such as the Department of Conservation, Land Information New Zealand (LINZ), Fish and Game Council, iwi, hapū and/or community groups.</p> <p>The form 'Affected Person's Written Approval' can be filled out by the affected party and attached to this application. It is on our website: www.trc.govt.nz</p>		
(state where in the AEE the information can be located)		AEE Page Number
7.4	Provide details of persons who may be affected by your proposal. If you have discussed your proposal with any of these persons, record their comments and your response, and submit with your application	
7.5	Written approvals provided	

8) Processing timeframes

The RMA specifies timeframes for processing resource consent applications. Timeframes can be extended with the applicant's agreement.

8.1 May we extend the consent processing timeframe	<input type="checkbox"/> Yes, if I can use my existing consent until this application is processed (replacement applications only).
	<input type="checkbox"/> Yes, if the extension is to discuss and try to agree on consent conditions.
	<input type="checkbox"/> Yes, if the application is processed before
	<input type="checkbox"/> No

9) Deposit

A deposit is required with this application. This can be paid online, by cash or eftpos at our reception desk.

- Taranaki Regional Council's bank account number is **02 0756 0040555 002**. Use the applicant's name as the reference. We'll send you a GST invoice marked "PAID" shortly after you have paid.
- The application will not be accepted until the deposit is paid. We're happy to hold the forms, but processing will not start until we receive payment.
- **Additional charges are usually incurred.** Please see 'Notes to Applicant' on page 9 and the Schedule of charges attached.

9.1 Deposit to be paid (Assume your application is non-notified unless Council has informed you otherwise.)

Non notified application	<p>\$1,955.00 including GST per application</p> <p>x _____ no of applications lodged</p> <p>Total Amount Paid \$ _____</p> <p>Payment date _____</p>
Notified application	<p>\$10,350.00 (GST inclusive) per proposal</p> <p>Payment date _____</p>

9.2 Purchase order number

Purchase order number supplied Please note a p/o number will not be accepted in lieu of the consent deposit	<input type="checkbox"/>	No
	<input type="checkbox"/>	Yes
	Number _____	

10) Checklist

10.1 Checklist

The following information must be included with your application

<input type="checkbox"/>	Attached any pre-application correspondence/advice
<input type="checkbox"/>	Completed all details in this form (Form A)
<input type="checkbox"/>	Completed and attached all other related activity forms (Form B) for each consent required
<input type="checkbox"/>	Completed and supplied an Assessment of Environmental Effects (AEE) as set out in Schedule 4 of the RMA, and includes but not limited to the following:
<input type="checkbox"/>	Location map that shows exactly where your activity will take place
<input type="checkbox"/>	Assessment of cultural effects including how your proposal gives effect to Te Mana o Te Wai (if your proposal affects freshwater)
<input type="checkbox"/>	Consultation with all interested and affected parties, and included their comments and/or written approval
<input type="checkbox"/>	Assessment of the activity against the relevant objectives and policies in the relevant regional plan(s)
<input type="checkbox"/>	Activity status of your consent application
<input type="checkbox"/>	Listed any activities that are part of your proposal and are permitted (allowed without a resource consent) under any relevant regional plan(s)
<input type="checkbox"/>	Assessment of the activity against any relevant National Policy Statement(s) and National Environmental Standards
<input type="checkbox"/>	Provided an assessment of your proposed activity against the matters set out in Part 2 of the RMA
<input type="checkbox"/>	Site plan, engineering plans and calculations
<input type="checkbox"/>	Consent duration sought
<input type="checkbox"/>	Provided a site sediment and erosion control plan if required
<input type="checkbox"/>	Applied for any district council consents that are also required for your proposal
<input type="checkbox"/>	Signed and dated this form below (Form A)
<input type="checkbox"/>	Paid the required deposit for each application
<input type="checkbox"/>	Other relevant information (<i>e.g. Certificate of Title, details from the Companies Register</i>)

Unchecked boxes may result in your application being returned under s88 of the RMA.

Information privacy

The RMA requires this information to process the application.

Taranaki Regional Council (“TRC”) will use the information provided with your application to process your application and to assist in managing the region’s natural and physical resources. Information in this application is regarded as **official information** and available to the public on request in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 2020. In addition, you agree that the information in your activity application (Forms 1A to 7B) (and any documentation provided in support) will be published and made available on our website. **It is important that you let us know if your application includes trade secrets, commercially sensitive information, and/or any other information that you would like to remain confidential.**

Signature

1. I have authority to sign on behalf of the party/ies named as applicants for this consent.
2. I have read, and understand, all information in this application form, including the requirement to pay additional costs.
3. All information provided is true and correct. I understand that inaccurate information could result in my resource consent being cancelled.

Signature Date

Name:

Send your application to Consents@trc.govt.nz

You can also lodge the application by the following methods

Mail: Taranaki Regional Council, Private Bag 713, Stratford 4352.

In person: Taranaki Regional Council offices, 47 Cloten Road Stratford

If you have not received an email acknowledgement for this application within 5 working days (for new applications) or 10 working days (for replacements) please contact consents@trc.govt.nz.

Notes to Applicant – Important information – Please read carefully before filling out the application forms – email the consents team at consents@trc.govt.nz with consent questions

The deposit amount is required when an application is submitted and is an **initial deposit** towards the final cost of processing the application. Processing of the application will begin when the deposit is received. Purchase orders are not acceptable as payment for the deposit and we are unable to issue you an invoice/receipt until payment has been received.

The final cost of processing is based on actual and reasonable staff time and expenses incurred during the processing of the application. **Interim invoices will be issued if the additional costs incurred rise above \$3,000.00 plus GST. A final invoice will then be issued after processing is completed.**

Where there is more than one application required for the same proposal, an initial deposit is required for each application (non-notified applications).

If the consent is notified, a larger deposit will be required. We will advise if the application is to be notified.

Withdrawn applications will incur the cost for work done up to the date of withdrawal.

The coastal marine area is the area from the outer limit of the territorial sea (12 nautical miles) to the line of mean high-water springs. For activities at river mouths, contact the Consents team at consents@trc.govt.nz for clarification.

Let us know if your application includes trade secrets and/or commercially or culturally sensitive material. Section 42 of the RMA enables protection of sensitive information.

Schedule 4 of the RMA sets out the information you must provide. If insufficient information is provided, we may put the application on hold or return it as incomplete.

Identify every consent required for the proposal. We may put the application on hold until you apply for all resource consents required (s91 of the RMA).

If we request further information (s92 of the RMA), the application will be put on hold and processing will not restart until all information is received.

An application does not need to be publicly notified if the environmental effects are minor and written approval has been obtained from everyone adversely affected by the granting of the consent (s95D and s95B of the RMA). Written approval forms are on our website:
<https://www.trc.govt.nz/assets/Documents/Environment/ConsentApplicationForms/ConsentApplicationForm008-Sept2015.pdf>

We may review any consent at any time if the application contains inaccuracies that materially influence the decision made (s128(1)(c) of the RMA) at the cost of the consent holder.

All collection costs incurred in the recovery of a debt will be added to the invoice amount due. Overdue invoices will incur an interest charge of 12% per annum.

Details of Council's charging policy are in its 2024/2034 Long-Term Plan.
(www.trc.govt.nz/council/plans-and-reports/strategy-policy-and-plans)

Ongoing responsibilities

Once granted, most resource consents will incur a yearly compliance monitoring charge.

If your application is granted you will be responsible for complying with your consent's conditions and payment of your consent's charges until your consent expires. If you wish to cancel (surrender) your consent, transfer responsibilities to another party or make changes to your consented activity before it expires, you must submit notice to us in writing or make an application to change your consent.

Appendix 6: Charging policies

Resource Management Act Charging Policy

Schedule of charges pursuant to section 36 of the Resource Management Act 1991

Schedule 1: Scale of charges for staff time

	Rate for processing resource consents and responding to pollution incidents.	Rate for all other Council work.
Professional staff	\$122/hr	\$117/hr
Professional/supervisory staff	\$155/hr	\$145/hr
Team Leaders	\$190/hr	\$177/hr
Managers	\$224/hr	\$209/hr
Support staff	\$122/hr	\$117/hr
Directors	\$372/hr	\$347/hr

Explanation

This scale of charges is used to calculate the Council's actual and reasonable costs when carrying out functions under the Resource Management Act 1991, including any functions transferred to it under section 33. Where those actual and reasonable costs exceed any specified charges, the Council may recover those costs as additional charges under section 36(3) of the Resource Management Act 1991. Staff time is recovered at the charge appropriate to the task which they are undertaking. The charges are calculated as per the IPENZ method with a multiplier of 2.1. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2024.

Schedule 2: Fixed minimum charges for the preparation or change of policy statement or plans and the processing of resource consents

Request for preparation or change to a plan/policy statement	\$70,000
For non-notified farm dairy discharge consent	\$1,500
For non-notified consent other	\$1,700
For notified consents (limited and public)	\$9,000
Renewal or change consent:	
• Non-notified	\$1,700
• Notified (limited and public)	\$9,000
Non-notified review of consent	\$1,100
Notified review of consent	\$9,000
Extension of a consent lapse date	\$627
Certificate of compliance	\$1,650
Serve notice of a permitted activity	\$383
Approvals under Resource Management Act:	
Water Measuring Regulations	\$456
Transfer of consent to another party or change of consent holder name (1 to 5 consents)	\$121 per consent
Transfer of consent to another party or change of consent holder name (6 to 20 consents)	\$106 per consent
Transfer of consent to another party or change of consent holder name (more than 21)	\$80 per consent