



AGENDA Ordinary Meeting

Tuesday 2 April 2024, 10.30am

Ordinary Council

02 April 2024 10:30 AM



Agenda Topic	Page
1. Cover	1
2. Karakia	3
3. Apologies	
4. Confirmation of Minutes - 27 February 2024	4
5. Confirmation of Operations and Regulatory Minutes - 19 March 2024	11
6. Confirmation of Policy and Planning Minutes - 19 March 2024	15
7. Confirmation of Executive Audit and Risk Committee Minutes - 25 March 2024	19
8. Joint Committee Minutes	26
9. Single Stage Business Case March 2024 Overview	33
10. Upcoming Meetings - April 2024	41
11. Public Excluded	
12. Public Excluded Recommendations	42
13. Confirmation of Public Excluded Ordinary Council Minutes - 27 February 2024	43
14. Public Excluded Executive Audit and Risk committee Minutes - 25 March 2024	46
15. Closing Karakia	49
16. Agenda Authorisation	50



Whakataka te hau

Karakia to open meetings

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
Kia hī ake ana te atakura
He tio, he huka, he hauhu
Tūturu o whiti whakamaua kia tina.
Tina!
Hui ē! Tāiki ē!

Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened air
A touch of frost, a promise of glorious day
Let there be certainty
Secure it!
Draw together! Affirm!



Date: 2 April 2024

Subject: Confirmation of Ordinary Council Minutes – 27 February 2024

Author: M Jones, Governance Administrator

Approved by: S J Ruru, Chief Executive

Document: 3258024

Recommendations

That Taranaki Regional Council:

- a. takes as read and confirms the minutes and resolutions of the Ordinary meeting of the Taranaki Regional Council held at Taranaki Regional Council, 47 Cloten Road, Stratford on 27 February 2024.

Appendices/Attachments

Document 3250225: [Ordinary Council Minutes 27 February 2024](#)



Date:	27 February 2024	
Venue:	Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford	
Document:	3250225	
Present:	C L Littlewood	Chairperson
	N W Walker	Deputy Chairperson
	M J Cloke	
	D H McIntyre	
	A L Jamieson	
	S W Hughes	
	B J Bigham	
	D Lean	zoom (left meeting at 11.05am)
	D M Cram	
Attending:	S Ruru	Chief Executive
	M Nield	Director – Corporate Services
	A Matthews	Director – Environmental Quality
	D Harrison	Director - Operations
	F McLay	Director – Resource Management
	M Jones	Governance Administrator
	N Chadwick	Executive Assistant to Chief Executive and Chairperson
	F Kiddle	Strategy Lead
	L Hawkins	Policy Lead
	N Bradley-Archer	Policy Analyst
	G Marcroft	Senior Policy Analyst
	R Johnston	Finance Manager (joined meeting at 10.42am)
	S Edwards	Policy Lead New Plymouth District Council
	T McElroy	Manager – Science and Technology
	L Gibbs	Federated Farmers (joined meeting at 10.44am)
	B Haque	zoom
	G Young	zoom
	M Ritai	zoom (joined meeting at 11.38am)
	D Luke	zoom (joined meeting at 11.36am)
	J Reader	Communications and Engagement Manager

One media representative in attendance (left meeting at 12.06pm)

The meeting opened with a group Karakia at 10.30am

Apologies: Were received and sustained from Councillor Davey and Councillor Williamson

1. Confirmation of Ordinary Council Minutes – 12 December 2023

Resolved

That the Taranaki Regional Council:

- a) took as read and confirmed the minutes and resolutions of the Ordinary meeting of the Taranaki Regional Council held at Pukeiti, 2290 Carrington Road, New Plymouth on 12 December 2023.

Littlewood/Hughes

2. Confirmation of Operations and Regulatory Committee Minutes – 13 February 2024

Resolved

That the Taranaki Regional Council:

- a) received the Minutes of the Operations and Regulatory Committee meeting of the Taranaki Regional Council at the Taranaki Regional Council, 47 Cloten Road, Stratford on Tuesday 13 February 2024 at 9.00am
- b) adopted the recommendations therein.

Hughes/Cram

3. Confirmation of Policy and Planning Committee Minutes – 13 February 2024

Resolved

That the Taranaki Regional Council:

- a) received the Minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council at the Taranaki Regional Council, 47 Cloten Road, Stratford on Tuesday 13 February 2024 at 10.30am.
- b) adopted the recommendations therein.

Bigham/Cram

4. Confirmation of Executive Audit and Risk Committee Minutes – 19 February 2024

Resolved

That the Taranaki Regional Council:

- a) received the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council Boardroom, 47 Cloten Road on Monday 19 February 2024 at 10am
- b) adopted the recommendations therein.

Cloke/McIntyre

5. Joint Committee Minutes

Resolved

That the Taranaki Regional Council:

- a) received the minutes of the Regional Transport Committee meeting held on 7 December 2023
- b) received the unconfirmed minutes of the Regional Transport Committee meeting held on 8 February 2024.

Jamieson/Cloke

6. Future Development Strategy for Ngāmotu New Plymouth – Statement of Proposal

- 6.1 L Hawkins introduced N Bradley-Archer and S Edwards. They provided an overview of the draft Statement of Proposal for the Future Development strategy for Ngāmotu New Plymouth.

Resolved

That the Taranaki Regional Council:

- a) received this memorandum Future Development Strategy for Ngāmotu New Plymouth - Statement of Proposal
- b) noted the draft Future Development Strategy for Ngāmotu New Plymouth (Appendix 1), Statement of Proposal (Appendix 2), and Future Development Strategy for Ngāmotu New Plymouth Technical Report (Appendix 3) attached to this memorandum
- c) adopted the Statement of Proposal and draft Future Development Strategy for Ngāmotu New Plymouth for public consultation as set out by option one of this memorandum, resulting in the Councils jointly proceeding with a Special Consultative Procedure
- d) determined that this decision be recognised as not significant in terms of section 76 of the Local Government Act 2002
- e) determined that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determines that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Littlewood/Walker

(S Edwards left meeting at 11.02am)

7. Future Development Strategy – Governance Structure

- 7.1 N Chadwick informed the members of the governance structure for the hearing of submissions and for the adoption of the final Future Development Strategy for Ngāmotu New Plymouth.

Resolved

That the Taranaki Regional Council:

- a) received this memorandum titled Future Development Strategy – Governance Structure
- b) selected and approved Option one- to support New Plymouth District Council in creating a sub-committee for the Future Development Strategy for Ngāmotu New Plymouth
- c) delegated power to adopt the finalised Future Development Strategy for Ngāmotu New Plymouth to the New Plymouth District Council Future Development Strategy subcommittee
- d) endorsed the recommended committee structure consisting of two representatives from New Plymouth District Council, two representatives Taranaki Regional Council and two representatives nominated by Ngā Iwi o Taranaki

- e) endorsed the appointment of an Independent Hearing Commissioner as Chair of the panel
- f) noted and approves the Future Development Strategy for Ngāmotu New Plymouth Subcommittee- Draft Terms of Reference
- g) determined that this decision be recognised as not significant in terms of section 76 of the Local Government Act 2002
- h) determined that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Hughes/Bigham

8. Update on changes to NPSFM and Policy Development Programme

- 8.1 L Hawkins and A Matthews provided an update on the National Policy Statement for Freshwater Management.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum Update on changes to the National Policy Statement for Freshwater Management and policy development programme.
- b) noted the content of the PowerPoint attached to the memorandum to be presented and discussed during the meeting.

Littlewood/Walker

9. Appointment of non-voting advisory members to the Regional Transport Committee

- 9.1 M Nield provided an update on the appointment of non-voting advisory members to the Regional Transport Committee.

Resolved

That the Taranaki Regional Council:

- a) received this memorandum titled Appoint of non-voting advisory members to the Regional Transport Committee
- b) approved the appointment of Inspector Ashley Gurney, Central District Road Policing Manager, New Zealand Police to the Regional Transport Committee
- c) noted we are still waiting to receive a formal appointment from the Transport Minister, Simeon Brown, for an appointment from Kiwi Rail
- d) determined that this decision be recognised as not significant in terms of section 76 of the Local Government Act 2002
- e) determined that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

McIntyre/Littlewood

(T McElroy left Meeting at 11.51am)

(L Hawkins, N Chadwick, N Bradley-Archer and G Marcroft left meeting at 11.53am)

10. 2024/2034 Long-Term Plan: Consultation Document and Supporting Documentation

10.1 M Nield provided an update on the consultation document and supporting documentation for the 2024/2034 Long-Term Plan.

Resolved

That the Taranaki Regional Council:

- a) received this memorandum on the Consultation Document and the Supporting Documentation for the 2024/2034 Long-Term Plan
- b) advised the Chief Executive of any proposed amendments to the Consultation Document and Supporting Documentation for the 2024/2034 Long-Term Plan and instructs the Chief Executive to progress any proposed amendments
- c) delegated to the Chief Executive, the authority to amend and finalise the Consultation Document and Supporting Documentation for the 2024/2034 Long-Term Plan to respond to decisions made in this meeting and matters arising from the finalisation of the audit process
- d) noted the balanced budget deficit for 2024/2025 and confirms the transfer from the Dividend Equalisation Reserve to fund the balanced budget deficit
- e) noted that the use of the Dividend Equalisation Reserve to fund the balanced budget surpluses and deficits balances out over the ten-year life of the 2024/2034 Long-Term Plan and that, over the full ten years, the budgets balance
- f) determined, in accordance with section 100(2) of the Local Government Act 2002, that it considers it is financially prudent to adopt these budgets and the proposed budget surpluses and deficits, and confirmed the transfers to and from the Dividend Equalisation Reserve to fund the balanced budget surpluses and deficits
- g) adopted the supporting information that is relied on for the content of the Consultation Document, in particular the Revenue and Financing Policy, and that will form the basis for the preparation of the 2024/2034 Long-Term Plan
- h) adopted the Consultation Document that will form the basis for the preparation of the 2024/2034 Long-Term Plan
- i) publicly notified and invited submissions on the Consultation Document and Supporting Documentation for the 2024/2034 Long-Term Plan pursuant to the special consultative procedure of the Local Government Act 2002
- j) noted the timetable for the completion and adoption of the 2024/2034 Long-Term Plan
- k) determined that this decision be recognised as significant in terms of section 76 of the Local Government Act 2002
- l) determined that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Littlewood/Walker

11. Meeting Dates for March 2024

Resolved

That the Taranaki Regional Council:

- a) received and noted the memorandum Meeting Dates for March 2024.

Littlewood/Bigham

12. Public Excluded

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987, resolved that the public is excluded from the following part of the proceedings of the Ordinary Council Meeting on 27 February 2024 for the following reason/s:

The matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Item 17 - Confirmation of Public Excluded Ordinary Council Minutes – 12 December 2023

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 (a) and [section 7](#) (2) (a) and (2) (g) of the Local Government Official Information and Meetings Act 1987.

Item 18 – Confirmation of Public Excluded Executive Audit and Risk Minutes – 19 February 2024

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; and/or enable any local authority holding the information to carry out, without prejudice, commercial activities.

Littlewood/Walker

(F Kiddle, J Reader and L Gibbs left meeting at 12.13pm)

There being no further business the Council Chairperson, C L Littlewood, declared the meeting of the Ordinary Council meeting closed with a karakia at 12.15pm.

Council Chairperson: _____

C L Littlewood



Date: 2 April 2024

Subject: Operations and Regulatory Minutes – 19 March 2024

Author: M Jones, Governance Administrator

Approved by: M J Nield, Director – Corporate Services

Document: 3258019

Recommendations

That Taranaki Regional Council:

- a) receives the Minutes of the Operations and Regulatory Committee meeting of the Taranaki Regional Council at the Taranaki Regional Council, 47 Cloten Road, Stratford on Tuesday 19 March 2024 at 9.00am
- b) adopts the recommendations therein.

Appendices/Attachments

Document 3255930: [Unconfirmed Operations and Regulatory Minutes 19 March 2024](#)



- Date:** 13 February 2024
- Venue:** Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford
- Document:** 32455930
- Present:**
- | | |
|----------------|--|
| D M Cram | <i>Chair</i> |
| S W Hughes | <i>(zoom)</i> |
| M G Davey | |
| D H McIntyre | |
| B J Bigham | |
| D L Lean | <i>(Joined meeting at 9.22am via zoom)</i> |
| C L Littlewood | <i>ex officio</i> |
| N W Walker | <i>ex officio</i> |
| D Luke | <i>Iwi Representative</i> |
| Ā White | <i>Iwi Representative (zoom)</i> |
| R Buttimore | <i>Iwi Representative (zoom)</i> |
- Attending:**
- | | |
|--------------|--|
| S J Ruru | <i>Chief Executive</i> |
| A J Matthews | <i>Director - Environment Quality</i> |
| A D McLay | <i>Director – Resource Management</i> |
| D R Harrison | <i>Director – Operations</i> |
| R Honeyfield | <i>Team Lead – Prosecutions and Compliance</i> |
| L Millar | <i>Manager – Resource Consents</i> |
| V McKay | <i>Manager – Environmental Assurance</i> |
| F Blyde | <i>Team Lead – Environmental Assurance</i> |
| C Woollen | <i>Communications Adviser</i> |
| M Jones | <i>Governance Administrator</i> |
| N Chadwick | <i>Executive Assistant</i> |
- Karakia:** The meeting opened with a group karakia at 9.05am.
- Apologies:** Were received and sustained from Councillor Cloke and P Muir.
Walker/Davey

1. Confirmation of Minutes Operations and Regulatory Committee 13 February 2024

Recommended

That the Taranaki Regional Council:

- a) took as read and confirmed the minutes of the Operations and Regulatory Committee of the Taranaki Regional Council held on 13 February 2024 at Taranaki Regional Council 47 Cloten Road Stratford
- b) noted the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 27 February 2024.

Hughes/Littlewood

2. Consent Monitoring Annual Reports

- 2.1 V McKay provided the committee with an update on the tailored monitoring reports.
- 2.2 C Littlewood disclosed her interest with Port Taranaki and abstained from discussion and the vote

Recommended

That the Taranaki Regional Council:

- a) received the 39 compliance monitoring reports listed in table 1
- b) noted the recommendations therein.

Bigham/Davey

3. Resource Consents Issued under Delegated Authority & Applications in Progress

- 3.1 L Millar advised the Committee of consents granted, consents under application and of consent processing actions since the last meeting.

Recommended

That the Taranaki Regional Council:

- a) received the schedule of resource consents granted and other consent processing actions, made under delegated authority.

Littlewood/Bigham

4. Incidents, Compliance Monitoring Non Compliances and Enforcement Summary - 19 January 2024 – 29 February 2024

- 4.1 R Honeyfield provided the Committee with a summary of the incidents, compliance monitoring non-compliances and enforcement for the period 19 January 2024 – 29 February 2024.
- 4.2 D McIntyre declared a conflict of interest and abstained from the vote

Recommended

That the Taranaki Regional Council:

- a) received this memorandum Incident, Compliance Monitoring Non-Compliances and Enforcement Summary – 19 January 2024 to 29 February 2024
- b) received the summary of the incidents, compliance monitoring non-compliances and enforcement for the period from 19 January 2024 to 29 February 2024

- c) noted the action taken by staff acting under delegated authority
- d) adopted the recommendations therein.

Walker/Bigham

5. Analysis of the 2022-2023 Compliance Monitoring and Enforcement Metrics for the Regional Sector

- 5.1 F McLay provided an update on the independent analysis of the 2022-2023 Compliance Monitoring and enforcement metrics.

Recommended

That the Taranaki Regional Council:

- a) received the Memorandum Analysis of the 2022-2023 Compliance Monitoring and Enforcement Metrics for the Regional Sector
- b) noted the survey shows the compliance monitoring and enforcement regime is well established and resourced
- c) noted compliance monitoring and enforcement regime compares well against that existing elsewhere.

McIntyre/Walker

There being no further business the Committee Chairperson, Councillor D M Cram, declared the meeting of the Operations and Regulatory Committee closed at 9.48am.

**Operations and
Regulatory**

Committee Chairperson: _____



Date: 2 April 2024

Subject: Policy and Planning Minutes – 19 March 2024

Author: M Jones, Governance Administrator

Approved by: M J Nield, Director – Corporate Services

Document: 3258015

Recommendations

That Taranaki Regional Council:

- a) receives the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford on Tuesday 19 March 2024
- b) adopts the recommendations therein.

Appendices/Attachments

Document 3255855: [Unconfirmed Policy and Planning Minutes – 19 March 2024](#)



Date:	19 March 2024	
Venue:	Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford	
Document:	3255855	
Present:	C S Williamson	Chairperson
	B J Bigham	
	D M Cram	
	D H McIntyre	
	A L Jamieson	
	C L Littlewood	(ex officio)
	N W Walker	(ex officio)
	E Bailey	Iwi Representative (zoom)
	M Ritai	Iwi Representative (zoom)
	L Gibbs	Federated Framers
	C Filbee	South Taranaki District Council
Attending:	A D McLay	Director – Resource Management
	A J Matthews	Director – Environment Quality
	D Harrison	Director – Operations
	S Ruru	(joined meeting at 10.36am via zoom)
	L Hawkins	Planning Manager
	F Kiddle	Strategy lead
	L Hawkins	Policy Manager
	L Millar	Manager – Resource Consents
	G Marcroft	Senior Policy Analyst – Regional Planning Lead
	C Woollin	Communications Advisor
	M Jones	Governance Administrator
	N Chadwick	Executive Assistant

One media representative (joined meeting at 10.58am)

The meeting opened with a group Karakia at 10.30am.

Apologies: Were received and sustained from Councillor Hughes, G Boyde, P Moeahu and B Haque.

McIntyre/Jamieson

1. Confirmation of Minutes Policy and Planning 13 February 2024

Resolved

That the Taranaki Regional Council:

- a) took as read and confirmed the minutes of the Policy and Planning Committee of the Taranaki Regional Council held at 10.30 on 13 February 2024 at Taranaki Regional Council 47 Cloten Road Stratford
- b) noted the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 27 February 2024.

Walker/Filbee

F Kiddle provided an update on the NPS

2. Dangerous Dams Policy Officers Report

- 2.1 F Kiddle gave an update of the submissions received for the Dangerous Dams Policy.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum titled Dangerous Dams Policy Officer's Report
- b) noted that two submissions were received on the Dangerous Dams Policy consultation and that neither wished to be heard
- c) adoped the Policy on Dangerous Dams, Earthquake-Prone Dams and Flood-Prone Dams as contained in Attachment One
- d) determined that this decision be recognised not significant in terms of section 76 of the Local Government Act 2002
- e) determined that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Cram/Filbee

3. Freshwater Implementation Update

- 3.1 L Hawkins provided an update on the Freshwater Implementation project.

Resolved

That the Taranaki Regional Council:

- a) received the March 2024 update on the Freshwater Implementation Programme.

Littlewood/Filbee

4. Land and Freshwater Plan Review Programme

- 4.1 L Hawkins provided and update on the recent announcements by the coalition government in relation to freshwater management.

(C Filbee left meeting at 11.32am)

Resolved

That the Taranaki Regional Council:

- f) received the memorandum Land and Freshwater Plan review Programme.
- g) endorsed *Option 2 – maintaining momentum* as a new programme for the development of the Land and Freshwater Plan and associated updates to the Regional Policy Statement, aiming for a mid 2025 notification
- h) directed staff to consider any updates provided by the government on future changes to the NSPFM and requests appropriate reporting to the Committee, including consideration of any necessary changes to the programme.
- i) determined that this decision be recognised as not significant in terms of section 76 of the *Local Government Act 2002*
- j) determined that it has complied with the decision-making provisions of the *Local Government Act 2002* to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Williamson/McIntyre

There being no further business the Committee Chairperson, C S Williamson, declared the meeting of the Policy and Planning Committee closed at 11.33am.

Policy and Planning

Committee Chairperson: _____

C S Williamson



Date: 2 April 2024

Subject: Executive Audit and Risk Committee Minutes – 25 March 2024

Author: M Jones, Governance Administrator

Approved by: M J Nield, Director – Corporate Services

Document: 3258718

Recommendations

That Taranaki Regional Council:

- a) receives the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council Boardroom, 47 Cloten Road on Monday 25 March 2024 at 10am
- b) adopts the recommendations therein.

Appendices/Attachments

Document 3258206: [Unconfirmed Executive Audit and Risk Committee Minutes – 25 March 2024](#)



Date:	25 March 2024	
Venue:	Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford	
Document:	3258206	
Present:	M J Cloke	Chairperson
	A L Jamieson	
	D H McIntyre	
	C S Williamson	
	C L Littlewood	ex officio
	N W Walker	ex officio
Attending:	M J Nield	Director – Corporate Services
	L Hawkins	Planning Manager
	C Gazley	Transport Engagement Manager
	J Patterson	zoom (joined meeting at 10.59am)
	K Meynell	Administration and Logistics Manager
	C Woollin	Communications Advisor
	M Jones	Governance Administrator
	N Chadwick	Executive Assistant

The meeting opened with a group Karakia at 10.00am.

Apologies: Were received and sustained from Councillor Hughes, S J Ruru and B Robertson.

1. Confirmation of Minutes Executive Audit and Risk Committee Minutes –19 February 2024

Resolved

That the Taranaki Regional Council:

- a) took as read and confirmed the minutes of Executive Audit and Risk Committee of the Taranaki Regional Council held at 10.00am on 19 February 2024 at Taranaki Regional Council 47 Cloten Road Stratford
- b) noted the recommendations therein were adopted by the Taranaki Regional Council on Tuesday 27 February 2024.

Williamson/Jamieson

2. Financial and Operational Report

- 2.1 Mr M Nield provided the members with an update on operational and financial performance.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum Financial and Operational Report and the January 2024 Monthly Financial Report
- b) noted the digital media update.

Williamson/Cloke

3. Health and Safety Report

- 3.1 Mr M Nield provided an update on health and safety performance.

Resolved

That the Taranaki Regional Council:

- a) received the February 2024 Health and Safety report.

Cloke/Walker

4. Accommodation Update

- 4.1 M Nield provided an update on progress to date with the accommodation project.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum Accommodation Project Update
- b) noted the progress to date, the next steps and preliminary design documents.

Littlewood/Walker

5. Single Stage Business Case Overview

- 5.1 C Gazley provided an overview on the process for Single Stage Business Case Review for public transport.

Resolved

That the Taranaki Regional Council:

- a) received and noted the memorandum titled Single Stage Business Case March 2024 Overview.

Cloke/Williamson

(L Hawkins and C Gazley left meeting at 10.44am)

6. Regional Software Holdings Ltd Half-Year Report to 31 December 2023

- 6.1 M Nield provided an update on the Regional Software Holding Ltd 6 month report to 31 December 2023.

Resolved

That the Taranaki Regional Council:

- a) received Regional Software Holdings Ltd's interim report for the six months ended 31 December 2023 including the unaudited financial report.

Walker/McIntyre

7. Regional Software Holding Ltd: Draft Statement of Intent for 2024

- 7.1 M Nield provided an update on the Regional Software Holdings Draft Statement of Intent.

Resolved

That the Taranaki Regional Council:

- a) received and considered Regional Software Holdings Ltd's draft Statement of Intent for the year ending 30 June 2025
- b) provided feedback to the Board of Directors of Regional Software Holdings Ltd

McIntyre/Walker

8. Taranaki Stadium Trust Statement of Intent for the Year Ended 30 June 2025

- 8.1 M Nield provided an overview of the Taranaki Stadium Trust Statement of Intent for the year ended 30 June 2025.

Resolved

That the Taranaki Regional Council:

- a) received and considered the Taranaki Stadium Trust's draft Statement of Intent for the year ending 30 June 2025
- b) provided feedback to the Trustees of the Taranaki Stadium Trust.

Williamson/Jamieson

9. Port Taranaki Ltd: Half Year Report to 31 December 2023

9.1 M Nield provided an update on the Port Taranaki Ltd 6 month report to 31 December 2023.

9.2 C Littlewood declared and conflict of interest and abstained from discussion and the vote

Resolved

That the Taranaki Regional Council:

- a) received Port Taranaki Limited's report for the six months ending 31 December 2023 including the unaudited financial report.
- b) noted the 2023/2024 Port Taranaki Ltd dividends of \$4,500,000 in October 2023 and \$3,500,000 in March 2024

Cloke/Williamson

10. Taranaki Stadium Trust: Half Year Report to 31 December 2023

10.1 M Nield gave an update on the Taranaki Stadium Trust half year report to 31 December 2023

Resolved

That the Taranaki Regional Council:

- a) received the Taranaki Stadium Trust's half-year report for the six months ended 31 December 2023.

Walker/McIntyre

11. Yarrow Stadium Plus: Project Update

11.1 M Nield provided an update on progress of the Yarrow Stadium Project.

11.2 J Patterson informed the committee the project remains on track advising of the upcoming public open days that will be held the week of 1 April 2024.

Resolved

That the Taranaki Regional Council:

- a) noted the progress to date and the next steps on the Yarrow Stadium Plus Redevelopment Project.

Williamson/Jamieson

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987, resolves that the public is excluded from the following part of the proceedings of the Executive Audit and Risk Meeting on 25 March 2024 for the following reason/s:

The matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Item 17 – Confirmation of Public Excluded Executive Audit and Risk Minutes – 19 February 2024

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect

information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; and/or enable any local authority holding the information to carry out, without prejudice, commercial activities.

Item 18 – Yarrow Stadium Plus: Project Steering Group Report

General subject of each matter to be considered	Ground(s) under section 48(1) for the passing of this resolution	Reason for passing this resolution in relation to each matter
Item: 18 Yarrow Stadium Plus: Project Steering Group Report	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7 (2) (h) and (2) (i) of the <i>Local Government Official Information and Meetings Act 1987</i>	The report contains information relating to performance of the contractor which is subject to ongoing monitoring and negotiation.

Cloke

There being no further business the Committee Chairperson, M J Cloke, declared the meeting of the Executive Audit and Risk Committee meeting closed at 11.30am.

Executive Audit and Risk

Committee Chairperson: _____

M J Cloke



Date: 2 April 2024

Subject: **Joint Committee Minutes**

Author: M Jones, Governance Administrator

Approved by: M J Nield, Director – Corporate Services

Document: 3258009

Purpose

1. The purpose of this memorandum is to receive the minutes of the Taranaki Solid Waste Management Committee and the Civil Defence Emergency Management (CDEM) – Joint Committee meetings held on 14 March 2024.

Executive summary

2. The Taranaki Solid Waste Management Committee and the CDEM - Joint Committee are Joint Committees between the Taranaki Regional Council and the three district councils of Taranaki.
3. *The Local Government Act* (Schedule 7, clause 30(8)) states that a joint committee is deemed to be both a committee of the local authority and a committee of the other local authority or public body.
4. Each council has therefore been given the minutes of the joint committee meeting for their receipt and information.

Recommendations

That Taranaki Regional Council:

- a) receives the unconfirmed minutes of the Taranaki Solid Waste Management Committee held on 14 March 2024
- b) receives the unconfirmed minutes of the Civil Defence Emergency Management – Joint Committee held on 14 March 2024.

Appendices/Attachments

Document 3255100: [Unconfirmed Taranaki Solid Waste Committee Minutes 14 March 2024](#)

Document 3254917: [Unconfirmed Civil Defence Emergency Management – Joint Committee Minutes 14 March 2024](#)



Date:	14 March 2024	
Venue:	Taranaki Regional Council, 47 Cloten Road, Stratford	
Document:	3255100	
Present:	D H McIntyre M McKay M Chong	Taranaki Regional Council (Chairperson) Stratford District Council New Plymouth District Council
Attending:	A Matthews M Jones N Chadwick V McKay G Cotter J Ingram L Campbell M Harris	Taranaki Regional Council Taranaki Regional Council Taranaki Regional Council Taranaki Regional Council New Plymouth District Council South Taranaki District Council South Taranaki District Council New Plymouth District Council

Apologies: Apologies were received and sustained from B Roach
McKay/Chong

1. Confirmation of minutes – 9 November 2023

Recommendations

That the Taranaki Solid Waste Management Committee:

- a) took as read and confirmed the minutes and resolutions of the Taranaki Solid Waste Management Committee meeting held at Taranaki Regional Council, 47 Cloten Road Stratford on 9 November 2023
- b) noted that the unconfirmed minutes of the Taranaki Solid Waste Management Committee held at on Thursday 9 November 2023 at Taranaki Regional Council have been circulated to the New Plymouth District Council, Stratford District Council and South Taranaki District Council for receipt and information.

McKay/McIntyre

2. Recycling Behaviours Research Report (10.51am)

2.1 G Cotter provided an update on the recycling behaviours research summary report

Recommendations

That the Taranaki Solid Waste Management Committee:

- a) received the memorandum *Recycling Behaviours Research Report*.

McIntyre/McKay

3. Regional Waste Minimisation Officers Report March 2024 (11.15am)

- 3.1 G Cotter provided an update on the activities undertaken by the Regional Waste Minimisation Officer in collaboration with the district councils.

Recommendations

That the Taranaki Solid Waste Management Committee:

- a) received the memorandum Regional Waste Minimisation Officer's Activity Report March 2024
- b) noted the activities of the Regional Waste Minimisation Officer and district councils.

Chong/McKay

There being no further business, Committee Chairperson, D H McIntyre declared the meeting of the Taranaki Solid Waste Management Committee closed at 11.27am

Taranaki Solid Waste

Management Chairperson: _____

D H McIntyre



Date:	14 March 2024	
Venue:	Stratford District Council, 63 Miranda Street, Stratford	
Document:	3254917	
Present:	S Hanne F Aitken G Green	Stratford District Council South Taranaki District Council New Plymouth District Council
Attending:	T Velvin N Chadwick P Johnson	Taranaki CDEM (Regional Manager) Governance Administrator TEMO (Senior Office Manager)

The meeting opened with a group Karakia at 9.04am

Apologies: An apology was received and sustained from S Ruru – Taranaki Regional Council.

Holdom/Volzke

1. Confirmation of Joint Committee Minutes – 21 September 2023

Resolved

That the Taranaki Civil Defence Emergency Management Joint Committee:

- a) took as read and confirmed the minutes and resolutions of the Taranaki Civil Defence Emergency Management Group Joint Committee held at the Taranaki Regional Council, 47 Cloten Road, Stratford 21 September 2023
- b) noted that the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Joint Committee held at the Taranaki Regional Council, 47 Cloten Road, Stratford on 21 September 2023, have been circulated to the New Plymouth District Council, Stratford District Council and the South Taranaki District Council for their receipt and information.

Nixon/Walker

2. Confirmation of CDEM – CEG Minutes – 26 February 2024

Resolved

That the Taranaki Civil Defence Emergency Management Joint Committee:

- a) received the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Co-ordinating Executive Group Meeting held Taranaki Regional Council, 47 Cloten Road, Stratford on 26 February 2024
- b) adopted the recommendations therein.

Volzke/Holdom

3. Appointment of members to the Taranaki Civil Defence Emergency Management Co-Ordinating Executive Group (CEG)

Resolved

That the Taranaki Civil Defence Emergency Management Joint Committee:

- a) received the Appointment of members to the Taranaki Civil Defence Emergency Management Co-Ordinating Executive Group (CEG) memorandum
- b) discharged all current co-opted members of the Co-Ordinating Executive Group
- c) selected and approved Option 1 being to appoint a representative from Hato Hone St John Ambulance Services and the Ministry of Social Development
- d) agreed that an invitation be extended to the Taranaki Iwi Chairs Forum to appoint up to 3 iwi representatives to the Co-Ordinating Executive Group should they so desire.
- e) determined that this decision be recognised not significant in terms of section 76 of the Local Government Act 2002
- f) determined that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Holdom/Nixon

4. Risk Assessment for Adoption

4.1 T Velvin gave an update on the recent risk assessment report.

Resolved

That the Taranaki Civil Defence Emergency Management – Joint Committee:

- a) received the memorandum Risk Assessment Adoption
- b) approved the Risk Assessment Report attached in the memorandum, and accepts that a full assessment to moderate risk through a full stakeholder engagement process and determine hazard impact and consequences more fully will be facilitated by TEMO staff as resources allow
- c) approved the signing and notifying by letter to the Director, National Emergency Management Agency of commencement of the Taranaki Civil Defence Emergency Management Group Plan Review
- d) determined that this decision be recognised not significant in terms of section 76 of the Local Government Act 2002
- e) determined that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the Act, determined that it does not require further information, further assessment of options or

further analysis of costs and benefits, or advantages and disadvantages prior to making a decision on this matter.

Volzke/Holdom

5. Resignation of CDEM Appointments

- 5.1 T Velvin updated members of Mr Walkinshaw and Ms Karen Lawson's resignations from their statutory appointments.

Resolved

That the Taranaki Civil Defence Emergency Management - Joint Committee:

- a) received the memorandum *Resignations of Statutory Civil Defence Emergency Management Appointments*
- b) accepted the resignations of Mr Simon Walkinshaw from the role of Local Controller and Ms Karen Lawson as the Group Welfare Manager
- c) acknowledged the services that both Mr Simon Walkinshaw and Ms Karen Lawson have provided for the Taranaki Civil Defence Emergency Management Group.

Nixon/Holdom

6. Appointment of Statutory Positions for the Taranaki CDEM Group

- 6.1 T Velvin updated members of the statutory appointments of Mr Rob Haveswood, Mr Damien Clark and Mrs Sandra Boardman.

Resolved

That the Taranaki Civil Defence Emergency Management – Joint Committee:

- a) received the memorandum Appointments of Statutory Positions for the Taranaki Civil Defence Emergency Management Group
- b) approved the applications of:
 1. Mr Rob Haveswood to the role of Local Controller, South Taranaki District Council
 2. Mr Damien Clark to the role of Local Recovery Manager to New Plymouth District
 3. Mrs Sandra Boardman to the role of Group Controller to the Taranaki Civil Defence Emergency Management (CDEM) Group.

Nixon/Holdom

7. Quarterly Performance Report Q2 2023/24

- 7.1 T Velvin provided members with an update on performance of the CDEM Group for the second quarter of 2023/24.

Resolved

That the Taranaki Regional Council:

- a) received the memorandum, *Quarterly Performance Report Q2 2023/24*.

Volzke/Holdom

There being no further business the Civil Defence Emergency Management – Joint Committee Chair N W Walker, declared the Civil Defence Emergency Management – Joint Committee meeting closed with a group Karakia at 9.50am.

Civil Defence Emergency Management

– Joint Committee Chairperson: _____

N W Walker



Date: 2 April 2024

Subject: Public Transport Single Stage Business Case

Author: N Chadwick, EA to the Chief Executive and Chair

Approved by: M J Nield, Director - Corporate Services

Document: 3258107

Purpose

1. The purpose of this memorandum is to provide a presentation on the Public Transport Single Stage Business Case (SSBC).

Executive summary

2. A SSBC is being prepared to present a case for investment in improved public transport services and infrastructure in Taranaki. The aspiration is to have a public transport system that connects people to where they want to go and is the preferred mode of choice within the Taranaki region.
3. The current bus services have largely been unchanged for the past 15 years. Services are complex, meandering and with land use changes do not meet the needs of the community. This has contributed to high private vehicle use and transport emissions. Without investment, customer experiences will continue to be challenging, and equally as important, accessibility and the health and wellbeing for those in the region will continue to be compromised.
4. This SSBC is building on the public transport review carried out in 2023, as part of developing an updated Regional Public Transport Plan (RPTP). This was consulted on as part of Better Travel Choices Part B: Regional Public Transport Plan 2024 -2054. The feedback received is a guiding consideration throughout the development of this business case particularly during option development, and supports us in taking a step change toward public transport provision.

Recommendations

That Taranaki Regional Council:

- a. receives the presentation on the Public Transport Single Stage Business Case

Background

5. The Executive, Audit and Risk Committee, at the 25 March 2024 meeting, received the SSBC March 2024 Overview which outlined the process and mahi (work) required to prepare the SSBC. A copy of that report is attached.

6. This is Councillors opportunity to gain an understanding of the SSBC and to provide feedback into the process.

Financial considerations—LTP/Annual Plan

7. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice. . Consideration of the SSBC has been included in the RLTP and the LTP, although it is noted that finalization of financial contributions can only be determined following the full SSBC process

Policy considerations

8. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the Local Government Act 2002, the Resource Management Act 1991 and the Local Government Official Information and Meetings Act 1987.

Iwi considerations

9. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the Local Government Act 2002) as outlined in the adopted Long-Term Plan and/or Annual Plan. Specific engagement with iwi will be undertaken as a part of the stakeholder optioneering stage.

Community considerations

10. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum. Targeted consultation with those with key interest and a wider consultation will be undertaken as a part of the stakeholder optioneering stage.

Legal considerations

11. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 3254658: [Single Stage Business Case March 2024 Overview](#)



Date: 25 March 2024

Subject: Single Stage Business Case March 2024 Overview

Author: C Gazley, Transport Engagement Manager

Approved by: M J Nield, Director - Corporate Services

Document: 3254658

Purpose

1. To provide an overview of the process and mahi to prepare a Public Transport Single Stage Business Case (SSBC).

Executive summary

2. We are preparing a Single Stage business case (SSBC) to present the case for investment in improved public transport services and infrastructure in Taranaki. The aspiration is to have a public transport system that connects people to where they want to go and is the preferred mode of choice within the Taranaki region.
3. The current bus services have largely been unchanged for the past 15 years. Services are complex, meandering and with land use changes do not meet the needs of the community. This has contributed to high private vehicle use and transport emissions. Without investment, customer experiences will continue to be challenging, and equally as important, accessibility and the health and wellbeing for those in the region will continue to be compromised.
4. This SSBC is building on the public transport review carried out in 2023, as part of developing an updated Regional Public Transport Plan (RPTP). This was consulted on as part of Better Travel Choices Part B: Regional Public Transport Plan 2024 -2054. The feedback received is a guiding consideration throughout the development of this business case particularly during option development, and supports us in taking a step change toward public transport provision.

Recommendation

That Taranaki Regional Council:

- a) receives and notes the memorandum titled Single Stage Business Case March 2024 Overview.

Background

5. There are currently four components of public transport services:
 - a. New Plymouth

- Citylink – these operate from Monday to Friday with 14 services per day with varying frequency until around 6pm. Two different routes operate on Saturdays with two services. Currently, no services are provided on Sundays or public holidays.
 - School services – there are 27 individual services with each service performing one weekday AM and PM trip. These are well utilised and, in some instances, additional buses are required.
- b. Regional Connector: services from Ōpunake, Hāwera and Stratford to New Plymouth. This operates four times per day return. There are also two school services, which travel from Hāwera to various schools in New Plymouth.
- c. Southlink: There are three routes in South Taranaki providing a basic access option for those in the area:
- Waverley – Pātea – Hāwera- operates on Tuesdays and Thursdays only
 - Ōpunake – Oākura – New Plymouth – weekly three day service.
- d. Total Mobility: A nationwide scheme aimed at assisting people with impairments, who are not able to use conventional public transport, to become more mobile.
6. Outside of our services, there are also the following public transport services in the region:
- Rural school services funded directly by Ministry of Education (MoE)
 - Community transport services run by local charities such as the Ironside Society
 - Long-distance coach services to Auckland and Wellington operated by Inter City.
7. Public transport provision has been largely unchanged for the past 15 years. The opportunity presents, with existing regional contracts expiring on 30 September 2025, to investigate ways in which public transport provision can be improved. As public transport is a service part funded by Central Government, a SSBC needs to be prepared to inform future funding in order to provide for a change in service provision. The SSBC investigates public transport provision with a regional focus, however, due to the size and complexity of the urban network particular attention is paid in this area.
8. In order to align with the timing requirements of tendering for new contracts, work on the business case needs to start early and has already begun. We have employed BECA, to assist with the development of the business case. Key stakeholders and partners have also been identified and have been involved in the initial stages of work.
9. The approach required by NZTA focusses on three critical steps:
- The case for change
 - Optioneering
 - Refining the preferred option.
10. These three steps form the basis of the business case and are developed one-step at a time, using the five-case model as a framework. This is recognised as being international best practice for investment in infrastructure projects. This approach (as set out in the diagram below) progressively develops the framework, providing assurance at each stage that the right questions are being asked and addressed to ensure public value is optimised.



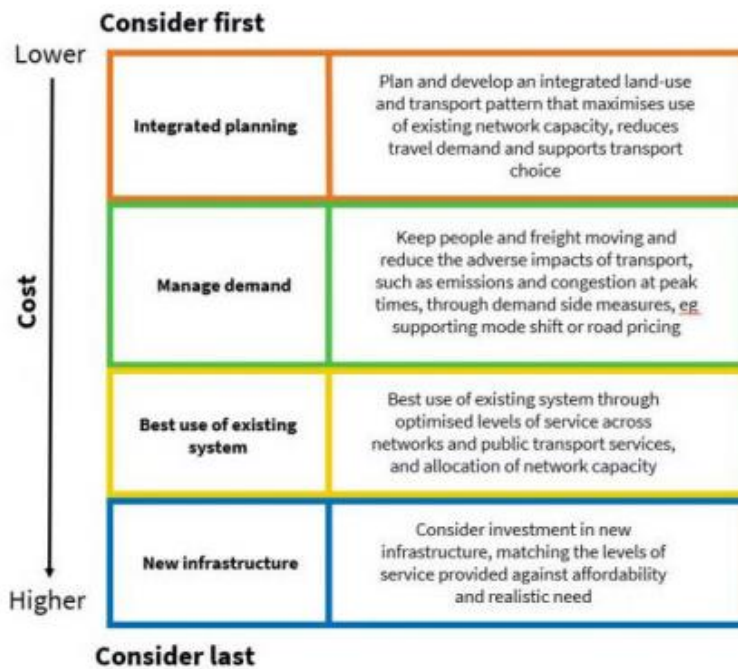
Source: *The five case model* - <https://www.nzta.govt.nz/planning-and-investment/learning-and-resources/business-case-approach-guidance/the-five-case-model/introduction-to-the-five-case-model/>

11. This approach to the SSBC supports an outcome-focused approach to investment; early, meaningful collaboration; and progressive development of a robust, evidence-based investment case.

Discussion

12. We have begun work on the first stage of the business case – *the case for change*. Much of the work done to date has relied heavily on the feedback received during recent consultation on the BTCS and the Public Transport review. Over 400 submissions were received as part of that wider consultation and from this it is evident that the community want change and they want a public transport network which provides them with choice, improves access and which works toward achieving a more sustainable future for Taranaki. A deep dive into existing service data has been undertaken to help inform the business case and assist in directing opportunities to explore.
13. A key task in this first stage of the business case is to identify problem statements and investment objectives for the project. These formed the focus for the ‘kick off’ workshop on 30 November 2023. This workshop involved key stakeholders including Waka Kotahi/NZTA, New Plymouth District Council officers, TRC officers and project consultant, BECA.
14. Three problem statements were identified as followed, and were provided with a weighting to inform future stages:
 - Problem 1: Travel Choice (40%)
 - Problem 2: Inclusive Access (40%)
 - Problem 3: Environmental Sustainability (20%)
15. Attachment 1 provides a fulsome summary of the detail framing the problem statements, including identified the investment objective to guide the SSBC and identification of what would happen if the SSBC did not address the problem statement.
16. In order to inform the next stage of the process, ‘*optioneering*’ potential treatments to assist in responding to the problem statements must be developed. This list needs to be considered through the lens of the Waka Kotahi/NZTA’s intervention hierarchy for National Land Transport Fund (NLTF).
17. NZTA’s intervention hierarchy for National Land Transport Fund (NLTF) investments, shown below, is used to consider and assess the potential interventions. The hierarchy categorises interventions into

four strategic alternative groupings: Integrated Planning, Manage Demand, Best Use of Existing System, New Infrastructure. It encourages the use of lower cost strategic alternatives before higher cost strategic alternatives. This means that higher cost strategic alternatives should only be selected if the investment objectives cannot be achieved by lower cost strategic alternatives.



18. A workshop with the key stakeholders developed an initial list of treatments and applied the Intervention Hierarchy. Examples of treatments are, flexible hours of PT to match demand, subdivision standards to include requirements for PT stops and infrastructure as part of consenting, and bus priority measures such as special vehicle lanes and shoulder running.
19. Themes were then developed with stakeholders as follows:
 - Planning and policy interventions
 - Optimising roading infrastructure
 - Customer service and user experience
 - Technology
 - Rural community services
 - Network design.

Next Steps

20. Work is continuing to develop the initial list of options workshopped with key stakeholders. This work is being informed by community feedback from previous engagement. This list will be assessed against the Early Assessment Sifting Tool (EAST) for practicality and to identify if there are any fatal flaws that should prohibit an option from progressing. The EAST is a tool designed by Waka Kotahi/NZTA to apply a consistent format, to quickly and robustly rule out alternative options that are non-starters, allowing for more time to investigate a more manageable list of options. It only rules out options with true fatal flaws.
21. To close out the optioneering process the options that pass the EAST assessment will be workshopped by stakeholders to develop network maps. Two workshops will be run in April, one involving members

of this committee, councillor representatives from the three Taranaki territorial authorities, and Iwi representatives, and a second to involve all interested key stakeholders such as Sport Taranaki, Te Whatu Ora o Taranaki, and I Love Public Transport. The network maps are proposed to be hand drawn in the workshops and then evaluated using the Remix Public Transit System Planning Software. REMIX is a software platform that assists transport planners to bring together the complete transportation picture and offers features such as, travel-time visualisations, timetable customisation, sketch planning using existing stop infrastructure and cost estimates.

22. Following the workshops, we will consult with the public to continue the long list network option development. The public will become the customer of the new public transport network making their input critical to success and benefit achievement.
23. Multi-criteria analysis (MCA) is then used to assess the long list network options. The MCA is considered best practice and is a process which provides a means for equitably assessing the long list and identifying the options that are worth taking forward to form a short list. The assessment criteria will be based on the investment objectives and other criteria recommended by Waka Kotahi guidance material.
24. Once a short list of programme options has been determined, inputs such as, cost and usage assessments, consideration of the strategic requirements on public transport in the Taranaki region, and public and stakeholder feedback will be used to select and then refine a preferred option.
25. The committee can expect an update on the first draft SSBC at the 6 May 2024 meeting.
26. In June, a draft SSBC will go through a peer review and then for consideration by the Committee.
27. The final draft SSBC will come before the Committee in July for final approval and submission to Waka Kotahi/NZTA.
28. It should be noted that work undertaken to date is currently being reviewed in light of the recently released draft Government Policy Statement on land transport (GPS). The review will ensure that the development of the SSBC aligns with the direction contained in the GPS.

Financial considerations—LTP/Annual Plan

29. This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice. Consideration of the SSBC has been included in the RLTP and the LTP, although it is noted that finalization of financial contributions can only be determined following the full SSBC process.

Policy considerations

30. This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the Local Government Act 2002, the Resource Management Act 1991 and the Local Government Official Information and Meetings Act 1987.

Iwi considerations

31. This memorandum and the associated recommendations are consistent with the Council's policy for the development of Māori capacity to contribute to decision-making processes (schedule 10 of the Local Government Act 2002) as outlined in the adopted Long-Term Plan and/or Annual Plan. Specific engagement with iwi will be undertaken as part of the optioneering stage.

Community considerations

32. This memorandum and the associated recommendations have considered the views of the community, interested and affected parties and those views have been recognised in the preparation of this memorandum. Both targeted consultation with those with key interest and a wider consultation will be undertaken to inform the SSBC.

Legal considerations

33. This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 3254837: SSBC Problem Statements and Investment Objectives



Date: 2 April 2024

Subject: Meeting Dates for April 2024

Author: M Jones, Governance Administrator

Approved by: M J Nield, Director – Corporate Services

Document: 3258726

Purpose

1. The purpose of this memorandum is to provide notification to members of the scheduled meeting dates for April 2024.

Recommendations

That Taranaki Regional Council:

- a. receives and notes the memorandum Meeting Dates for April 2024.

Meeting Dates

Regional Transport Committee	Thursday 18 April, 10.00am
RLTP Hearing of submissions	Thursday 18 April, 1.00pm
Operations and Regulatory Committee	Tuesday 30 April, 9.00am
Policy and Planning Committee	Tuesday 30 April, 10.30am

Public Excluded Recommendations – Ordinary Council 2 April 2024

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Ordinary Council Meeting on 2 April 2024 for the following reason/s:

The matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the *Local Government Official Information and Meetings Act 1987* are as follows:

Item 13 - Confirmation of Public Excluded Ordinary Council Minutes – 27 February 2024

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 (a) and [section 7](#) (2) (a) and (2) (g) of the *Local Government Official Information and Meetings Act 1987*.

Item 14 – Confirmation of Public Excluded Executive Audit and Risk Minutes – 25 March 2024

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; and/or enable any local authority holding the information to carry out, without prejudice, commercial activities.



Date: 2 April 2024

Subject: Public Excluded Ordinary Council Minutes – 27 February 2024

Author: M Jones, Governance Administrator

Approved by: M J Nield, Director – Corporate Services

Document: 3258031

Recommendations

That Taranaki Regional Council:

- a. takes as read and confirms the minutes and resolutions of the Public Excluded Ordinary meeting of the Taranaki Regional Council held at Taranaki Regional Council, 47 Cloten Road, Stratford on 27 February 2024.

Appendices/Attachments

Document 3252172: [Unconfirmed Public Excluded Ordinary Council Minutes – 27 February 2024](#)



Date:	27 February 2024	
Venue:	Taranaki Regional Council Boardroom, 47 Cloten Road, Stratford	
Document:	3252172	
Present:	C L Littlewood	Chairperson
	N W Walker	Deputy Chairperson
	M J Cloke	
	D H McIntyre	
	A L Jamieson	
	S W Hughes	
	B J Bigham	
	D M Cram	
Attending:	S Ruru	Chief Executive
	M Nield	Director – Corporate Services
	A Matthews	Director – Environmental Quality
	D Harrison	Director - Operations
	F McLay	Director – Resource Management
	M Jones	Governance Administrator

Apologies: Were received and sustained from Councillor Davey and Councillor Williamson Littlewood

Public Excluded

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987, resolved that the public is excluded from the following part of the proceedings of the Ordinary Council Meeting on 27 February 2024 for the following reason/s:

The matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Item 17 - Confirmation of Public Excluded Ordinary Council Minutes – 12 December 2023

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 (a) and [section 7](#) (2) (a) and (2) (g) of the Local Government Official Information and Meetings Act 1987.

Item 18 – Confirmation of Public Excluded Executive Audit and Risk Minutes – 19 February 2024

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; and/or enable any local authority holding the information to carry out, without prejudice, commercial activities.

Littlewood/Walker

13. Confirmation of Public Excluded Ordinary Council Minutes – 12 December 2023

Resolved

That the Taranaki Regional Council:

- a) took as read and confirmed the public excluded minutes and resolutions of the Ordinary meeting of the Taranaki Regional Council held at Pukeiti, 2290 Carrington Road, New Plymouth on 12 December 2023.

Littlewood/Walker

14. Confirmation of Public Excluded Executive Audit and Risk Committee Minutes – 19 February 2024

Resolved

That the Taranaki Regional Council:

- a) received the public excluded minutes of the Executive Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council Boardroom, 47 Cloten road, Stratford on 19 February 2024
- b) adopted the recommendations therein.

Cloke/Hughes

There being no further business the Council Chairperson, C L Littlewood, declared the public excluded meeting of the Ordinary Council meeting closed with a karakia at 12.15pm.

Council Chairperson: _____

C L Littlewood



Kia uruuru mai

Karakia to close meetings

Kia uruuru mai
Ā hauora
Ā haukaha
Ā haumaia
Ki runga, Ki raro
Ki roto, Ki waho
Rire rire hau
Paimārie

Fill me with
Vitality
Strength
Bravery
Above, below
Within, outwards
Let the wind blow and bind
Peace upon you

Nau mai e ngā hua

Karakia for kai

Nau mai e ngā hua
o te wao
o te ngakina
o te wai tai
o te wai Māori
Nā Tāne
Nā Rongo
Nā Tangaroa
Nā Maru
Ko Ranginui e tū iho nei
Ko Papatūānuku e takoto ake nei
Tūturu o whiti whakamaua kia
tina
Tina! Hui e! Taiki e!

Welcome the gifts of food
from the sacred forests
from the cultivated gardens
from the sea
from the fresh waters
The food of Tāne
of Rongo
of Tangaroa
of Maru
I acknowledge Ranginui above and Papatūānuku
below
Let there be certainty
Secure it!
Draw together! Affirm!

AGENDA AUTHORISATION

Agenda for the Ordinary Council Meeting of the Taranaki Regional Council held on Tuesday 2 April 2024.

Approved:



26 Mar, 2024 10:25:40 AM GMT+13

M J Nield
Director Corporate Services