

# Appendices

## Appendix 1: Charging policies

### Resource Management Act charging policy

#### Schedule of charges pursuant to section 36 of the Resource Management Act 1991

##### SCHEDULE 1: SCALE OF CHARGES FOR STAFF TIME

	Rate for processing resource consents and responding to pollution incidents.	Rate for all other Council work.
Professional staff	\$101/hr	\$96/hr
Professional/supervisory staff	\$128/hr	\$120/hr
Managers	\$185/hr	\$173/hr
Support staff	\$101/hr	\$96/hr
Directors	\$307/hr	\$286/hr

##### EXPLANATION

This scale of charges is used to calculate the Council's actual and reasonable costs when carrying out functions under the *Resource Management Act 1991*, including any functions transferred to it under section 33. Where those actual and reasonable costs exceed any specified charges, the Council may recover those costs as additional charges under section 36(3) of the *Resource Management Act 1991*. Staff time is recovered at the charge appropriate to the task which they are undertaking. The charges are calculated as per the IPENZ method with a multiplier of 2.1. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

##### SCHEDULE 2: FIXED MINIMUM CHARGES FOR THE PREPARATION OR CHANGE OF POLICY STATEMENT OR PLANS AND THE PROCESSING OF RESOURCE CONSENTS

Request for preparation or change to a plan/policy statement	\$55,000
For non-notified farm dairy discharge consent	\$1,040
For non-notified consent other	\$1,300
For notified consents (limited and public)	\$7,425
Renewal or change consent:	
• Non-notified	\$1,300
• Notified (limited and public)	\$7,425
Non-notified review of consent	\$646
Notified review of consent	\$7,425
Extension of a consent lapse date	\$520
Certificate of compliance	\$1,300
Serve notice of a permitted activity	\$320
Approvals under <i>Resource Management Act</i> :	
Water Measuring Regulations	\$381
Transfer of consent to another party or change of consent holder name (1 to 5 consents)	\$100 per consent
Transfer of consent to another party or change of consent holder name (6 to 20 consents)	\$83 per consent
Transfer of consent to another party or change of consent holder name (more than 21)	\$67 per consent

##### EXPLANATION

Applicants, in accordance with Council policy, are required, where necessary, to pay all actual and reasonable charges for staff time, consultants, cultural and other experts, legal, hearing costs (including legal, administration, hearing commissioners (and disbursements and councillors acting as hearing commissioners costs), plant and laboratory analyses where these costs exceed the fixed minimum charges set out in Schedule 2. The above charges include those arising from any functions transferred to the Council under section 33 of the *Resource Management Act 1991*. Where independent commissioners are requested by submitters, these additional costs

will be recovered from the applicant and reimbursed after collection from the submitter under Schedule 8. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

### SCHEDULE 3: SCALE OF CHARGES FOR THE USE OF PLANT

BTEX Absorption Disk	\$541.00 per sample
Deposition gauge	\$51.00 per month
Drager air sampler	\$40.80 per sample
DusTrak desktop monitor (PM10)	\$102.00 per day
DusTrak handheld	\$30.60 per deployment
Gastec air sampler	\$51.00 per sample
Multigas monitor	\$102.00 per deployment
Passive absorption disks	\$173.00 per sample
Black Disc	\$10.20 per deployment
Contolotron	\$153.00 per day
Electric fishing equipment	\$255.00 per day
Fyke net	\$30.60 per deployment
G-minnow trap	\$10.20 per deployment
Macroinvertebrate sample processing	\$265.00 per sample
Miscellaneous fish survey equipment	\$102.00 per survey
Periphyton aspirator	\$102.00 per day
Portable dissolved oxygen sensor	\$357.00 per month
Spotlight Surveys	\$30.60 per night survey
Vandorn sampler	\$51.00 per day
Waitaha Sonde	\$5,100.00 per year
Bladder pump	\$112.00 per day
Bladder pump-bladder	\$17.90 per item
Disposable Bailer	\$20.40 per sample
Electrical submersible pump	\$51.00 per day
Groundwater level logger	\$184.00 per year
Groundwater Sample tubing – bladder	\$3.20 per metre
Groundwater Sample tubing – drop tube	\$2.00 per metre
Groundwater Sample tubing – peristaltic	\$1.10 per metre
Peristaltic Pump	\$61.20 per day
Portable (12v) groundwater pump	\$122.00 per day
Motorboat Delia S	\$2,040.00 per day
Quad bike	\$357.00 per day
RTK GPS survey equipment	\$306.00 per day
Single axle trailer	\$71.40 per day
Spill Response Trailer	\$255.00 per day
Spray Unit	\$204.00 per day
Survey equipment – digital dumpy level	\$102.00 per day
Tandem trailer	\$96.90 per day
Teryx ATV	\$510.00 per day
Traffic management (TMS)	\$88.70 per hour
Bertrand Rd hydrometric equipment	\$843.00 per year
Cell telemetry	\$30.60 per month
Data Logger	\$163.00 per year
Hydrological gauging equipment (M9)	\$184.00 per gauging
Hydrological gauging equipment (wading)	\$76.50 per gauging
In stream temperature monitor	\$25.50 per month
Mangaehu hydrometric equipment	\$712.00 per year
Mangati Environmental Sensors	\$5,100.00 per year
Mangati hydrometric equipment	\$8,436.00 per year
Mangawhero-iti hydrometric equipment	\$1,187.00 per year
Oaonui hydrometric equipment	\$385.00 per year
Patea McColl's bridge hydrometric equipment	\$1,191.00 per year
Patea Skinner Rd hydrometric equipment	\$534.00 per year

Radio Telemetry	\$10.20 per month
RNZ Uriti Telemetry	\$5,000 per year
Repair Parts (battery/fuse/cable)	\$51.00 per deployment
Surrey Road Telemetry	\$5,000 per year
Standard hydrometric equipment	\$1,772.00 per year
Tangahoe hydrometric equipment	\$619.00 per year
Tawhiti hydrometric equipment (lower)	\$1,573.00 per year
Tawhiti hydrometric equipment (upper)	\$973.00 per year
Waingongoro hydrometric equipment	\$755.00 per year
Waitaha hydrometric equipment	\$7,356.00 per year
Rain Gauge Calibration	\$306.00 per deployment
Chlorine Meter	\$18.90 per use
Drone	\$120.00 per day
Multi-parameter Field Meter	\$102.00 per day

## EXPLANATION

This scale of charges is used to calculate the Council's actual and reasonable costs when carrying out functions under the *Resource Management Act 1991*. Where those actual and reasonable costs exceed any specified amounts, the Council may recover those costs as additional charges under section 36(3) of the *Resource Management Act 1991*. The use of materials stored in the spill response trailer and/or used in spill response will be recovered from the spiller on an actual and reasonable basis. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 4: FIXED MINIMUM CHARGES FOR LABORATORY ANALYSES

The Council has engaged a contract laboratory, RJ Hill Laboratories Ltd, to undertake the Council's regular sample analysis. Pricing of analysis is set out in the Council's contract with the supplier, these negotiated prices are subject to commercial sensitivity and therefore are not published in detail in this schedule. The Council's approach to calculating laboratory analysis charges is to use the original contract pricing with the application of a handling cost (of \$4.65) per analysis method which provides for the time required to coordinate and maintain this service. Total costs of analysis including the adjustment will be made available on request. An explanation of the methods used for laboratory analyses is available on request.

## EXPLANATION

This schedule sets out the Council's approach to recovering actual and reasonable costs of laboratory analysis when carrying out functions under the *Resource Management Act 1991*. Where those actual and reasonable costs exceed the fixed charges in this schedule, the Council may recover those costs as additional charges under section 36(3) of the *Resource Management Act 1991*. An explanation of the methods used for laboratory analyses is available on request. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. Charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 5: FIXED INITIAL ANNUAL MONITORING DEPOSIT CHARGES FOR ACTIVITIES WITH TAILORED COMPLIANCE MONITORING PROGRAMMES 2022/2023

### CATCHMENTS - HEREKAWA STREAM

Beach Energy Resources NZ (Kupe) Limited	\$3,207
Methanex NZ Limited	\$6,497
New Plymouth District Council	\$3,072
New Zealand Oil Services Ltd	\$3,072
OMV Taranaki Limited (Inactive)	\$6,666

### CATCHMENTS - HONGIHONGI STREAM

Bulk Storage Terminals Limited	\$2,509
Molten Metals Limited	\$3,920
New Plymouth District Council	\$2,379
New Zealand Oil Services Ltd	\$2,124
OMV Taranaki Limited (Inactive)	\$2,509
Port Taranaki Limited	\$2,292
Seaport Land Company Limited	\$2,124
Z Energy Limited	\$2,509

### CATCHMENTS - LOWER WAIWHAKAIHO AIRSHED

DIALOG Fitzroy Limited	\$11,908
Downer NZ Limited	\$10,732
Katere Surface Coatings Limited	\$4,100
Taranaki Regional Council	\$10,280

### CATCHMENTS - LOWER WAIWHAKAIHO RIVER

AML Limited (Trading as Allied Concrete)	\$3,740
Devon 662 Limited Partnership	\$8,180
DIALOG Fitzroy Limited	\$7,312
Downer EDI Works Limited	\$3,871
Envirowaste Services Limited	\$3,818
Firth Industries Limited	\$3,838
Freight & Bulk Transport Limited	\$3,709
KiwiRail Holdings Limited	\$3,875
New Plymouth District Council	\$13,662
New Zealand Railways Corporation	\$3,892
Ravensdown Limited	\$3,807
Taranaki Regional Council	\$2,052
Taranaki Sawmills Limited	\$6,694
Technix Group Limited	\$10,833
Waste Management NZ Limited	\$4,049

### CATCHMENTS - MANGATI STREAM

Barton Holdings Limited	\$7,554
First Gas Limited	\$6,243
Greymouth Petroleum Acquisition Company Ltd	\$7,576
J Swap Contractors Limited	\$8,363
McKechnie Aluminium Solutions Limited	\$9,679
New Plymouth District Council	\$9,095
Nexans New Zealand Limited	\$9,259
OMV New Zealand Limited	\$7,580
Schlumberger New Zealand Limited	\$7,409
Taranaki Regional Council	\$4,670

Tasman Oil Tools Limited	\$7,576
Tegel Foods Limited	\$10,669
Tegel Foods Limited - Poultry Processing Plant	\$24,545
TIL Freight Limited	\$10,442

### CATCHMENTS - TAWHITI STREAM

Graeme Lowe Protein Limited	\$10,298
Silver Fern Farms Limited	\$19,825
Taranaki Fish & Game Council	\$2,110

### CATCHMENTS - WAITAHA STREAM

AICA (NZ) Limited	\$13,501
C&O Concrete Products Limited-New Plymouth	\$4,051
Energyworks Limited	\$6,203
GJ Meredith Limited	\$7,354
Greymouth Facilities Limited	\$4,826
Intergroup Limited	\$6,538
New Plymouth District Council	\$5,758
Pounamu Oilfield Services Limited	\$5,434
SRG Global Asset Services (Taranaki) Ltd	\$5,299
Symons Property Developments Limited	\$4,605
Taranaki Sawmills Limited	\$9,127
Woodwards 2008 Limited	\$1,086
Zelam Limited	\$1,187

### DAIRY PROCESSING

Fonterra Limited	\$176,202
Taranaki Regional Council	\$226

### HYDRO-ELECTRIC ENERGY

Greenfern Industries Limited	\$21,788
Trustpower Limited	\$87,961

### INDUSTRIAL

Anzco Foods Waitara Limited	\$1,177
Ballance Agri-Nutrients Limited	\$997
Ballance Agri-Nutrients Limited	\$600
Corteva Agriscience New Zealand Limited	\$12,425
Downer NZ Limited	\$2,334
Energy Services International Limited	\$600
Fonterra Limited	\$739
Liquigas Limited - Head Office	\$1,297
McKechnie Aluminium Solutions Limited	\$18,890
Methanex Motunui Limited	\$1,994
Port Taranaki Limited	\$14,312
Powerco Limited - Electricity Operations	\$723
Sandford Bros Limited	\$702
Solexin Industries Limited	\$600
Taranaki Bulk Storage Limited	\$1,597
Taranaki Stock Car Club Inc	\$702
Technix Bitumen Technologies Limited	\$2,334
Transpower New Zealand Limited	\$723

## IRRIGATION

Alexander Farms Limited	\$1,366
Anthony Ingman & Kerstin Johanna Williams	\$511
AR Geary Trust	\$1,774
BLL Farm Trust	\$5,174
BR & RG Harvey Family Trust	\$947
Coastal Country Farms Limited	\$3,104
David John Alexander	\$1,076
David Pease Family Trust	\$3,141
Duncan Robert Emerson Wilson	\$3,553
FJ Goodin & Sons Limited	\$3,104
Fonic Farms Limited	\$1,774
Friesianroots Limited	\$3,391
Gibbs G Trust	\$1,859
Graham Allen & Ruby Joyce Dorn	\$1,774
Greg McCallum	\$1,149
Hawera Golf Club Inc	\$546
Inglewood Golf Club Inc	\$691
James Robert & Donna Maree Baker	\$1,149
John & Elaine Glenda Sanderson	\$3,716
JW & MT Hamblyn Family Trusts	\$1,774
Kaihihi Trust	\$1,785
Kaitake Golf Club Inc	\$1,002
Kereone Farms Limited	\$5,633
Kohi Investments Limited	\$1,785
Larsen Trusts Partnership	\$511
Leatherleaf Limited	\$1,310
Leonie Ann Campbell	\$4,877
Luttrell Trust Partnership	\$5,174
Manaia Golf Club	\$691
Manukorihi Golf Club Inc	\$1,002
Mara Trust	\$2,659
New Plymouth Golf Club Inc	\$1,002
Nigel Wayne & Denise Mary King	\$1,402
Nilock & Camole Trusts	\$2,230
Oceanview Trust	\$511
Ohawe Farm Limited	\$947
Pihama Farms Limited	\$2,230
Pukeone Partnership	\$7,314
Riverside Farms Taranaki Ltd	\$1,402
RM & MC Julian Family Trust	\$5,174
Roger Dickie Family Trust	\$1,858
Spenceview Farms	\$5,174
Summerset Villages (Bell Block) Limited	\$1,366
Te Ngutu Golf Club Incorporated	\$909
Turangarere Trust	\$874
Waikaikai Farms Limited	\$1,385
Waireka Trust	\$511
Waitara Golf Club Inc	\$909
Waitotara Kiwifruit Limited Partnership	\$1,366
Waiwira Holdings Ltd	\$3,536
Walker & McLean Partnership	\$1,859
Wayne Douglas & Sandra Christine Morrison	\$6,397
Westown Golf Club Incorporated	\$909
Woollaston Family Trust Partnership	\$1,858

## LANDFILLS/CLEANFILLS

A & A George Family Trust	\$2,181
AA Contracting Limited	\$2,305
Allan Edward Riddick	\$2,113
Barry John & Lynette Betty Bishop	\$2,305
Candyman Trust	\$2,505
Central Greenwaste & Firewood	\$806
Denis Wheeler Earthmoving Limited	\$1,935
Downer EDI Works Limited	\$2,192
Downer NZ Limited	\$4,116
Gas & Plumbing Ltd	\$1,869
Groundworkx Taranaki Limited	\$806
Malandra Downs Limited	\$2,022
New Plymouth District Council	\$116,229
Smudgy Developments Limited	\$1,869
South Taranaki District Council	\$27,688
Stratford District Council	\$5,924
Taranaki Trucking Company Limited	\$1,833
TPJ Partnership	\$5,336
Value Timber Supplies Limited	\$3,764
Westown Agriculture Limited	\$6,613
Westown Haulage Limited	\$2,102

## MARINE DISCHARGES

Fonterra Limited	\$1,732
New Plymouth District Council	\$38,928
South Taranaki District Council	\$41,712

## MEAT PROCESSING

Ample Group Limited	\$27,603
Anzco Foods Limited	\$6,396
Riverlands Eltham Limited	\$42,132
Silver Fern Farms Limited	\$25,543

## MINOR INDUSTRIES

Agri Tech Engineering Limited T/A Hotter Engineering	\$717
Blastways Limited	\$717
Colin David Boyd	\$3,733
Egmont Canine Retreat and Cattery	\$684
Eltham Sandblasting Limited	\$717
Firth Industries - Division of Fletcher Concrete & Infrastructure Limited	\$1,846
Fletcher Concrete & Infrastructure Limited	\$1,846
Fulton Hogan Limited - New Plymouth	\$214
Inglewood Timber Processors	\$684
JD Hickman 1997 Family Trust	\$2,590
Lorry Land Limited	\$684
Mervyn Jack Hooper	\$717
Ministry of Education - Wellington	\$0
New Plymouth District Council	\$8,093
New Zealand Pet Food Primary Processors	\$684
Normanby Engineering Sandblasting & Spraypainting	\$717
Oscar4U	\$717
Osflo Fertiliser Limited	\$6,848
Peter Jones	\$684



Taranaki District Health Board	\$684
Taranaki Galvanizers Limited	\$5,561
Transpower New Zealand Limited	\$717
W Abraham Limited	\$4,731

### MISCELLANEOUS

New Plymouth District Council	\$5,936
New Plymouth District Council & Methanex	
Motunui Limited	\$0
New Plymouth Girls' High School	\$360
New Zealand Railways Corporation	\$0
Pungarehu Community Committee	\$360
South Taranaki District Council	\$7,478
Stratford District Council	\$360
Stratford High School	\$360
Taranaki Regional Council	\$0

### NON-RENEWABLE ENERGY

Contact Energy Limited	\$37,196
Nova Energy Limited	\$7,855
Todd Generation Taranaki Limited	\$29,526

### PETROCHEMICAL

Ballance Agri-Nutrients (Kapuni) Limited	\$40,349
Cheal Petroleum Limited	\$14,323
Flexgas Limited	\$7,523
Greymouth Petroleum Acquisition Company Limited	\$3,143
Greymouth Petroleum Central Limited	\$5,251
Greymouth Petroleum Limited	\$7,506
Greymouth Petroleum Turangi Limited	\$2,722
Methanex Motunui Limited	\$24,388
NZ Surveys 2020 Limited	\$2,911
NZEC Tariki Limited	\$2,236
NZEC Waihapa Limited	\$10,466
Petrochem Limited	\$2,471
Taranaki Ventures Limited	\$5,197
Todd Energy Limited	\$27,771
Todd Petroleum Mining Company Limited	\$25,286
Westside New Zealand Limited	\$11,630

### PETROCHEMICAL PRODUCTION STATIONS

Beach Energy Resources NZ (Kupe) Limited	\$20,384
Bridge Petroleum Limited	\$1,187
Cheal Petroleum Limited	\$15,403
Greymouth Petroleum Acquisition Company Ltd	\$10,564
Greymouth Petroleum Central Limited	\$12,886
Greymouth Petroleum Limited	\$7,857
Greymouth Petroleum Turangi Limited	\$13,072
NZEC Tariki Limited	\$684
NZEC Waihapa Limited	\$3,635
NZEC Waihapa Limited and NZEC Tariki Limited	\$303
OMV New Zealand Limited	\$0
OMV NZ Production Limited	\$14,862
OMV Taranaki Limited (Inactive)	\$15,512
Petrochem Limited	\$1,330

Tamarind New Zealand Onshore Limited	\$12,501
Taranaki Ventures Limited	\$3,302
Todd Energy Limited	\$23,914
Todd Petroleum Mining Company Limited	\$18,077
TWN Limited Partnership	\$15,089
Westside New Zealand Limited	\$14,882

### PIGGERIES

Aoreere Farms Partnership	\$1,334
DH Lepper Trust	\$7,606
RKM Farms Limited	\$5,277
Stanley Bros Trust	\$12,644

### QUARRIES

AA Contracting Limited	\$1,978
Bunn Earthmoving Ltd	\$2,239
Burgess Crowley Partnership	\$2,632
Civil Quarries Limited	\$14,105
Dennis Mark & Diane Lillian Bourke	\$2,632
Ferndene Group Limited	\$2,632
Gibson Family Trust	\$1,978
Goodin AG Limited	\$1,978
Hey Trust	\$2,239
Horizon Trust Management Limited	\$5,067
Hurlstone Trust	\$196
Jones Quarry Limited	\$9,154
Jones Quarry Uruti Stone Limited	\$196
R A Wallis Limited	\$2,436
Richard John Dreaver	\$2,174
Taranaki Trucking Company Limited	\$2,632
Taunt Contracting Limited	\$2,239
Vickers Quarries Limited	\$3,024
Whitaker Civil Engineering Limited	\$2,370
Windy Point Quarry Limited	\$2,436
Winstone Aggregates Limited	\$2,632

### SEWERAGE DISCHARGES & TREATMENT

Bergrust Family Trust	\$219
Carl Michael Morris	\$219
Coastal Taranaki School Board of Trustees	\$219
Department of Conservation	\$1,532
Falcon Group (2000) Limited	\$219
Frederick Emmanuel Laude	\$219
Irene Catherina van Osenbruggen	\$219
James & Alwena Edwards	\$219
JM Honeyfield Trust	\$219
K Hooper & C Bevers Trust	\$219
Ministry of Education - Wellington	\$219
New Plymouth District Council	\$16,808
Ngaere Primary School	\$219
Paul Roydon Gyde	\$219
Philip Murray Walker	\$219
Prudence Anne Debreceny	\$219
Roger & Tui Maxwell	\$219
Sarah Louise Wilks	\$219
South Taranaki District Council	\$81,466
Stratford District Council	\$30,548

Te Rere o Kapuni Limited - T/A Dawson Falls	
Mountain Lodge	\$319
Wai-iti Motor Camp Limited	\$3,595

#### WASTE RECOVERY

Colin David Boyd	\$26,270
Remediation (NZ) Limited	\$136,892
Surrey Road Land Farm Limited	\$15,980
Taranaki By-Products Limited	\$102,040
Waikaikai Farms Limited	\$0
Waste Remediation Services Limited	\$48,446

#### WATER TAKE

Alexander Bruce Middleton	\$795
Awatea Hawkes Bay Trust	\$521
Belmont Dairies Limited	\$590
Bucman Trust	\$590
Caiseal Trust Partnership	\$590
Carter AJ Limited	\$726
Cold Creek Community Water Supply Limited	\$12,126
Construction Mechanics (1993) Limited	\$590
Daniela Krumm	\$453
DP & JH Roper Family Trusts Partnership	\$726
Eric & Cedric Lander	\$1,019
Go 2 Milk Limited	\$1,043
Gwerder Brothers	\$521
Hernly Farm Limited	\$1,453
Ian Douglas & Judith Ann Armstrong	\$1,156
IHC New Zealand Inc	\$1,019
Joblin Partners Limited	\$521
Kaipii Holdings Limited	\$590
Longview Limited	\$521
Lupton Trust	\$590
Medley Partners	\$1,311
MJ Fahy & MO Fahy	\$726
Moorelands Trust Partnership	\$453
MP & VMJ Joyce Trusts Partnership	\$521
Naplin Trust	\$521
New Plymouth District Council	\$23,601
Ngatoro Poultry Limited	\$590
Norwood Farm Partnership	\$590
Nukumarua Water Scheme Society Inc	\$726
Oakura Farms Limited	\$179
Oaonui Water Supply Limited	\$12,040
Pariroa Marae - The Trustees	\$726
PKW Farms LP	\$1,179
Pungarehu Farmers Group Water Scheme	\$1,019
Rowan Paul Oldfield	\$726
SC & MJ O'Neill Family Trust	\$453
South Taranaki District Council	\$47,496
Stoney River Dairy Limited	\$179
Stratford District Council	\$11,366
Taranaki Racing Inc	\$2,177
Taranaki Regional Council	\$1,471
Te Rua O Te Moko 2B Ahuwhenua Trust	\$521
The Tom Lance Trust	\$1,479
Zenith Farms Family Trust	\$882

#### EXPLANATION

The Council's fixed initial deposit charges for activities with tailored compliance monitoring programmes, excluding that for the NES for plantation forestry, are presented in various groups based on the nature of the activity and/or type of industry. Any additional actual and reasonable costs over and above the initial fixed deposit charge will be charged in arrears.

For new tailored compliance monitoring programmes or inclusion of new consents into existing programmes (that arise between the setting of these charges and the end of the financial year that they relate to), an estimate will be provided to the consent holder and compliance monitoring work charged according to this. Where no estimate is provided, compliance monitoring costs will be recovered per Schedule 6, 7 and 8 of this Plan.

Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges for staff time, consultants, plant and laboratory analyses set out in Schedules 1, 3 and 4. The above charges include those arising from any functions transferred to the Council under section 33 of the *Resource Management Act 1991*. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 6: CHARGES FOR MONITORING UNDER THE NATIONAL ENVIRONMENTAL STANDARD FOR PLANTATION FORESTRY

With reference to regulation 106 of the *National Environmental Standards For Plantation Forestry 2017* (NES), the Council sets the following charges under section 36(1)(cc) of the *Resource Management Act 1991* for monitoring permitted activities authorised under regulations in the NES that address earthworks, river crossings, forestry quarrying and harvesting.

The NES applies to commercial forest blocks of more than one hectare. The charges set out below will be applied to the Council's monitoring of these activities. Explanation about the monitoring charges is included within the description of the charges and at the end.

### NOTIFICATION OF HARVESTING AND PRE ACTIVITY MONITORING

Earthworks and quarrying notification under regulations 25 and 52 have a minimum notification period of 20 working days. Notification will involve some work for the Council and allows the Council to plan for any compliance monitoring, including any pre earthworks/ harvest instream macroinvertebrate survey (\$2,163 per survey) if stream conditions provide for it.

### HARVESTING

The first inspection, with the earthworks plan available, will be used for discussion with the operator about how the regulations in the NES would be met. Inspection (includes travel time, inspection and notification work) and sampling will be undertaken under:

- a) regulation 33 which requires roads, tracks and landings to be managed and aligned to divert water runoff to stable ground and away from areas of constructed fill, and to minimise disturbance to earthflows and gullies
  - b) regulations 26 and 65 associated with sediment management
  - c) regulations 28 and 55 addressing accelerated erosion, stream obstruction, or diversion of water flow
  - d) regulations 31, 56, and 67 addressing sediment and stormwater controls
  - e) regulations 36-46 for river crossings (fish passage, effects on other structures, erosion and sediment control and discharges)
  - f) regulations 32 and 55 regarding site stabilisation
  - g) regulation 58 regarding quarrying
  - h) regulation 68 regarding restrictions on how harvesting can occur, on any riparian margin or adjacent to water bodies.
- \$934 per inspection
  - \$114 per each upstream or downstream sample for colour, turbidity, and suspended solids, if stream conditions are appropriate.

### POST HARVESTING

Inspection(s) to ensure all the relevant NES requirements have been met, especially removal of stream structures, stabilisation, silt and sediment control, and slash and debris placement will occur. Includes travel time, inspection and notice:

- \$2,163 per survey for a post-harvest instream macroinvertebrate survey, if stream conditions provide for it
- \$934 per inspection.

### EXPLANATION

This section of the schedule sets out the charges for inspections and sampling to address activities under the NES. The number of inspections and sampling required per forest will vary depending on size and once monitoring is undertaken, the degree of compliance with the regulations. Non-compliance with regulations will result in additional inspections and/or sampling to ensure compliance has been achieved.

It is envisaged that a moderate-sized and above forest would get one harvest inspection, a monthly inspection during harvesting and a post-harvest inspection, depending on compliance. Each moderate to large forest would also receive at least one harvest and post-harvest instream macroinvertebrate survey by a freshwater biologist if stream conditions provide for it.



Harvest inspections would be monthly as a minimum and may also include water quality sampling. If inspections take less than a day inclusive of equipment preparation, travel, on-site time, post-visit recording, issue of inspection notices, and any follow-up discussions to confirm details and accuracy of records, then some remission of the charge will occur.

Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges for staff time, macroinvertebrate sample processing, and laboratory analyses are set out in Schedules 1, 3 and 4. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 7: FIXED MINIMUM CHARGES FOR MONITORING FARM DAIRY DISCHARGES AND FEEDLOTS AND STOCKHOLDING AREAS (PERMITTED ACTIVITIES)

The fixed charges for farm dairy discharge compliance monitoring inspection and sampling are set out below:

Discharge to land consent:	\$430
Discharge to water, no sampling:	\$430
Discharge to water consent, including sampling discharge and receiving environment:	\$967
Discharge to land and water consent, including sampling discharge and receiving environment:	\$1,038
Discharge to land and water consent, no sampling:	\$488
Discharge to land by contactors under regional consents:	\$929

Where non-compliance is detected the following additional monitoring re-inspection and sampling fixed charge may apply:

	Minor Non-compliance	Significant Non-compliance
Discharge to land or water consent, no sampling	\$877	\$1,575
Discharge to water consent, including sampling and reinspection	\$1,151	\$1,853

## EXPLANATION

The above fixed minimum charges for the annual farm dairy discharge compliance monitoring inspection and re-inspection, both including sampling, are based on actual and reasonable charges for staff time (Professional Staff, Schedule 1) and laboratory analyses (Schedule 4). The above fixed minimum charges for monitoring, re-inspection and sampling after non-compliance with resource consent conditions or the *Resource Management Act 1991*, whether this arises from the annual inspection or not, are based on actual and reasonable charges for staff time (Professional Staff, Schedule 1) and laboratory analyses (Schedule 4).

The monitoring also includes the compliance monitoring of feedlots and stockholding areas of the *Resource Management (National Environmental Standards for Freshwater) Regulations 2020* (NES-FW), These charges are made under regulation 75 of the NES-FW with reference to section 36(1)(cc) of the *Resource Management Act 1991*. The Council may charge for monitoring permitted activities for compliance inspections and monitoring under the following sections of the regulations:

- 9 Feedlots and other stockholding areas
- 12 Stockholding areas for small and large cattle
- 13 Stockholding areas for larger and older cattle.

Inspection will occur at the same time as the farm dairy inspection. Non-compliance with the regulations may result in a separate additional inspection and/or monitoring to ensure compliance has been achieved.

Significant non-compliance activities are non-compliances that will have actual or potential effects on the environment. Examples of a minor non-compliance are deficient baffles between ponds, minor failure to contain shed/race effluent and washings where these discharge to land, and stormwater diversion system deficient. Examples of significant non-compliance are ponding of effluent on the soil surface (unauthorised by resource consent), breach of discharge standards required in the resource consent, inadequate effluent storage and land area, significant increase in stock numbers beyond those allowed in the consent, and an inadequate effluent system. The above are examples and it should be noted they do not represent a complete list of non-compliances.

Additional charges may be levied under section 36(3) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring and non-compliance charges. An example is a significant non-compliance for a discharge to land farm dairy discharge consent where sampling costs of the discharge and receiving water may be required. See the scales of charges for staff time, consultants, plant and laboratory analyses set out in Schedules 1, 3 and 4. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

### **SCHEDULE 8: FIXED MINIMUM CHARGES FOR MONITORING INSTREAM STRUCTURES WHERE NO TAILORED COMPLIANCE MONITORING PROGRAMME EXISTS**

Excluding structures that are addressed under Schedule 5, the fixed charge for the following types of compliance monitoring inspections of instream structures is \$425 per inspection per structure:

- The initial compliance monitoring inspection, following the installation of an authorised structure.
- A re-inspection arising from a 'minor' non-compliance detected in a previous inspection.
- Ongoing routine compliance monitoring inspections of authorised structures.

An example of a 'minor' non-compliance may be the requirement for additional small scale rip-rap rock work needed to remove a small perch at an outlet. Non-compliances considered to be greater than 'minor' will be addressed through the abatement or enforcement process which is charged at an actual and reasonable cost rate incurred by the Council; these costs are expected to be higher than the fixed charge. See scales of charges for staff time as set out in Schedule 1.

Routine inspections will be undertaken, on a schedule that factors in the likelihood of future non-compliance and any respective potential level of adverse effects resulting from non-compliance. The inspection reoccurrence period will be between 1 – 8 years. The monitoring schedule, per structure, will be determined by Council officers, with that schedule subject to change should any issues arise.

For the monitoring of instream structures the key issues monitored are the maintenance of fish passage and erosion control.

More than one consent on the same property could be monitored during a daily inspection round. In such cases, the Council may scale the monitoring charge downward according to the instream structures monitored.

#### **EXPLANATION**

The above fixed charges for compliance monitoring inspections and re-inspections are based on staff time for Professional Staff (Schedule 1). Additional charges may be levied under section 36(3) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See scales of charges for staff time as set out in Schedule 1. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

### **SCHEDULE 9: FIXED MINIMUM CHARGES FOR MONITORING WHERE NO TAILORED COMPLIANCE MONITORING PROGRAMME EXISTS**

The fixed charge for a regular compliance monitoring inspection that is not addressed in Schedule 5 or 6 is \$384 per inspection plus any additional plant or laboratory analyses costs as set out in Schedules 3 and 4.

The fixed charge for a regular compliance monitoring re-inspection arising from non-compliance detected in an inspection that is not addressed in Schedule 5 or 6 is \$421 per inspection plus any additional plant or laboratory analyses costs as set out in Schedules 3 and 4.

For the monitoring of some resource consents, it is not possible to predesign a monitoring programme, or to apply a fixed charge. This may be because the consent is exercised irregularly or the scale of the consented activity varies unpredictably. In such cases, the Council will scale the monitoring programme according to the activity and charge for reasonable inspection time, sample analysis and equipment hire as set out in Schedules 1, 3 and 4. This approach will be applied to monitoring of consents such as those associated with well-sites, hydraulic fracturing, forestry, construction of pipelines/highways/other roading projects and other temporary earthworks.

## EXPLANATION

The above fixed charges for compliance monitoring inspections and re-inspections are based on staff time for a Professional Staff (Schedule 1). Additional charges may be levied under section 36(3) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See scales of charges for staff time, consultants, plant and laboratory analyses set out in Schedules 1, 3 and 4. The above charges include those arising from any functions transferred to the Council under section 33 of the *Resource Management Act 1991*. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 10: CHARGES FOR THOSE REQUESTING HEARING COMMISSIONERS

Any submitter making a request, under section 100A of the *Resource Management Act 1991*, shall be required to pay the additional cost of having the application heard and decided by independent commissioners as reasonably determined by the Council using costs set out in Schedules 1 and 2.

## EXPLANATION

For a notified resource consent application a submitter may request that the Council delegate its functions, powers and duties required to hear and decide the application to one or more independent hearing commissioners. Section 36 (1)(ab) of the *Resource Management Act 1991* allows the Council to estimate the additional costs, as if the request had not been made, and immediately invoice the requestor(s) for this additional cost. Where more than one submitter makes a request the costs may be shared equally. If the additional cost of independent hearing commissioners is less than the payment then a refund will be made. Schedule 1 sets out the Council's scale of charges for staff time and Schedule 2 sets out the fixed minimum cost of processing resource consent applications and includes hearing costs. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 11: CHARGES FOR PERMITTED ACTIVITY MONITORING UNDER THE NATIONAL ENVIRONMENTAL STANDARD FOR FRESHWATER: CHANGES IN LAND USE

With reference to regulation 75 of the *Resource Management (National Environmental Standards for Freshwater) Regulations 2020* (NES), the Council sets the following charge, under section 36(1)(cc) of the *Resource Management Act 1991*, for monitoring permitted activities authorised under regulations in the NES. The Council may charge for monitoring permitted activities for compliance inspections and monitoring under the following sections of the regulations:

- 16 Conversion of plantation to pastoral land use
- 18 Conversion of land on farm to dairy farm land
- 22 Use of land as dairy support land
- 29 Intensification: temporary standards.

Inspection includes travel time, inspection, monitoring and reporting. Non-compliance with the regulations will result in additional inspections and/or monitoring to ensure compliance has been achieved.

The inspection and monitoring charge will be \$405.

## EXPLANATION

This section of the schedule sets out charges for inspections and monitoring to address permitted activities under the NES as set out above. Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges set out in Schedules 1 and 3. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 12: CHARGES FOR PERMITTED ACTIVITY MONITORING UNDER THE NATIONAL ENVIRONMENTAL STANDARD FOR FRESHWATER: WETLANDS

With reference to regulation 75 of the NES-FW, the Council sets the following charges, under section 36(1)(cc) of the *Resource Management Act 1991*, for monitoring permitted activities authorised under regulations in the NES-FW. The Council may charge for monitoring permitted activities for compliance inspections and monitoring under the following sections of the regulations:

- 38 Restoration of natural wetlands
- 40 Scientific research
- 43 Maintenance of wetland utility structure
- 46 Maintenance of specified infrastructure and other infrastructure
- 48 Sphagnum moss harvesting
- 50 Arable and horticultural land use.

Inspection (includes travel time, inspection, monitoring and reporting) will be undertaken by Council officers. Non-compliance with the regulations will result in additional inspections and/or monitoring to ensure compliance has been achieved. Non-compliance with the regulations may result in additional inspections and/or monitoring to ensure compliance has been achieved. The inspection and monitoring charge will be \$405 per inspection, when required to determine compliance and are not annual.

### EXPLANATION

This section of the schedule sets out charges for inspections and monitoring to address permitted activities under the NES-FW as set out above. Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges set out in, Schedules 1 and 3. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 13: CHARGES FOR PERMITTED ACTIVITY MONITORING UNDER THE NATIONAL ENVIRONMENTAL STANDARD FOR FRESHWATER: INTENSIVE WINTER GRAZING

With reference to regulation 75 of the NES-FW, the Council sets the following charges, under section 36(1)(cc) of the *Resource Management Act 1991*, for monitoring permitted activities authorised under regulations in the NES-FW. The Council may charge for monitoring permitted activities for compliance inspections and monitoring under the following section of the regulations:

- 26 Intensive winter grazing.

Inspection (includes travel time, inspection, monitoring and reporting) will be undertaken by Council officers. Non-compliance with the regulation may result in additional inspections and/or monitoring to ensure compliance has been achieved. The inspection and monitoring charge will be \$394 per inspection when required to determine compliance. Inspections will generally be annual.

### EXPLANATION

This section of the schedule sets out charges for inspections and monitoring to address permitted activities under the NES-FW as set out above. Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges set out in Schedules 1 and 3. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## SCHEDULE 14: CHARGES FOR PERMITTED ACTIVITY MONITORING UNDER THE NATIONAL ENVIRONMENTAL STANDARD FOR FRESHWATER: NATURAL HAZARDS

With reference to regulation 75 of the NES-FW, the Council sets the following charges, under section 36(1)(cc) of the *Resource Management Act 1991*, for monitoring permitted activities authorised under regulations in the NES-FW. The Council may charge for monitoring permitted activities for compliance inspections and monitoring under the following section of the regulation:

51 Natural hazard works.

Inspection (includes travel time, inspection, monitoring and reporting) will be undertaken by Council officers. Non-compliance with the regulation may result in additional inspections and/or monitoring to ensure compliance has been achieved. The inspection and monitoring charge will be \$405 per inspection.

#### EXPLANATION

This section of the schedule sets out charges for inspections and monitoring to address permitted activities under the NES-FW as set out above. Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges in Schedules 1 and 3. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

#### SCHEDULE 15: CHARGES FOR PERMITTED ACTIVITY MONITORING UNDER THE NATIONAL ENVIRONMENTAL STANDARD FOR FRESHWATER: CULVERTS AND WEIRS

With reference to regulation 75 of the NES-FW, the Council sets the following charges, under section 36(1)(cc) of the *Resource Management Act 1991*, for monitoring permitted activities authorised under regulations in the NES-FW installed after 3 September 2020. The Council may charge for monitoring permitted activities for compliance inspections and monitoring under the following sections of the regulations:

70 Culverts

72 Weirs.

Inspection (includes travel time, inspection, monitoring and reporting) will be undertaken by Council officers. Non-compliance with the regulations will result in additional inspections and/or monitoring to ensure compliance has been achieved. The inspection and monitoring charge will be \$405 per inspection, when required to determine compliance and are not annual.

#### EXPLANATION

This section of the schedule sets out charges for inspections and monitoring to address permitted activities under the NES as set out above. Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges in Schedules 1 and 3. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

#### SCHEDULE 16: CHARGES FOR PERMITTED ACTIVITY MONITORING UNDER THE NATIONAL ENVIRONMENTAL STANDARD FOR FRESHWATER: SYNTHETIC FERTILISER

With reference to regulation 75 of the NES-FW, the Council sets the following charges, under section 36(1)(cc) of the *Resource Management Act 1991*, for monitoring permitted activities authorised under regulations in the NES-FW. The Council may charge for monitoring permitted activities for compliance inspections and monitoring under the following section of the regulation:

33 Application of synthetic nitrogen fertiliser.

The determination regarding whether the nitrogen cap has been exceeded will involve an assessment of data received by the Council. Non-compliance with the regulations may result in additional assessments and costs to ensure compliance has been achieved.

If the data is supplied via the Council web portal in an appropriate form the assessment charge will be \$52. If data is not supplied in the appropriate electronic form, but is supplied via the Council web portal, the assessment charge will be \$104. If data is not supplied via the Council web portal or on an approved form, the charge will be \$204. This data must be supplied to the Council annually. These are annual charges.

#### EXPLANATION

This section of the schedule sets out charges for assessments to address permitted activities under the NES as set out above. Additional charges may be levied under section 36(5) of the *Resource Management Act 1991* where the Council's actual and reasonable costs exceed the fixed monitoring charge. See the scales of charges set out in Schedules 1 and 3. All collection costs incurred in the recovery of a debt will be added to the amount due.



Overdue invoices will incur an interest charge at 12% per annum. All charges exclude GST. Effective from 1 July 2022.

## Building Act charging policy

### Schedule of charges pursuant to the Building Act 2004

#### DAM COMPLIANCE AND SAFETY

Function	Deposit	Additional hourly charge
Project information audit memorandum	Large Dam (above \$100,000 value) \$1,081 Medium Dam (\$20,000 to \$100,000 value) \$859 Small Dam (\$0 to \$20,000 value) \$612	Actual and reasonable costs based on Appendix 1, Schedule 1—Scale of charges for staff time.
Lodge building warrant of fitness	\$113	Actual and reasonable costs based on Appendix 1, Schedule 1—Scale of charges for staff time. Actual and reasonable for expert advice.
Amendment to compliance schedule	\$113	Actual and reasonable costs based on Appendix 1, Schedule 1—Scale of charges for staff time. Actual and reasonable for expert advice.
Certificate of Acceptance	Large Dam (above \$100,000 value) \$4,354 Medium Dam (\$20,000 to \$100,000 value) \$2,201 Small Dam (\$0 to \$20,000 value) \$566	Actual and reasonable costs based on Appendix 1, Schedule 1—Scale of charges for staff time. Actual and reasonable for expert advice.
Lodge dam classification (potential impact category)	\$113	Actual and reasonable costs based on Appendix 1, Schedule 1—Scale of charges for staff time. Actual and reasonable for expert advice.
Lodge annual dam safety compliance certificate	\$113	Actual and reasonable costs based on Appendix 1, Schedule 1—Scale of charges for staff time. Actual and reasonable for expert advice.
Lodge dam safety assurance programme	\$113	Actual and reasonable costs based on Appendix 1, Schedule 1—Scale of charges for staff time. Actual and reasonable for expert advice.

#### EXPLANATION

The charges are for the Council's actual and reasonable costs when carrying out functions under the *Building Act 2004* in relation to dams. The charge (in most cases) will be made up of a deposit and where required an additional charge, when the cost of performing the function exceeds the deposit by more than \$20. If the cost of performing the function is less than the deposit paid by more than \$20, a refund will be given.

The *Building Act* does not specify a particular procedure for the Council to follow when setting *Building Act* fees and charges. Charges under the *Building Act 2004* for performing any other function under the Act will be based on the staff charge our rates in Schedule 1. The Council has decided, for completeness and ease of reference, to include these charges in this Plan. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges are GST exclusive. Effective from 1 July 2022.

## Local Government Act charging policy

### Schedule of charges pursuant to the Local Government Act 2002

#### INSPECTION AND INCIDENT COST RECOVERY.

Pursuant to section 150 of the *Local Government Act 2002*, the Council gives notice that it has adopted the following schedules of charges for the recovery of the costs of inspection, including but not limited to routine and additional inspections, and inspections following any incidents, discharges, spillages or non-containment of substances that cause, or have the potential to cause, adverse environmental effects, where these costs are not covered by a more specific charge elsewhere.

The cost recovery schedule for staff time is set out in Schedule 1; plant is set out in Schedule 3; and laboratory analysis costs are set out in Schedule 4.

#### EXPLANATION

The scale of charges set out above may apply for the recovery of reasonable costs incurred of staff time and analyses associated with inspections and following incidents, discharges, spillages, non-containment of substances or breaches of permitted activity standards that cause, or have the potential to cause, adverse environmental effects. Inspections of permitted activities may be undertaken to assess compliance with permitted activity standards. Inspections may involve actions such as taking and analysing samples to determine environmental effects. All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges are GST exclusive. Effective from 1 July 2022.

## Local Government Official Information and Meetings Act charging policy

### Schedule of charges pursuant to the Local Government Official Information and Meetings Act 1987

Pursuant to section 13(1A) of the *Local Government Official Information and Meetings Act 1987* (LGOIMA), the Council may charge for the supply of information to recover its reasonable costs for labour and materials.

The cost recovery schedule for staff time is set out in Schedule 1.

The first 15 minutes of time spent actioning a request for information on each or any occasion relating to the same general matter shall be provided free of charge. The Council reserves its rights to charge for the provision of information above 15 minutes.

The Council requires payment in advance.

The first 20 pages of black and white photocopying on standard A4 or A3 paper shall be provided free of charge. Where the total number of pages of photocopying is in excess of 20 then each sheet of paper will be charged at 10 cents per sheet.

Upon receipt of a request for information, the Council will advise of the decision to charge, the estimated amount of the charge, how the charge has been calculated, the requirement to pay in advance and the right to seek a review by an Ombudsman of the estimated charge.

#### EXPLANATION

The scale of charges set out above may apply for the recovery of staff time and reasonable costs incurred with the collection and supply of information under LGOIMA. The recovery regime is based upon the Ombudsman's guidance "*The LGOIMA for local government agencies: A guide to processing requests and conducting meetings*". All collection costs incurred in the recovery of a debt will be added to the amount due. Overdue invoices will incur an interest charge at 12% per annum. All charges are GST exclusive. Effective from 1 July 2022.