

Date 22 June 2020, 10am

Venue: Taranaki Regional Council chambers, 47 Cloten Road, Stratford

Document: 2525079

Members	Councillors	N W Walker M J Cloke D L Lean C L Littlewood M J McDonald D N MacLeod M P Joyce	Committee Chairperson <i>via zoom</i> ex officio ex officio
Attending	Messrs Miss Mr	B G Chamberlain M J Nield S R Hall L Davidson P Ledingham	Chief Executive Director – Corporate Services Director - Operations Committee Administrator Communications Adviser
Apologies	An apology was received from Mr B Robertson – Independent, Yarrow Stadium Project Steering Group. MacLeod/Cloke		
Notification of Late Items	There were no late items.		

1. Minutes – 17 February 2020

1.1 The minutes of the last meeting held Monday 17 February 2020 and the minutes from the ‘whole of committee’ meetings held Tuesday 7 April and Tuesday 19 May 2020 were attached.

Resolved

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) receives the confirmed minutes of the Executive, Audit and Risk Committee meeting held at the Taranaki Regional Council, 47 Cloten Road, Stratford on Monday 17 February 2020
- b) receives the confirmed minutes of the Ordinary meeting of the Taranaki Regional Council held via audio-visual link (zoom) on Tuesday 7 April 2020 at 10.30am

- c) receives the unconfirmed minutes of the Ordinary meeting held via audio-visual link (zoom) on Tuesday 19 May 2020 at 10.30am.

Joyce/Lean

Matters Arising

There were no matters arising.

2. Financial and Operational Report

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving information on the operational and financial performance of the Council and to confirm the use of Council’s common seal.
- 2.2 It was noted that the financial impact of Covid-19 on the Taranaki Regional Council has been minor at this stage.
- 2.3 The New Zealand Transport Agency is looking to accelerate the ticketing programme roll-out as a result from Covid-19 with the changes to people handling cash.
- 2.4 There were some positives that have come out of Covid-19 one of those being that staff can be more flexible about where they are working from. Those who are working out in the field can start and finish their day from home. This has also given the Council the opportunity to look at the accommodation review and revisit the needs.
- 2.5 A discussion was held around rates relief/ remission and although New Plymouth District Council have indicated that they are offering no penalties on rates it has been made clear to the public that this is only for the New Plymouth District Council portion of their rates. Communication lines between the all the Taranaki councils are open and none of the councils have indicated any issues.

Recommends

That the Taranaki Regional Council:

- a) receives the memorandum and the April 2020 financial report
- b) approves the two common seal transactions:
- 2020/04 – Renewal of Lease – Todd Petroleum Mining Co Ltd – 89-105 Centennial Drive, New Plymouth
 - 2020/05 – Renewal of Lease – DM Mawson Family Trust – 41 Centennial Drive, New Plymouth.
- c) notes the Regional Integrated Ticketing System update
- d) notes the digital media update
- e) notes the health and safety reports for April and May 2020.

Walker/MacLeod

3. Quarterly Operational Report – March 2020

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving and considering the Council’s Quarterly Operational Report (QOR) for the quarter ended 31 March 2020.

Recommends

That the Taranaki Regional Council:

- a) receives and adopts the Quarterly Operational Report for the quarter ended 31 March 2020.

Cloke/McDonald

4. Public Excluded

- 4.1 In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 22 June 2020 for the following reasons:

Item 5 - Confidential Minutes - 17 February 2020

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 6 - Yarrow Stadium Project Steering Group Update

This Item is to be considered in Public Excluded as the public conduct of the whole or the relevant part of the proceedings would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 7 - Wild for Taranaki Review

This Item is to be considered in Public Excluded as the public conduct of the whole or the relevant part of the proceedings would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Lean/Joyce

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 10.23am.

Confirmed

**Executive, Audit &
Risk Chairperson:** _____

N W Walker

3 August 2020