



# MINUTES

## Executive, Audit & Risk

**Date** Monday 31 July 2023 10.00am  
**Venue:** Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford  
**Document:** 3193609

---

<b>Members</b>	Councillors	M J Cloke	<i>Chair</i>
		S W Hughes	
		C S Williamson	
		C L Littlewood	<i>ex officio</i>
		N W Walker	<i>ex officio</i>
<b>Attending</b>	Mr	S J Ruru	Chief Executive
	Ms	R Johnson	Financial Services Manager
	Mrs	M G Jones	Governance Administrator
	Miss	N Chadwick	Executive Assistant
	Mr	C Woollin	Communication Advisor
	Miss	A Smith	Science Communication Advisor
	Ms	F Ritson	Senior Policy Analyst

The meeting opened with a group Karakia at 10.00am.

**Apologies:** Were received and sustained from Councillor Jamieson and Councillor McIntyre.  
Cloke /Williamson

### 1. Confirmation of Minutes Executive Audit and Risk - 19 June 2023

#### Resolved

That the Taranaki Regional Council:

- took as read and confirmed the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford on Monday 19 June 2023 at 10am
- noted the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 27 June 2023.

Williamson/Walker

## **2. Financial and Operational Report**

- 2.1 Mrs R Johnston - Financial Services Manager, spoke to the memorandum to update the committee on the Council's financial and operational performance.

### **Resolved**

That the Taranaki Regional Council:

- a) received the memorandum *Financial and Operational Report* and the May 2023 Monthly Financial Reports
- b) noted the digital media update.

Walker/Hughes

## **3. Transport Projects Update**

- 3.1 Mrs Fiona Ritson – Senior Policy Analyst, spoke to the memorandum to provide the committee with an update on key transport projects within the region. In particular, the Better Travel Choices Strategy.

### **Resolved**

That the Taranaki Regional Council:

- a) received the memorandum titled *Transport projects update*
- b) noted that the draft *Better Travel Choices for Taranaki* strategy, which will incorporate a revised *Regional Public Transport Plan*, will be workshopped with councillors on 6 September and considered for consultation at the 11 September 2023 meeting
- c) noted the parallel work underway by the district councils to develop speed management plans for their districts, which will be collated into the first *Regional Speed Management Plan for Taranaki*.

Williamson/Cloke

## **4. Proposed change to Committee meeting time**

- 4.1 The Chair spoke to the memorandum proposing a change to the Committee meeting standard start time.

### **Resolved**

That the Taranaki Regional Council:

- a) received the memorandum *Proposed change to Committee meeting time*
- b) agreed to undertake a poll with the following options: 9am, 9.30 or remain at 10am.

Cloke/Hughes

**5. Port Taranaki Limited: Statement of Corporate Intent 1 July 2023 – 30 June 2026**

- 5.1 Mr S Ruru – Chief Executive, spoke to the memorandum seeking comment on the *Port Taranaki Statement of Corporate Intent*.
- 5.2 C Littlewood noted her conflict of interest and abstained from the vote.

**Resolved**

That the Taranaki Regional Council:

- a) received the Port Taranaki Statement of Corporate Intent.
- b) noted that the Port Taranaki Chair and Chief Executive are due to brief Council on the Port Taranaki Statement of Intent and Annual Report in the near future, which will provide an opportunity to review the company's performance.

Cloke/Williamson

**6. Adoption of Statements of Intent**

- 6.1 Mr S Ruru – Chief Executive, spoke to the memorandum requesting the members adopt the finalised statements of intent for the Taranaki Stadium Trust and Regional Software Holdings Limited.

**Resolved**

That the Taranaki Regional Council:

- a) adopted the finalised 2023/2024 Statement of Intent for the Taranaki Stadium Trust
- b) adopted the finalised 2023/2024 Statement of Intent for Regional Software Holdings Limited.

Walker/Williamson

**7. Regional Software Holdings Limited: Nomination of Directors**

- 7.1 Mr S Ruru – Chief Executive, spoke to the memorandum for the members to consider and make nominations for election to the Board of Directors of Regional Software Holdings Ltd (RSHL).

**Resolved**

That the Taranaki Regional Council:

- a) received the memorandum Regional Software Holdings Limited: Nomination of Directors
- b) nominated Mr Michael Nield and Mr Ged Shirley as directors for election to the Board of Regional Software Holdings Ltd
- c) authorised the Chief Executive to complete the Notice of Nomination of Director(s) form
- d) determined that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*

- e) determined that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Hughes/Littlewood

## 8. Health and Safety Report

- 8.1 Mr S Ruru – Chief Executive, spoke to the memorandum to provide the members with a Health and Safety update

### Resolved

That the Taranaki Regional Council:

- a) received the June 2023 Health and Safety Report.  
 b) requested that summary indicators of overall staff leave balances be inserted into future reports.

Hughes/Cloke

### Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive Audit and Risk Meeting on 31 July 2023 for the following reason/s:

The matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the *Local Government Official Information and Meetings Act 1987* are as follows:

Item 14 – Confirmation of Public Excluded Executive Audit and Risk Minutes – 19 June 2023

Item 15 – Yarrow Stadium Plus: Project Steering Group Report

Item 16 – Consideration of the 2022/2023 Annual Report

General subject of each matter to be considered	Ground(s) under section 48(1) for the passing of this resolution	Reason for passing this resolution in relation to each matter
Item 15: Yarrow Stadium Plus: Project Steering Group Report	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good	This report contains commercially sensitive information. The public interest in knowing the details is not outweighed by the harm that could be caused to negotiations and commercial activities.

General subject of each matter to be considered	Ground(s) under section 48(1) for the passing of this resolution	Reason for passing this resolution in relation to each matter
	reason for withholding would exist under section 7 (2) (h) and (2) (i) of the <i>Local Government Official Information and Meetings Act 1987</i> .	
Item 16: Consideration of the 2022/2023 Annual Report	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 (2) (h) of the <i>Local Government Official Information and Meetings Act 1987</i> .	This report contains commercially sensitive information. The public interest in knowing the details is not outweighed by the harm that could be caused to negotiations and commercial activities.

Cloke/Walker

There being no further business, the Committee Chairperson, Councillor M J Cloke, declared the open meeting of the Executive, Audit and Risk Committee closed at 11.11am.

**Executive, Audit and Risk**

**Committee Chairperson:** \_\_\_\_\_

**M J Cloke**