

**Date** 18 October 2021, 10am

**Venue:** Taranaki Regional Council chambers, 47 Cloten Road, Stratford

**Document:** 2892548

<b>Members</b>	Councillors	N W Walker	Committee Chairperson	
		M J Cloke		<i>via zoom</i>
		C L Littlewood		<i>via zoom</i>
		M J McDonald		
		D N MacLeod		<i>ex officio via zoom</i>
		M P Joyce	<i>ex officio via zoom</i>	
<b>Attending</b>	Mr	M J Nield	Director – Corporate Services	
	Mr	B Robertson	<i>Via zoom</i>	
	Mr	P Ledingham	Communications Adviser	
	Ms	E Keegan	Communications Adviser	
	Miss	L Davidson	Committee Administrator	

**Apologies** There were no apologies received.

**Notification of Late items** There were no late items.

### 1. Confirmation of Minutes – 13 September 2021

#### Resolved

That the Executive, Audit and Risk Committee of the Taranaki Regional Council:

- a) takes as read and confirms the minutes and resolutions of the Executive, Audit and Risk Committee held in the Taranaki Regional Council Chambers, 47 Cloten road, Stratford on Monday 13 September 2021 at 10am
- b) notes the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 21 September 2021.

McDonald/Littlewood

#### Matters arising

There were no matters arising.

## **2. Financial and Operational Report**

- 2.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving information on the financial and operational performance of the Council.

### **Recommended**

That the Taranaki Regional Council:

- a) receives the memorandum *Financial and Operational Report* and the July and August 2021 Monthly Financial Reports
- b) notes the digital media update.  
Littlewood/MacLeod

## **3. Health and Safety Reporting**

- 3.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum receiving reports on the health and safety performance of the Council.

### **Recommended**

That the Taranaki Regional Council:

- a) receives the September 2021 health and safety report.  
MacLeod/Littlewood

## **4. Public Transport Operational Update for the Quarter Ending 30 September 2021**

- 4.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum providing members with an operational report on public transport services for the quarter ending 30 September 2021.
- 4.2 The Your Connector services have experienced major disruptions with the State Highway 3 roadworks and they have been unable to get employees to workplaces on time to start their shifts, these services have been suspended until the roadworks are complete. The buses are still being utilised to get OMV staff through to Oanui.

### **Recommended**

That the Taranaki Regional Council:

- a) receives the memorandum *Public Transport Operational Report for the Quarter Ending 30 September 2021*.  
Clope/McDonald

## **5. Regional Software Holdings Ltd Annual Report for the year ended 30 June 2021**

- 5.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum for the Committee to receive and consider *Regional Software Holdings Ltd's Annual Report* for the year ended 30 June 2021.
- 5.2 Mr M J Nield, declared a conflict of interest as a member on the board for RSHL.
- 5.3 The RSHL Annual Report has not yet been audited. Audit NZ have indicated that the audit will not be undertaken until February 2022.
- 5.4 Acknowledgement was given to Mr M J Nield for his services for RSHL.

*Mr B Robertson, Yarrow Stadium Project Steering Group arrived, 10.29am*

**Recommended**

That the Taranaki Regional Council:

- a) receives *Regional Software Holdings Ltd's Annual Report* for the year ended 30 June 2021.

Cloke/Joyce

**6. Taranaki Stadium Trust 2020/2021 Annual Report**

- 6.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive and consider the Taranaki Stadium Trust's *2020/2021 Annual Report*.
- 6.2 Mr M J Nield, declared a conflict of interest as a trustee on the Taranaki Stadium Trust.
- 6.3 Acknowledgement was given to Mr M J Nield and Councillor E D Van Der Leden for the work on the Trust.

**Recommended**

That the Taranaki Regional Council:

- a) receives the Taranaki Stadium Trust's *2020/2021 Annual Report*.

McDonald/Joyce

**7. Delegations Manual**

- 7.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum to receive, consider and adopt the revised Delegations Manual.

**Recommended**

That the Taranaki Regional Council:

- a) receives this memorandum on the Delegations Manual
- b) provides feedback to the Chief Executive on any amendments to the Delegations Manual
- c) adopts the updated Delegations Manual.

Littlewood/MacLeod

**8. Regional Sector Shared Services Organisation**

- 8.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum providing an update on regional sector shared services organisation proposals.

**Recommended**

That the Taranaki Regional Council:

- a) notes the update on regional sector shared services organisation proposals.

Littlewood/MacLeod

**9. 2021/2022 Insurance Programme**

- 9.1 Mr M J Nield, Director – Corporate Services, spoke to the memorandum informing Members on the placement of the 2021/2022 insurance programme.

**Recommended**

That the Taranaki Regional Council:

- a) notes the renewal and placement of insurance policies for 2021/2022.  
Joyce/Littlewood

**10. Public Excluded**

In accordance with section 48(1) of the *Local Government Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 18 October 2021 for the following reasons:

**Item 11 – Public Excluded Minutes – 13 September 2021**

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*

**Item 12 – Yarrow Stadium Update**

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*

Joyce/Littlewood

There being no further business, the Committee Chairperson, Councillor N W Walker, declared the open meeting of the Executive, Audit and Risk Committee closed at 11.20am.

**Confirmed**

**Executive, Audit &  
Risk Chairperson:** \_\_\_\_\_

**N W Walker**

**6 December 2021**