

Ordinary Meeting

Tuesday 15 August 2017

10.30am

Taranaki Regional Council, Stratford



Agenda for the Ordinary Meeting of the Taranaki Regional Council to be held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 15 August 2017 commencing at 10.30am.

Councillors	D N MacLeod	(Chairman)
	M J Cloke	
	M G Davey	
	M P Joyce	
	D L Lean	(Deputy Chairman)
	C L Littlewood	
	M J McDonald	
	D H McIntyre	
	B K Raine	
	N W Walker	
	C S Williamson	

Apologies

Notification of Late Items

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Agenda Memorandum

Date 15 August 2017



**Memorandum to
Chairperson and Members
Taranaki Regional Council**

Subject: Confirmation of Minutes – 27 June 2017

Prepared by: M J Nield, Director-Corporate Services

Approved by: B G Chamberlain, Chief Executive

Document: 1908215

Resolve

That the Taranaki Regional Council:

1. takes as read and confirms the minutes and resolutions of the Ordinary Meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 27 June 2017 at 10.30am.

Matters arising

Appendices

Document #1888660 – Minutes Ordinary Meeting

**Minutes of the Ordinary Meeting of the
Taranaki Regional Council, held
Taranaki Regional Council Chambers, 47
Cloten Road, Stratford, on Tuesday 27
June 2017 at 10.30am.**



Present	Councillors	D L Lean M J Cloke M G Davey C L Littlewood M J McDonald D H McIntyre B K Raine C S Williamson	(Deputy Chairperson)
Attending	Messrs	B G Chamberlain A D McLay S R Hall M J Nield S Tamarapa P Ledingham R Ritchie	(Chief Executive) (Director-Resource Management) (Director-Operations) (Director-Corporate Services) (Iwi Communications Officer) (Communications Officer) (Communications Manager)
	Mrs	K van Gameren	(Committee Administrator)
		Two Members of the public. One Member of the media.	
Apologies		The apologies from Councillor M P Joyce, Councillor D N MacLeod and Councillor N W Walker were received and noted.	
Notification of Late Items		There were no late items of business.	

1. Confirmation of Minutes - 8 May 2017

Resolved

THAT the Taranaki Regional Council

1. takes as read and confirms the minutes and resolutions of the Ordinary Meeting of the Taranaki Regional Council held in the Taranaki Regional Council, 47 Cloten Road, Stratford, on Monday 8 May 2017 at 11.00 am.

Davey/Raine

Matters arising

There were no matters arising.

2. Consents and Regulatory Committee Minutes - 6 June 2017

Resolved

THAT the Taranaki Regional Council

1. receives the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 6 June 2017 at 9.30am
2. adopts the recommendations therein.

Cloke/Davey

Matters arising

There were no matters arising.

3. Policy and Planning Committee Minutes - 6 June 2017

Resolved

THAT the Taranaki Regional Council

1. receives the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 6 June 2017 at 10.30 am
2. adopts the recommendations therein.

Williamson/McIntyre

Matters arising

Extension to the dung beetle introduction programme to Taranaki dairy farms

Mr A D McLay, Director-Resource Management, advised the Council that an inspection on a property in North Taranaki, where dung beetles were released 30 years ago, has found evidence that the beetles are still there. The Council will undertake some monitoring in the area to establish population levels and spread.

4. Regional Transport Committee Minutes - 14 June 2017

Resolved

THAT the Taranaki Regional Council

1. receives the minutes of the Regional Transport Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Wednesday 14 June 2017 at 11.00 am
2. adopts the recommendations therein.

Williamson/McDonald

Matters arising

New Zealand Transport Agency Regional Report (March 2017)

It was noted that the New Zealand Transport Agency webpage that provides information on the state highway network in and around the Taranaki region has now been updated as at 15 June 2017.

5. Executive, Audit and Risk Committee Minutes - 19 June 2017

Resolved

THAT the Taranaki Regional Council

1. receives the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Monday 19 June 2017 at 10.00am
2. adopts the recommendations therein.

Lean/Cloke

Matters arising

There were no matters arising.

6. Joint Committee Minutes

Resolved

THAT the Taranaki Regional Council

1. receives the unconfirmed minutes of the Taranaki Solid Waste Management Committee meeting held on Thursday 25 May 2016
2. receives the unconfirmed minutes of the Yarrow Stadium Joint Committee meeting held on Monday 12 June 2017
3. receives the unconfirmed minutes of the Taranaki Civil Defence Emergency Management Group meeting held on Tuesday 20 June 2017.

Cloke/Williamson

7. Setting of rates 2017/2018

- 7.1 Mr M J Nield, Director-Corporate Services, spoke to the memorandum to set the rates for the 2017/2018 financial year following the adoption of the Council's 2017/2018 Annual Plan.

Resolved

THAT the Taranaki Regional Council

1. sets the following rates pursuant to the *Local Government (Rating) Act 2002* on rating units in the Taranaki region for the financial year commencing 1 July 2017 and ending on 30 June 2018:

Capital Value General Rate

Pursuant to section 13 of the *Local Government (Rating) Act 2002* a general rate on the rateable equalised capital value (ECV) of all land within the region known as Taranaki region to collect the following amounts:

General rate	ECV	Percent	GST excl	GST	GST Incl
NPDC	\$16,998,928,540	55.35%	\$2,642,834	\$396,425	\$3,039,259
SDC	\$2,946,817,514	9.60%	\$458,378	\$68,757	\$527,134
STDC	\$10,763,892,555	35.05%	\$1,673,556	\$251,033	\$1,924,590
Total	\$30,709,638,609	100.00%	\$4,774,768	\$716,215	\$5,490,983

- a rate of 0.0159717 cents in the dollar of capital value on every rating unit in the New Plymouth and North Taranaki constituencies of the Taranaki region – GST inclusive
- a rate of 0.0200272 cents in the dollar of capital value on every rating unit in the Stratford constituency of the Taranaki region – GST inclusive
- a rate of 0.0188221 cents in the dollar of capital value on every rating unit in the South Taranaki constituency of the Taranaki region – GST inclusive.

Pursuant to section 131 of the *Local Government (Rating) Act 2002*, the Council has used a registered valuer to make an estimate of the projected valuation of all the rateable land in the districts of the constituent territorial authorities.

Uniform annual general charge

Pursuant to section 15(1)(b) of the *Local Government (Rating) Act 2002*, a uniform annual general charge (to produce \$3,262,654) of \$60.95 – GST inclusive for every separately used or inhabited part of a rating unit in the Taranaki region.

Separately used or inhabited part of a rating unit (SUIP): A SUIP is defined as a separately used or occupied part of a rating unit and includes any part of a rating unit that is used or occupied by any person, other than the ratepayer, having a right to use or inhabit that part by virtue of a tenancy, lease, licence, or other agreement, or any part or parts of a rating unit that are used or occupied by the ratepayer for more than one single use.

Separately used or inhabited for a residential rating unit includes a building or part of a building that contains, two or more separately occupiable units, flats or houses each of which is separately inhabited or is capable of separate habitation

Separately used or inhabited for a small holding or farmland property rating unit includes a rural property/farm with multiple dwellings (e.g., a house is used by a farm worker) each of which is separately inhabited or is capable of separate habitation

Separately used or inhabited for a commercial or industrial rating unit: means a building or part of a building that is, or intended to be, or is able to be, separately tenanted, leased or subleased for commercial purposes

An exception is made for motels/hotels as these are treated as one business even if each accommodation unit may be capable of separate habitation.

This definition of SUIP only applies to the uniform annual general charge as the Council does not set a fixed charge for any other rates.

River Control and Flood Protection Targeted Rate

Pursuant to section 16 of the *Local Government (Rating) Act 2002*, a targeted rate of 0.003924 cents in the dollar – GST inclusive, for river control and flood protection works (to produce \$746,610) on the capital value on every rating unit in the New Plymouth and North Taranaki constituencies of the Taranaki region.

River Control and Flood Protection Targeted Rate

Pursuant to section 16 of the *Local Government (Rating) Act 2002*, a targeted rate of 0.000576 cents in the dollar – GST inclusive, for river control and flood protection works (to produce \$58,912) on the capital value on every rating unit in the South Taranaki constituency of the Taranaki region.

Passenger Transport Targeted Rate

Pursuant to section 16 of the *Local Government (Rating) Act 2002*, a targeted rate of 0.004873 cents in the dollar – GST inclusive, for passenger transport services (to produce \$927,262) on the capital value on every rating unit in the New Plymouth and North Taranaki constituencies of the Taranaki region.

Passenger Transport Targeted Rate

Pursuant to section 16 of the *Local Government (Rating) Act 2002*, a targeted rate of 0.000705 cents in the dollar – GST inclusive, for passenger transport services (to produce \$18,563) on the capital value on every rating unit in the Stratford constituency of the Taranaki region.

Passenger Transport Targeted Rate

Pursuant to section 16 of the *Local Government (Rating) Act 2002*, a targeted rate of 0.000402 cents in the dollar – GST inclusive, for passenger transport services (to produce \$41,113) on the capital value on every rating unit in the South Taranaki constituency of the Taranaki region.

Yarrow Stadium Targeted Rate

Pursuant to section 16 of the *Local Government (Rating) Act 2002*, a differential targeted rate for Yarrow Stadium on the land value on each rating unit in the New Plymouth and North Taranaki constituencies of the Taranaki region. The targeted rate (in cents in the dollar of land value) for 2017/2018 for each differential category is:

- Group 1 Commercial and Industrial to produce \$168,306 at a rate of 0.017658 cents in the dollar of land value – GST inclusive
- Group 2 Residential to produce \$159,604 at a rate of 0.002883 cents in the dollar of land value – GST inclusive
- Group 3 Small holdings to produce \$9,063 at a rate of 0.001686 cents in the dollar of land value – GST inclusive
- Group 4 Farmland to produce \$15,929 at a rate of 0.000543 cents in the dollar of land value – GST inclusive.

Differential Categories

The Council adopts the definition of its differential categories set out in the Funding Impact Statement contained in the *2017/2018 Annual Plan* as its rating categories for the year.

Due Dates

Pursuant to Section 24 of the *Local Government (Rating) Act 2002* the Council's rates will become due and payable by four equal instalments on the following dates:

Instalment 1 30 August 2017

Instalment 2 29 November 2017

Instalment 3 28 February 2018

Instalment 4 30 May 2018.

Penalties and Discounts

Pursuant to Section 57 and 58 of the *Local Government (Rating) Act 2002* the following penalties on unpaid rates will be applied:

- a charge of 10 percent on so much of any instalment that has been assessed after 1 July 2017 and which remains unpaid after the due date for that instalment.
- the Council will charge a penalty of 10 per cent on any rates that were assessed or levied in any previous financial years and which remain unpaid on 30 September 2017 and a further additional penalty of 10 per cent on any rates that were assessed or levied in any previous financial years and which remain unpaid on 31 March 2018 (New Plymouth and North Taranaki constituencies).
- the Council will charge a penalty of 10% on so much of any rates levied before 1 July 2017 which remain unpaid on 10 July 2017 or such later date as required under section 58(1) (b) (ii). A continuing additional penalty of 10% on so much of any rates levied before 1 July 2016 which remain unpaid six months after the previous penalty was added (Stratford constituency).
- the Council will allow a discount of 3% where a ratepayer pays the year's rates in full on or before the due date of the first instalment for the year (South Taranaki constituency only). This will be 30 August 2017.

Payment Locations

The Council's rates and charges will become due and payable at the principal offices and service centres of the region's district councils. The rates and charges can also be paid at the principal office of the Taranaki Regional Council.

GST Inclusive

All rates set are inclusive of GST.

2. appoints the New Plymouth District Council, the Stratford District Council and the South Taranaki District Council, pursuant to section 53 of the *Local Government (Rating) Act 2002*, to collect the rates set by the Taranaki Regional Council.
3. delegates to the New Plymouth District Council, the Stratford District Council and the South Taranaki District Council the power to postpone and remit rates pursuant to the relevant adopted *Rates Remission and Postponement Policy*.
4. approves the keeping the rating information database in separate parts for the constituent districts of the region and delegates the function of maintaining the rating information database to the New Plymouth District Council, the Stratford District Council and the South Taranaki District Council, pursuant to section 27(7) of the *Local Government (Rating) Act 2002*.
5. delegates to the Chief Executive and the Director – Corporate Services the power to resolve administrative matters in relation to the collection of the Taranaki Regional Council's rates and the administration of the rating information database.

Davey/McIntyre

8. Navigation contract and the appointment of Harbourmasters, Deputy Harbourmasters, Enforcement Officers and Issuing of Warrants

- 8.1 Mr A D McLay, Director-Resource Management, spoke to the memorandum providing an update on how the Council is contracting harbourmasters and to recommend the Council appoint harbourmasters, including deputy harbourmasters, and enforcement officers to carry out the Council's responsibilities for navigation safety and navigation bylaws and related codes within Port Taranaki and its approaches.

Resolved

THAT the Taranaki Regional Council

1. receives the memorandum on the appointment of harbourmasters, deputy harbourmasters, and enforcement officers and the issuing of warrants
2. notes that the Council is in the process of replacing a Memorandum of Understanding with Port Taranaki Limited with a comprehensive contract for the provision of harbourmaster services and related matters
3. appoints Mr Neville Fox and Mr Anthony Parr as Harbourmasters, under section 33D of the Maritime Transport Act 1994 and sections 32 and 174 of the Local Government Act 2002, and approves their warrant powers described in this memorandum

4. appoints Mr Michael Birch, Mr Andrew MacKean, Mr Adam Eager, and Mr Olaf Wahlen as Deputy Harbourmasters under section 33D of the Maritime Transport Act 1994 and sections 32 and 174 of the Local Government Act 2002, and approves their warrant powers
5. appoints Mr Alan McLay, Mr Bruce Pope, Mr Jared Glasgow, Mr William Crofskey, Mr Clinton Carré, Mr Glen Candy, Mr John Cooper, Mr Richard Caskey, Mr Timothy Payne, Mr James Cookson and Mr Ivan Smith as enforcement officers, under section 33G(a) of the Maritime Transport Act 1994 and 174 of the Local Government Act 2002, and approves their warrant powers.

Cloke/Williamson

9. Iwi Appointments to Taranaki Regional Council Standing Committees

- 9.1 Mr M J Nield, Director-Corporate Services, spoke to the memorandum to receive and confirm iwi appointments to the Council's Consents and Regulatory Committee and Policy and Planning Committee.

Resolved

THAT the Taranaki Regional Council

1. receives the memorandum *Iwi Appointments to Taranaki Regional Council Standing Committees*
2. confirms the appointments of Fay Mulligan, Keith Holswich and Hoani Eriwata to the Taranaki Regional Council Consents and Regulatory Committee
3. confirms the appointments of Emily Bailey, Mitchell Ritai and John Hooker to the Taranaki Regional Council Policy and Planning Committee
4. notes the iwi appointments will be welcomed with a Powhiri at the Council's Ordinary Meeting on 15 August 2017 and welcomes their input on the Council Committees
5. notes that the iwi appointee's first official standing committee meeting will be on 29 August.

Lean/Raine

10. Representation Review

- 10.1 The memorandum providing information to Members of the Council's intention to undertake a Representation Review, required pursuant to the *Local Electoral Act 2001*, for the 2019 local authority elections was received and discussed.

Resolved

THAT the Taranaki Regional Council

1. receives and notes the memorandum *Representation Review*.

Lean/Williamson

11. Meeting Dates July-August 2017

- 11.1 The next six-weekly round of Council meetings for July-August 2017 were received and noted.

12. Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Ordinary Meeting on Tuesday 27 June 2017 for the following reason/s:

Item 13 - Confidential Joint Committee Minutes

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons.

Item 14 - Waitara Lands Bill Update

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information, and to protect information which is subject to an obligation of confidence.

Lean/McIntyre

There being no further business, Deputy Chairman D L Lean, declared the Ordinary Meeting of the Taranaki Regional Council closed at 11.45am.

Confirmed

Chairperson: _____
D N MacLeod

Date: **15 August 2017**

Agenda Memorandum

Date 15 August 2017



**Memorandum to
Chairperson and Members
Taranaki Regional Council**

**Subject: Consents and Regulatory Committee
Minutes – 25 July 2017**

Prepared by: G K Bedford, Director-Environment Quality

Approved by: B G Chamberlain, Chief Executive

Document: 1908245

Resolve

That the Taranaki Regional Council:

1. receives the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 25 July 2017 at 9.30am
2. adopts the recommendations therein.

Matters arising

Appendices

Document #1902560 – Minutes Consents and Regulatory Committee Meeting

Minutes of the Consents and Regulatory Committee Meeting of the Taranaki Regional Council, held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford, on Tuesday 25 July 2017 at 9.30am.



Members	Councillors	M J Cloke	(Committee Chairperson)
		M G Davey C L Littlewood B K Raine N W Walker	
		D L Lean	(ex officio)
Attending	Messrs	G K Bedford	(Director-Environment Quality)
		A D McLay	(Director-Resource Management)
		M J Nield	(Director-Corporate Services)
		B E Pope	(Compliance Manager)
		C H McLellan	(Consents Manager)
	Mrs	V McKay	(Science Manager)
	Mrs	H Gerrard	(Science Manager)
	Mr	R Phipps	(Science Manager)
	Mrs	K van Gameren	(Committee Administrator)
	Mr	P Ledingham	(Communications Officer)
Mr	R Ritchie	(Communications Manager)	
Dr	E Roberts	(Scientific Officer)	

One Member of the media.

One Member of the public (Warner Construction)

Apologies The apologies from Councillor M P Joyce, Councillor D N MacLeod and Councillor M J McDonald were received and sustained.

Notification of Late Items There were no late items of general business.

1. Confirmation of Minutes – 6 June 2017

Resolved

THAT the Consents and Regulatory Committee of the Taranaki Regional Council

1. takes as read and confirms the minutes of the Consents and Regulatory Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 6 June 2017 at 9.30am

2. notes that the recommendations therein were adopted by the Taranaki Regional Council on 27 June 2017.

Cloke/Lean

Matters Arising

There were no matters arising.

2. Resource consents issued under delegated authority and applications in progress

- 2.1 The Committee considered and discussed the memorandum advising of consents granted, consents under application and of consent processing actions since the last meeting of the Committee.
- 2.2 Mr C L McLellan, Consents Manager, noted to the Committee the number of consents issued to date for June (2016/2017 reporting year) being lower than the previous two years. The lower than normal amount of consents issued relate to the down-turn in the oil and gas industry together with a reduced number of consent renewals. As a result, Council staff have been redeployed and/or not replaced.

Recommended

THAT the Taranaki Regional Council

1. receives the schedule of resource consents granted and other consent processing actions, made under delegated authority.

Walker/Raine

3. Consent monitoring annual reports and case study on commitment to remove treated wastewater from the Waiongana Stream to land

- 3.1 Mr R Phipps, Science Manager, spoke to the memorandum advising the Committee of four tailored compliance monitoring reports that have been prepared since the last Committee meeting (and the first for the 2016-2017 monitoring period), and to introduce a case study on commitment to remove the discharge of treated wastewater from the Waiongana Stream to land by Lepper Piggeries.
- 3.2 The Committee discussed the Lepper's Piggery case study, noting the high environmental performance at the piggery site and the initiatives demonstrated by the landowner in wastewater and effluent treatment and management. The Committee considered the Lepper's Piggery case study should be used nationally to showcase how good environmental management and performance does not impede but supports a sustainable and profitable business.

- 3.3 Members received assurance that the Council used international best practice to regulate the oil and gas sector (fracking).

Recommended

THAT the Taranaki Regional Council

1. receives the 17-3 Todd Energy Limited - Mangahewa-C Hydraulic Fracturing Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein
2. receives the 17-4 Greymouth Petroleum Limited - Kowhai-C Hydraulic Fracturing Monitoring Programme Annual Report 2015-2017 and adopts the specific recommendations therein
3. receives the 17-40 STDC Opunake Wastewater Treatment Plant Monitoring Programme Annual Report 2016-2017 and adopts the specific recommendations therein
4. receives the 17-20 Todd Te Kiri North-A Wellsite Monitoring Programme Annual Report 2015-2016 and adopts the specific recommendations therein
5. notes the commitment by Lepper Piggeries to remove the discharge of treated wastewater from the Waiongana Stream to land.

Davey/Lean

4. Incident Register - 19 May 2017 to 30 June 2017

- 4.1 The Committee received and noted the summary of the Council's Incident Register for the period 19 May 2017 to 30 June 2017
- 4.2 Mr B E Pope, Compliance Manager, provided an overview to the Committee on the reported incidents and answered questions concerning officer assessments of the incidents.
- 4.3 The Committee received an update on the incident around instream works at Okato (Incident 3301-IN/34520). The original contractor has been replaced with a new contractor and the site is now compliant.
- 4.3 Mr B E Pope, Compliance Manager, provided an update on the incidents regarding sediment discharges and breach of consent (earthworks) associated with the development of the central landfill at Eltham. Senior Council staff have met with Warner Construction Limited to get the site to full compliance.

Recommended

THAT the Taranaki Regional Council

1. receives the memorandum

2. receives the summary of the Incident Register for the period from 19 May 2017 to 30 June 2017, notes the action taken by staff and adopts the recommendations therein.

Raine/Walker

5. Public Excluded

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987, it is resolved that the public is excluded from the following part of the proceedings of the Consents and Regulatory Committee on Tuesday 25 July 2017 for the following reason/s:

Item 6 - Prosecution - contravention of the Resource Management Act 1991

That the public conduct conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where such disclosure would be likely to prejudice the maintenance of the law, including the prevention, investigation and detection of offences, and the right to a fair trial.

Littlewood/Lean

There being no further business, the Committee Chairperson Councillor M J Cloke, declared the Consents and Regulatory Committee meeting closed at 10.10am.

Confirmed

Chairperson _____

M P Joyce

Date

29 August 2017

Agenda Memorandum

Date 15 August 2017



**Memorandum to
Chairperson and Members
Taranaki Regional Council**

**Subject: Policy and Planning Committee Minutes
– 25 July 2017**

Prepared by: A D McLay, Director-Resource Management

Approved by: B G Chamberlain, Chief Executive

Document: 1908250

Resolve

That the Taranaki Regional Council:

1. receives the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 25 July 2017 at 10.30am
2. adopts the recommendations therein.

Matters arising

Appendices

Document #1902639 – Minutes Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting of the Taranaki Regional Council, held in the Taranaki Regional Council Chambers, 47 Cloten Road, Stratford, on Tuesday 25 July 2017 at 10.30 am.



Members	Councillors	N W Walker	(Committee Chairperson)
		C L Littlewood D H McIntyre B K Raine	
		D L Lean	(ex officio)
Attending	Councillor	G Boyde	(Stratford District Council)
	Councillor	P Nixon	(South Taranaki District Council)
Attending	Messrs	A D McLay	(Director-Resource Management)
		M J Nield	(Director-Corporate Services)
		S R Hall	(Director-Operations)
		C L Spurdle	(Planning Manager)
		P Ledingham	(Communications Officer)
		R Ritchie	(Communications Manager)
		Mrs H Gerrard	(Science Manager)
		Mrs V McKay	(Science Manager)
		Mr Q Amore	(Environment Team Leader)
Mrs K van Gameren	(Committee Administrator)		
Mr J Clough	(Wrightson Consulting)		

Apologies The apologies from Councillor M P Joyce, Councillor D N MacLeod, Councillor C S Williamson, Councillor R Jordan (New Plymouth District Council) and Mrs B Muir (Taranaki Federated Farmers) were received and sustained.

Notification of Late Items Notes on Land Use and Water Quality Conference 2017

1. Confirmation of Minutes - 6 June 2017

Resolved

THAT the Policy and Planning Committee of the Taranaki Regional Council

1. takes as read and confirms the minutes of the Policy and Planning Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Tuesday 6 June 2017 at 10.30am

2. notes that the recommendations therein were adopted by the Taranaki Regional Council on 27 June 2017.

McIntyre/Littlewood

Matters Arising

There were no matters arising.

2. Update on the Pest Management Review for Taranaki

- 2.1 Mr C L Spurdle, Planning Manager, spoke to the memorandum updating Members on submissions made by the public on the *Proposed Regional Pest Management Plan for Taranaki* and the *Taranaki Regional Council Biosecurity Strategy 2017-2037* and to recommend that the Council conduct a hearing of submissions on both documents.
- 2.2 Following the Council's closing date for submissions (30 June 2017), 10 submissions were received. Council officers have commenced reviewing and analysing the submissions and organising pre-hearing meetings with key submitters to discuss the issues raised and policy responses.

Recommendations

That the Taranaki Regional Council:

1. receives the memorandum on the *Update on the Pest Management Review for Taranaki*
2. notes that 10 submissions have been received on the *Proposed Regional Pest Management Plan for Taranaki* and the *Taranaki Regional Council Biosecurity Strategy 2017-2037*
3. notes that six of the 10 submitters have stated that they wish to present their submission at a Council hearing
4. agrees that the Policy and Planning Committee be convened as a Hearing Committee to hear submissions and make its recommendations on submissions to the Council on 17 October 2017.

McIntyre/Raine

3. Report back on the interim review of the Regional Policy Statement for Taranaki

- 3.1 Mr C L Spurdle, Planning Manager, spoke to the memorandum presenting for information, feedback obtained on the report entitled *Final report on the interim review of the Regional Policy Statement for Taranaki 2010 – Evaluation of appropriateness, efficiency and effectiveness*, thus completing the process of the interim review of the *Regional Policy Statement for Taranaki*.
- 3.2 It was noted to the Committee that feedback on the review of the effectiveness and efficiency of the Regional Policy Statement (RPS) was largely supportive of the preliminary findings from the Report and for a combined RPS and regional plan for

air, coast, freshwater and soil by 2020. Further work is required on how the Council will operationalise this, however there would be efficiencies for the Council and key stakeholders going forward.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum and report *Final report on interim review of the Regional Policy Statement for Taranaki 2010 – Evaluation of appropriateness, efficiency and effectiveness*
2. notes the views and responses of key stakeholders on the preliminary report
3. notes that the Regional Policy Statement continues to be relevant, efficient and effective
4. agrees that no immediate changes to the Regional Policy Statement are required.

Lean/McIntyre

4. Submission on charging to monitor permitted activities in the National Environmental Standard for Plantation Forestry

- 4.1 The memorandum introducing a Council submission on the Ministry for Primary Industries discussion paper on charging to monitor permitted activities in the National Environmental Standard for Plantation Forestry was received and noted by the Committee. The submission was sent by the due date on 16 June 2017.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum Submission on charging to monitor permitted activities in the National Environmental Standard for Plantation Forestry
2. adopts the submission.

Boyde/Littlewood

5. Regional freshwater recreational bathing water quality report for 2016-2017

- 5.1 Mr G K Bedford, Director-Environment Quality, spoke to the memorandum updating the Committee on the results of the Council's 'state of the environment' programme that monitors freshwater contact recreational water quality, for the 2016-2017 bathing season (*Freshwater contact recreational water quality at selected Taranaki sites State of the Environment Monitoring Report 2016-2017, Technical Report 2017-01, July 2017*).
- 5.2 Mr Bedford provided the Committee with a presentation on freshwater and marine contact recreational water quality at Taranaki sites in 2016-2017.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum noting the preparation of the report *Freshwater Contact Recreational Water Quality at selected Taranaki sites SEM Monitoring Report 2016-2017, Technical Report 2017-01*
2. adopts the specific recommendations presented in Technical Report 2017-01.

Raine/McIntyre

6. Bathing beach recreational water quality SEM report 2016-2017

- 6.1 Mr G K Bedford, Director-Environment Quality, spoke to the memorandum presenting to the Committee the report on the quality of coastal bathing waters in the Taranaki region during the 2016-2017 bathing season, as set out in the report *Bathing Beach Water Quality State of the Environment Monitoring Report Summer 2016-2017, Technical Report 2017-2*.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum noting the preparation of the report *Bathing Beach Water Quality State of the Environment Monitoring Report Summer 2016-2017 Technical Report 2017-2*
2. adopts the specific recommendations, concerning sampling and reporting, in Technical Report 2017-2.

Boyde/Nixon

7. Review of the Biodiversity Strategy for the Taranaki Regional Council

- 7.1 Mr S R Hall, Director-Operations, spoke to the memorandum presenting for consideration of the Committee, the draft *Biodiversity Strategy for the Taranaki Regional Council*.
- 7.2 Mr Q Amore, Environment Team Leader, and Mr C L Spurdle, Planning Manager, provided a presentation to the Committee on the draft Strategy.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum *Review of the Biodiversity Strategy for the Taranaki Regional Council*
2. notes that the Biodiversity Strategy reviews and updates Council biodiversity priorities, and work programmes remain to ensure they remain relevant, efficient and effective.

Raine/Littlewood

8. Key Native Ecosystems programme: Update Two 2017

- 8.1 Mr S R Hall, Director-Operations, spoke to the memorandum presenting the second 2017 update to the Committee on the identification of ten new Key Native Ecosystem sites.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum and the inventory sheets for Canaan Bush; Dobbs Family Trust; Upper Mangaotuku; Ian and Jean Kurth; Howell's Bush; Kaihuahua; Woodside; Pukemiro, Pukekura Park and Punarima Bush and Wetlands
2. notes that the aforementioned sites have indigenous biodiversity values of regional significance and should be identified as Key Native Ecosystems.

Raine/McIntyre

9. Notes on Land Use and Water Quality Conference 2017

- 9.1 Mr G K Bedford, Director-Environment Quality, spoke to the memorandum outlining some significant themes that were presented at the international Land Use and Water Quality 2017 Conference held recently in the Hague. Mr Bedford attended the Conference and presented on the Council's riparian programme.
- 9.2 Members noted the information obtained at the Conference confirmed the resource management approaches adopted by the Council over the years.

Recommended

That the Taranaki Regional Council:

1. receives the memorandum *Notes on Land Use and Water Quality Conference 2017*
2. notes the messages that emerged at the Conference.

Littlewood/Nixon

There being no further business, the Committee Chairperson Councillor N W Walker, declared the Policy and Planning Committee meeting closed at 12.20pm.

Confirmed

Chairperson

_____ **N W Walker**

Date

29 August 2017

Agenda Memorandum

Date 15 August 2017



**Memorandum to
Chairperson and Members
Taranaki Regional Council**

**Subject: Executive, Audit and Risk Committee
Minutes – 31 July 2017**

Prepared by: M J Nield, Director-Corporate Services

Approved by: B G Chamberlain, Chief Executive

Document: 1908263

Resolve

That the Taranaki Regional Council:

1. receives the minutes of the Executive, Audit and Risk Committee meeting of the Taranaki Regional Council held in the Taranaki Regional Council chambers, 47 Cloten Road, Stratford, on Monday 31 July 2017 at 10.00am
2. adopts the recommendations therein.

Matters arising

Appendices

Document #1906204 – Minutes Executive, Audit and Risk Committee Meeting

2. Financial and Operational Report

- 2.1 The memorandum to receive information on the operational and financial performance of the Council (Monthly Financial Report for May 2017) was noted and discussed by the Committee.
- 2.2 Operationally, all programmes are currently on target with the planned levels of activity established for 2016/2017 in the *2016/2017 Annual Plan*.

Recommended

THAT the Taranaki Regional Council

1. receives this memorandum and the Monthly Financial Report for May 2017
 2. notes the Common Seal has been affixed to the following documents:
 - 2017/01: Deed of retirement of Trustee and appointment of new Trustee of the Taranaki Stadium Trust
 - 2017/02: Agreement regarding the appointment of harbourmaster for the Port Taranaki Area and related matters
 - 2017/03: Authority to issue Harbourmaster, Deputy Harbourmaster and Enforcement Officer warrants under the *Local Government Act 2002* and *Maritime Transport Act 1994*
 3. notes the digital media report
 4. notes the Health and Safety report.
- Williamson/Walker

3. Port Taranaki Limited: Draft Statement of Corporate Intent 1 July 2017 to 30 June 2020

Taranaki Regional Council Chairperson, D N MacLeod, declared an interest in Item 3 (Port Taranaki Limited: Draft Statement of Corporate Intent 1 July 2017 to 30 June 2020) and took no part in the discussion or deliberations.

- 3.1 Mr M J Nield, Director-Corporate Services, spoke to the memorandum to receive and comment on Port Taranaki Limited's draft Statement of Corporate Intent for the period 1 July 2017 to 30 June 2020 pursuant to Section 8 of the *Port Companies Act 1998*.
- 3.2 The Committee noted the change to Port Taranaki's dividend payout policy that reflects the Council's views on the retention of capital vs returning capital to the shareholder. Port Taranaki Limited forecasts that it will pay an annual dividend to the Council greater than or equal to \$8M for each of the next three financial years.

Recommended

THAT the Taranaki Regional Council

1. receives Port Taranaki Limited's draft Statement of Corporate Intent for the period 1 July 2017 to 30 June 2020

2. provides any feedback to the Chief Executive on the content of the draft Statement of Corporate Intent.

Cloke/Williamson

4. Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Executive, Audit and Risk Committee Meeting on Monday 31 July 2017 for the following reason/s:

Item 5 - 2016/2017 Annual Report

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons and/or would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Item 6 - Port Taranaki Limited

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons and/or would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Lean/Cloke

There being no further business, the Chairperson, Councillor D L Lean, declared the Executive, Audit and Risk Committee Meeting closed at 10.35am.

Confirmed

Committee Chairperson: _____
D L Lean

Date: **11 September 2017**

Agenda Memorandum

Date 15 August 2017



**Memorandum to
Chairperson and Members
Taranaki Regional Council**

**Subject: Electoral Systems 2019 – Taranaki
Regional Council elections**

Approved by: M J Nield, Director-Corporate Services

B G Chamberlain, Chief Executive

Document: 1894646

Purpose

The purpose of this memorandum is to provide information to allow the Council to make a decision on an electoral system to be used for the 2019 Taranaki Regional Council (the Council) triennial elections.

Executive summary

The *Local Electoral Act 2001* (the Act) provides for local authorities and their communities to choose between first past the post (FPP) and the single transferable vote (STV) electoral system for local authority elections and polls. As the Council's triennial elections are governed by the Act, requirements within the Act must be followed to change electoral systems.

The Council has used the FPP electoral system for each triennial local authority election since 2004.

A change of electoral system for the conduct of the Council's elections in 2019 can be achieved by either a Council resolution or as the outcome of a poll of electors. A change of electoral system from FPP would take effect for the next two triennial local authority elections – 2019 and 2022.

Resolved

That the Taranaki Regional Council:

1. receives the memorandum *Electoral Systems 2019 – Taranaki Regional Council elections* and notes the requirements of the *Local Electoral Act 2001*
2. resolves to retain the First Past the Post (FPP) electoral system for the 2019 local authority elections and publicly notifies its decision and the right of the public to demand a poll

or

3. resolves to change to the Single Transferable Vote (STV) electoral system for the 2019 **and** 2022 local authority elections and publicly notifies its decision and the right of the public to demand a poll
or
4. makes no decision on an electoral system for the 2019 local authority elections and resolves to undertake a poll on the matter of electoral systems.

Background

In May 2001, the *Local Electoral Act 2001* (the Act) was enacted. The Act significantly altered previous legislation governing the conduct of local government and district health board (DHB) elections in New Zealand. The Act provided local authorities with greater flexibility and local choice in many electoral matters. In particular the Act provided local authorities the opportunity to make a choice of electoral system between First Past the Post (FPP) and Single Transferable Vote (STV).

The Council has considered its choices regarding the electoral system to be used for elections every three years in accordance with the Act. The Council has used the FPP system for every local authority election since 2004.

Under the Act, the Council has the option to '*...resolve that the next two triennial elections...will be held using a specified electoral system other than that used for the previous triennial election*'. In other words, the Council can decide to change from FPP to STV for the 2019 elections. If changed, the STV electoral system would be in effect for the 2019 and 2022 elections.

How do FPP and STV work?¹

FPP	STV
<p>Casting a Vote You place ticks equal to the number of vacancies next to the candidate(s) you wish to vote for.</p> <p>In multi-member wards/constituencies, you cast one vote for each vacancy to be filled, as above.</p> <p>In single-member wards/constituencies, you cast one vote.</p>	<p><u>Casting a Vote</u> You cast one <i>single</i> vote regardless of the number of vacancies. You cast this <i>single</i> vote by consecutively ranking your preferred candidates beginning with your most preferred candidate, your next preferred candidate and so on.</p> <p>In multi-member wards/constituencies, you cast a <i>single</i> vote by ranking as few or as many candidates as you wish, as above.</p> <p>In single-member wards/constituencies, you cast a <i>single</i> vote by ranking as few or as many candidates as you wish.</p>
<p><u>Counting Votes</u> The candidate(s) with the most votes win(s). Each winning candidate is unlikely to have a</p>	<p><u>Counting Votes</u> The candidate(s) are elected by reaching the 'quota' (the number of votes required to be</p>

¹ SOLGM Code of Good Practice for the management of local authority elections and polls 2016 – Part 4 Electoral Systems

<p>majority of votes, just the largest number of votes cast.</p> <p><u>Announcing Results</u> FPP preliminary results can usually be announced after voting ends.</p> <p>Official results are announced and published showing the total votes received by each candidate.</p>	<p>elected). Vote counting is carried out by a computer. First preference votes (the 1's) are counted. Candidates who reach the quota are elected. The surplus votes for elected candidates are transferred according to voters' second preferences. Candidates who reach the quota by including second preferences are elected. This process repeats until the required number of candidates are elected.</p> <p>In multi-member wards/constituencies, despite voters casting only a <i>single</i> vote, a voter may influence the election of more than one representative (if their vote can be transferred to other candidates according to voters' preferences).</p> <p><u>Announcing Results</u> Because all votes must be processed before counting can begin, it may take longer than for FPP preliminary results.</p> <p>Official results are announced and published showing elected candidates in the order they reached the quota and unsuccessful candidates in the reverse order they were excluded. All elected candidates will have the same share of the vote.</p>
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What are the advantages and disadvantages of each system?²

No electoral system is perfect. Both FPP and STV have advantages and disadvantages.

The advantages of STV relate to the people who get elected using STV. The system potentially achieves:

- broad proportionality (in multi-member wards/constituencies)
- majority outcomes in single-member elections
- more equitable minority representation
- a reduction in the number of wasted votes

The disadvantages of STV relate to:

- the public being less familiar with the system and possible finding it harder to understand
- matters of process such as the way votes are cast and counted (for example perceived complexity may discourage some voters)
- the information conveyed in election results

² SOLGM Code of Good Practice for the Management of local authority elections and polls 2016 – Part 4 Appendix The local government Electoral system option

For the 2016 local authority elections, only eight local authorities, including one regional council (Greater Wellington), conducted their elections under STV.

The advantages of FPP relate to the simplicity of the process including the ways votes are cast, counted and announced.

The disadvantages of FPP relate to:

- the results of the election being perceived as being generally 'less representative' in nature by not reflecting the electoral wishes of the *majority* of voters
- the obstacles to minority candidate election
- the number of wasted votes

Choice of electoral system and legislative deadlines

The Act requires a local authority to comply with the following timelines when deciding which electoral system will be used:

Requirement	Timing	Section of the Act
The Council may resolve to change the electoral system to take effect for the next two elections	No later than 12 September 2017 being two years before election year	Section 27
The Council must give public notice of the right for electors to demand an electoral system poll and that notice must include a statement that a poll is required to countermand any Council decision made on the electoral system	By 19 September 2017 being two years before election year	Section 28
5% of electors may demand a poll on a proposal that a specified electoral system be used at the election of the Council	At any time	Section 29
The Council may resolve to hold an electoral system poll	No later than 21 February 2018 being a year before election year	Section 31

Section 27 of the Act provides that the Council may resolve of its own volition to adopt an electoral system that is different to the system used at the previous triennial election. This decision must be made no later than September two years prior to the next triennial election, unless it decides to hold a poll of electors. Therefore, if the Council wishes to consider changing its system from FPP to STV for the 2019 elections, it must do so by September 2017.

The Council can decide to hold a poll of electors at any time during the process irrespective of whether a valid demand has been received, or the time has expired for electors to demand a poll. For the poll to have effect for the 2019 elections, public notice of the poll must be given not later than 21 February 2018. The results of the poll are binding and will determine whether FPP or STV is to be used for at the next two triennial elections, and for all subsequent elections until either a further resolution under Section 27 of the Act takes effect or a further poll is held.

In summary, the Council may consider adopting one of the following options:

Resolve to retain FPP for the 2019 elections.

The Council can resolve to retain FPP for the 2019 elections and give public notice that electors have the right to demand a poll on the electoral system to be used for the next two triennial elections.

Resolve to adopt STV for the 2019 elections.

The Council can resolve to change to STV for the 2019 elections and give public notice that electors have the right to demand a poll on the electoral system to be used for the next two triennial elections.

Resolve to Hold a Poll.

Council can defer its decision and simply resolve to hold a poll of electors. The decision to hold a poll could be made anytime prior to 21 February 2018, but a public notice would still be required.

In Taranaki, the 2016 elections were conducted under two different systems, being STV for the Taranaki District Health Board (TDHB) and FPP for the four local authorities. District Health Board elections are required to be conducted under STV in accordance with the *New Zealand Public Health and Disability Act 2000*.

There is always potential for voter confusion when multiple electoral systems are in place. This confusion could be exacerbated if there were different systems between the Council and the district councils. Therefore, as the Council's elections are conducted on its behalf by the three Taranaki based district councils, it is desirable that the Taranaki Regional Council adopts an election system that is consistent with the other local authorities in Taranaki.

The South Taranaki District Council will be making a resolution on their electoral system for the 2019 local authority elections at their Council Meeting on 14 August 2017. The New Plymouth District Council will be making their decision on 5 September 2017. At the time of writing, the Stratford District Council has not advised the Council of their decision. As the FPP system has worked well for previous elections, it appears unlikely they will resolve to change from FPP to STV.

Decision-making considerations

Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

Financial considerations—LTP/Annual Plan

This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Electoral Act 2001*.

Legal considerations

This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Agenda Memorandum

Date 15 August, 2017



**Memorandum to
Chairperson and Members
Taranaki Regional Council**

**Subject: Rotokare Scenic Reserve Trust – Annual
Update to the Taranaki Regional Council**

Approved by: Stephen Hall, Director Operations

BG Chamberlain, Chief Executive

Document: 1908356

Purpose

The purpose of this memorandum is to table an annual report prepared by the Rotokare Scenic Reserve Trust (the Trust) describing the Trusts operational activity over the 2016/17 operational year. The Trust maintains, and is further developing, significant community-led biodiversity protection and enhancement work within and surrounding the South Taranaki District Council administered Rotokare Scenic Reserve. The Council has been providing ongoing in-kind and financial support to the Trust (\$30,000p.a.). In recent years, Council financial support has been provided to the Trust via Wild for Taranaki. The Trust will be attending the Council meeting and will provide a brief presentation and invite to members.

Summary and Background

The Trust would like the opportunity to appear before the Council and express thanks for financial and in-kind support extended to them by the council over the last operational year, and over a number of preceding years.

The Trust will speak to their Annual Report (attached), which provides an overview of Trust activities from July 2016 to June 2017, highlighting key activities and successes, with brief summaries of operational detail.

The Trust can be considered a mature, community-driven, biodiversity restoration initiative, having formed in 2004. Initial activity of the Trust centred on building a predator proof fence around the 230ha Rotokare Scenic Reserve (a Department of Conservation reserve, administered by the South Taranaki District Council) and the eradication pests, including goats, possums, mustelids, rats and mice from within the reserve. This work, and ongoing monitoring and response to pest incursion, has provided a sanctuary for native wildlife within the fenced and protected area.

The Trust has well established governance and management, with 9 trustees and 4.2 full time equivalent staff. In recent years, the Trust has developed a 'Halo' predator control project, effectively treating some 2900ha of private land surrounding the reserve. This work reduces

risk of pest animal incursions and provides some protection for avifauna flying over the predator proof fence into surrounding habitat.

The Trust has developed notable experience with wildlife management, and is becoming increasingly active in reintroduction to and provision of native birds from the reserve to other sanctuaries, including North Island brown kiwi, saddleback, stitchbird, North Island robin and fernbird.

Other activity of the Trust includes provision of a suite of education programmes for school children, facilitated and informal visitor experiences at the open sanctuary, volunteering opportunities and conservation advocacy.

The Trust is a signatory to the Taranaki Biodiversity Accord and is an active member of the regional biodiversity initiative Wild for Taranaki. Trust Deputy Chair and Treasurer Mike Weren is currently Chair of Wild for Taranaki.

The Trust has numerous funding partners as set out in the Annual Report, including the Council and the South Taranaki District Council. This Council has entered into a MoU with the Trust and annually agrees upon a programme of in-kind support, where officers provide technical advice and field support. The Council's 2015-25 Long Term Plan allows for the continuation of provision of annual grants to support community biodiversity initiatives, and the Council has been providing regular annual grants to the Trust of \$30,000p.a. Over the last two years, Council financial support has been provided to the Trust via Wild for Taranaki.

As part of their annual update presentation the Trust would like to present their key objectives going forward (Sanctuary and regional vision), present their current and future challenges and resource constraints, discuss how Rotokare and Regional Council priorities and objectives align, and extend an invite to Councillors to visit Rotokare to see sanctuary and discuss their projects in more depth.

Recommendations

That the Taranaki Regional Council:

1. receives the 2016/17 Lake Rotokare Scenic Reserve Annual Report and presentation,
2. considers the invitation to visit the sanctuary and to discuss the Trusts projects in more depth.

Decision-making considerations

Part 6 (Planning, decision-making and accountability) of the *Local Government Act 2002* has been considered and documented in the preparation of this agenda item. The recommendations made in this item comply with the decision-making obligations of the *Act*.

Financial considerations—LTP/Annual plan

This memorandum and the associated recommendations are consistent with the Council's adopted Long-Term Plan and estimates. Any financial information included in this memorandum has been prepared in accordance with generally accepted accounting practice.

Policy considerations

This memorandum and the associated recommendations are consistent with the policy documents and positions adopted by this Council under various legislative frameworks including, but not restricted to, the *Local Government Act 2002*, the *Resource Management Act 1991* and the *Local Government Official Information and Meetings Act 1987*.

Legal considerations

This memorandum and the associated recommendations comply with the appropriate statutory requirements imposed upon the Council.

Appendices/Attachments

Document 1908367: RSRT Letter to TRC Councillors - 1st August 2017

Document 1908368: RSRT Annual Report July 2016 - June 2017

Document 1736170: MOU TRC/Lake Rotokare Scenic Reserve Trust July 2016- June 2019

1st August 2017

Taranaki Regional Council
C/- Quin Amoore
Environment Team Leader - Biodiversity



Re: Rotokare Scenic Reserve Trust - Presentation to Council Meeting

Dear Councillors,

On behalf of the Trustees in the Rotokare Scenic Reserve Trust I wish to thank Council for the ongoing support this project receives from Council, and to highlight the very positive relationship with Council Staff. Also I extend the Trusts thanks for the opportunity to meet on the 15th of August and provide a presentation on the Rotokare project.

We are very proud of the achievements we have delivered over the past year - please see the attached Annual Report.

Presentation to Council - 15th August 2017

We are pleased to be able to highlight key achievements of the past year in person, and look forward to presenting and engaging in discussion on the following topics:

- Annual update - summary of activities and achievements.
- Key objectives going forward - Sanctuary and regional vision.
- Current and future challenges and resource constraints.

Further to these presentation topics, we also wish to discuss the following:

- We intend to invite Councillors to visit Rotokare to see sanctuary achievements first-hand - potentially an opportunity to discuss this project in more depth.
- We wish to discuss levels of supportive operational resourcing going forward.
- We wish to discuss how Rotokare and Regional Council priorities and objectives align.

We look forward to offering our thanks in person and discuss our project. We also look forward to discussing how we can support growth of regional biodiversity restoration outcomes.

Yours sincerely,

Simon Collins
Sanctuary Manager
Rotokare Scenic Reserve Trust
simon@rotokare.org.nz | 021 132 2205



Rotokare Scenic Reserve Trust

Annual Report - July 2017

The Trust continues to be enormously grateful and extremely humbled by the incredible support received from many supporters – offering generous financial and in-kind support, playing a key role in making this project and its achievements possible.

The Trust wishes to sincerely thank the following key partners, sponsors, donors, contributors, and collaborators – all play a very important part of a very special family!

- South Taranaki District Council
- Taranaki Electricity Trust
- Ministry for the Environment
- Ngati Tupaia
- Wild for Taranaki
- Bees & Trees Honey New Zealand
- Beck Helicopters
- Staples Rodway
- Thompson O'Neil & Co
- TSB Community Trust
- Union Yamaha
- Lotteries Grants Board
- Taranaki Mounnga Project
- Kiwis for Kiwi
- Taranaki Veterinary Service
- Z Energy - Stratford
- Taranaki Regional Council
- OMV New Zealand
- Koala Trust
- Taranaki Kiwi Trust
- South Taranaki Forest & Bird
- New Zealand Oil & Gas
- Primo Wireless
- Uhlenberg Haulage
- Auld Brewer Mazengarb & McEwan
- Pelorus Trust
- Eltham Vet Services
- Ministry of Education
- Department of Conservation
- Methanex
- Fairview Aluminium – Hawera
- Efinity – internet Specialists

The Trust also wishes to express sincere gratitude to the many volunteers, neighbours and surrounding landowners, and the many 'friends of the Lake' members – you are all an important part of this project – the community is the reason this project succeeds.

Annual Report Purpose

This report provides an overview of Trust activities from July 2016 to June 2017. In previous years we have reported on all details of operational and project-based achievement. This report aims to highlight key activities and successes, with brief summaries of operational detail.

Annual Summary

The past year has been dominated by biodiversity work and significant effort on the biosecurity front. Aside from the core operational activities which continue year-in year-out, the Trust has achieved significant progress in many areas of development towards streamlining systems and ensuring a cautious approach to expenditure.

Significant highlights over the past year include construction of a new storage shed, planning progress towards further capital development projects, major biosecurity success, several biodiversity successes including kiwi, hihi, toutouwai, & matata, and successfully focusing on ensuring the wellbeing of the Trust and the people involved.

Working with others is a key focus for the Trust, both in terms of increasing capacity and knowledge for Rotokare, but also in support of others regionally and nationally. This is highlighted through our partnerships with Ngati Tupaia, South Taranaki District Council, Taranaki Regional Council, Taranaki Kiwi Trust, collaborations with South Taranaki Forest & Bird, support of the translocation of matata to Pauatahanui, assisting with the kokako translocation to Parininihi, significant partnership contribution to the toutouwai translocation to Mouna Taranaki, and ongoing active involvement with Sanctuaries of New Zealand Inc.

The Trust & Staff

Trustees actively maintain the 'Grassroots to Governance' approach to their roles at Rotokare. This highlights an important element of Rotokare success, which is all about 'community-led' inclusiveness. Leading by example and ensuring they remain involved in all aspects of the project, Trustees commit a huge amount of time to the project each year.

Trustees: Chair - Steve Kane, Deputy-Chair & Treasurer - Mike Weren, Trustees - Murray Pranker, Graeme Pitman, Joe Menzies, Deborah Clough, Jacqui Kingsnorth, & Co-opted Trustee - Bruce Clarkson.

Staff have maintained a strong team through working together and a shared-leadership approach to many key project activities. The seamless integration of staff and volunteers across all aspects of the Trust's operations is a key element of broader project success.

Staff (4.2 full-time equivalents): Sanctuary Manager - Simon Collins, Site Manager - Fiona Gordon, Halo Ranger - Aaron Jacobson, Environmental Educators - Jen Puckey & Melissa Jacobson, Administrator - Tricia Jamieson.

In addition, the Trust has employed a Summer Ranger for the past 2 years (12 weeks over summer) through the Trainee Ranger programme run by Nelson Marlborough Institute of Technology. This not only provides a well-needed capacity-boost for peak fieldwork season, but also contributes to skill-development and mentoring of a future conservation leader.

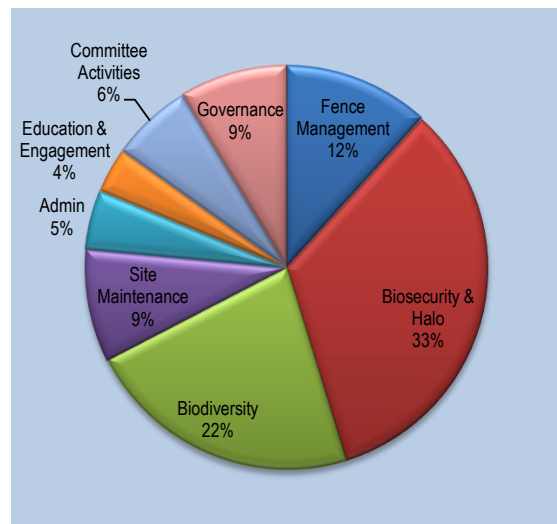
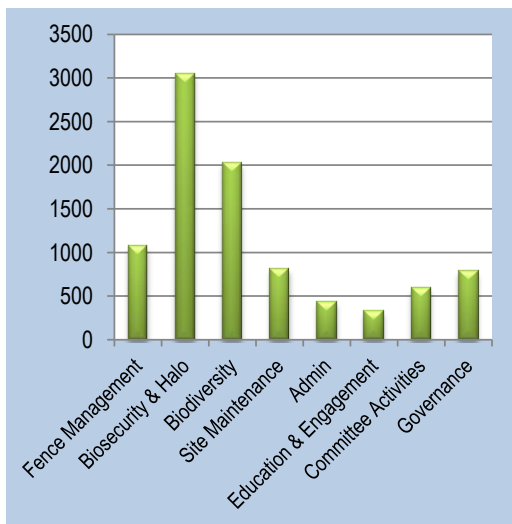
Volunteers

The life-force of Rotokare is its community and the many amazing volunteers that continue to commit huge hours and effort to the project. Volunteers fulfil key roles throughout the organisation from governance and operational committee, to a wide range of skilled conservation delivery and administration support.

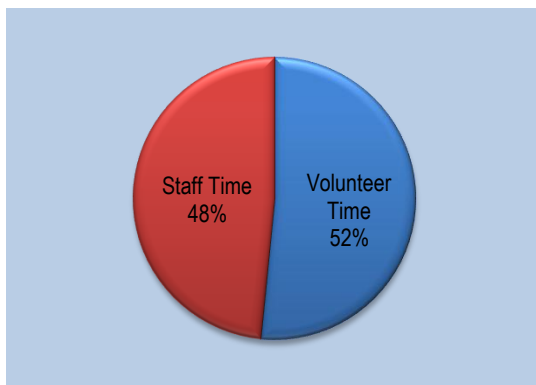
Volunteer coordination is a daily task. We are very fortunate to have staff supported with the key role of 'Volunteer Coordinator' being successfully delivered by Jenny Kerrisk, who has been a part of the project for eight years. The project continues to attract new volunteers, with significant increases in regular and week-day volunteers over the past year.

Total Volunteer Hours recorded - July 2016 - June 2017

9080.5 Hours



Volunteer Effort - July 2016 - June 2017



Number of different individuals who volunteered during 2016 calendar year:

317

Number of different individuals that have volunteered January to June 2017:

136

Biosecurity - Sanctuary

The intensive management of sanctuary biosecurity is ongoing. This is a significant achievement in its own right, highlighting the importance of doing the basics well – fundamental to maintaining a pest-free sanctuary.

Fence operations consist of detailed weekly inspection and ongoing maintenance of the 8.2km pest-proof fence and access gates (public entry and operational gates). Weekly and fortnightly trap servicing (500 permanently-set traps) and seasonal pest monitoring (approximately 1,800 tracking tunnels) are also core sanctuary biosecurity work.

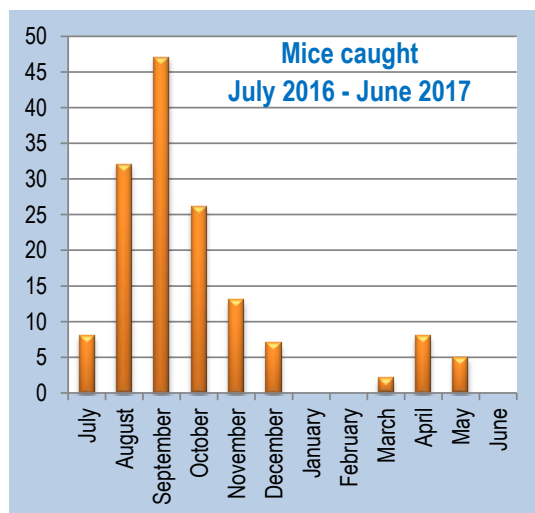
Pest plant surveillance and control, and wasp control are other core annual biosecurity activities. Ongoing biosecurity advocacy is a strong focus, delivered in targeted ways through the education programme, and on-site visitor engagement.

Fence Maintenance & Readiness

- The fence was constructed between 2007 & 2008.
- Some sections are now reaching 10 years of age.
- Maintenance requirements are increasing as would be expected.
- Regular maintenance routines are well established, however maintenance and replacement of components is increasing.
- Emergency response readiness is a major focus - an area of ongoing improvement.



Mouse Response 2016 - 2017



- The first time since eradication mice have become widespread.
- No mice - June 2015 to March 2016.
- April to June 2016 - 11 mice caught.
- A further 123 mice were trapped from July 2016 to May 2017.
- The last mouse catch was recorded 16th May 2017.
- Initial response to any detected mouse is deployment of additional trapping and monitoring.
- 200 permanently set mouse traps checked weekly sanctuary-wide.

The Great Mouse Mop-up

The Trust faced a difficult situation in 2016 – mice had spread throughout the sanctuary, and after intensive response work, 2 crucial decisions were made.

1 – Tracking tunnel monitoring grid increased to 25m x 50m over 85% of the sanctuary (an additional 600 tracking tunnels).

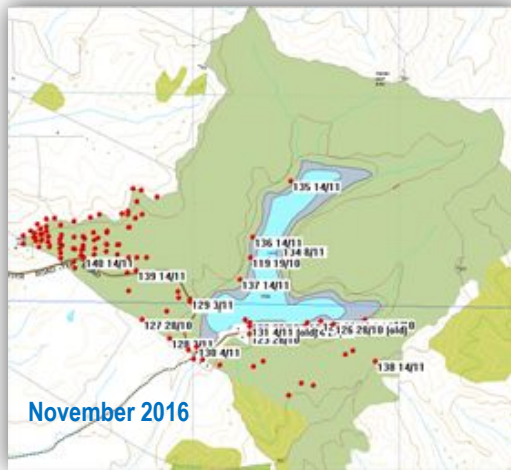
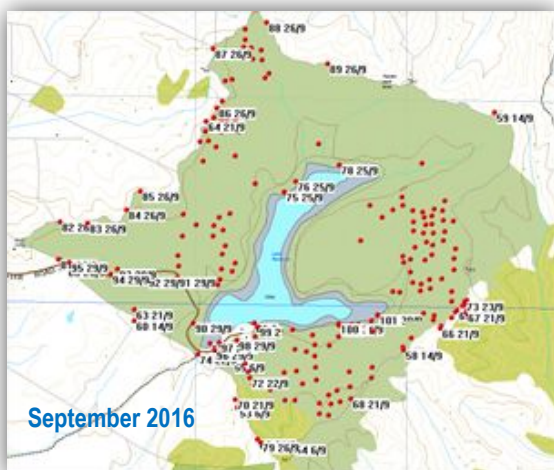
2 – Sanctuary-wide toxin application deployed in an effort to eradicate mice.

During winter and spring 2016, extra tracking tunnels were deployed, and 2 rounds of toxin (brodifacoum) were deployed - the first being sanctuary-wide, the second focusing on hot-spots. Ongoing tracking tunnel monitoring and trapping guided this process. During and shortly following toxin deployments, mice caught in traps showed clear signs of having taken toxic bait. The toxin was deployed as blocks pinned securely at the centre of tracking tunnels, held off ground-level, with tunnels baffled to minimise risk of non-target species interacting with toxin.

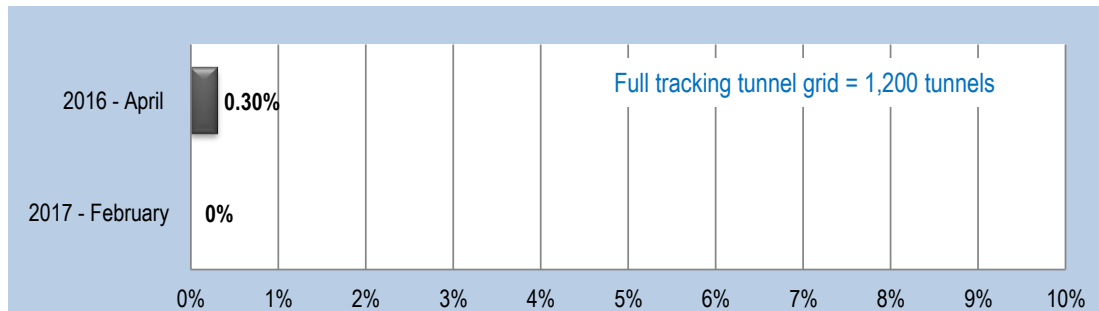
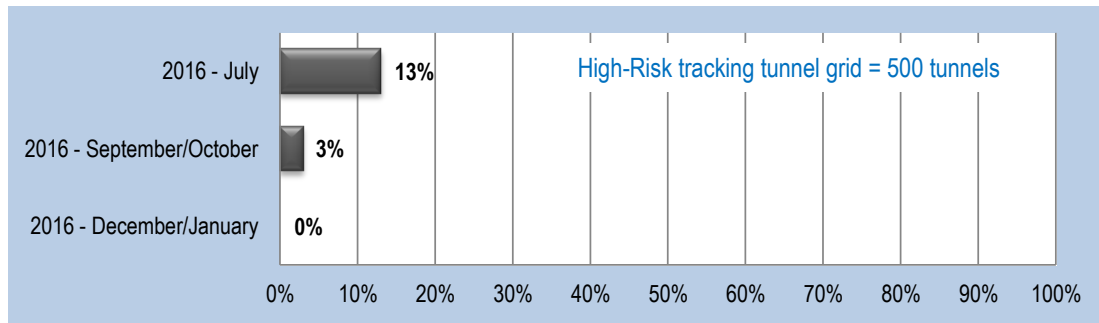
Results were measured through trap-catch data and tracking tunnel monitoring. We are confident that the right decisions were made, and that the response was effective. Whether eradication was achieved, or reduction to below detectable levels is unclear. The greatest biosecurity challenge for the sanctuary is the daily threat of rodent incursions.

By February 2017 a 0% tracking rate was achieved, a rodent dog audit followed with no conclusive indications or remnant populations, but signs of activity were suggested.

Rhodamine B (marker-dye - mixed with peanut butter) was placed outside fence, mice caught inside showed no signs of marker-dye having been ingested.



Tracking tunnel monitoring & trap catch



The Year Ahead - Sanctuary Biosecurity

The Trust's priority goal is maintaining a pest-free sanctuary.

A full review of the Biosecurity Management Plan and increasing diversity of pest monitoring methods are key steps to be taken.

Development of a GIS and database system will be an important step towards better analysis and pre-planning of pest animal incursion responses.

Fence emergency response readiness improvements are another key priority, alongside improving access around the fence for emergency response capability.

Halo Project

Having successfully established a complete ring of protection around the sanctuary, attention is now being focused on completing an annual operational plan to guide ongoing management. Operational efficiencies are improving, and a greater number of traps and area of protection have been achieved than was originally anticipated. The shortest distance from the sanctuary fence to outer-edge of the halo trapping is approximately 1km.

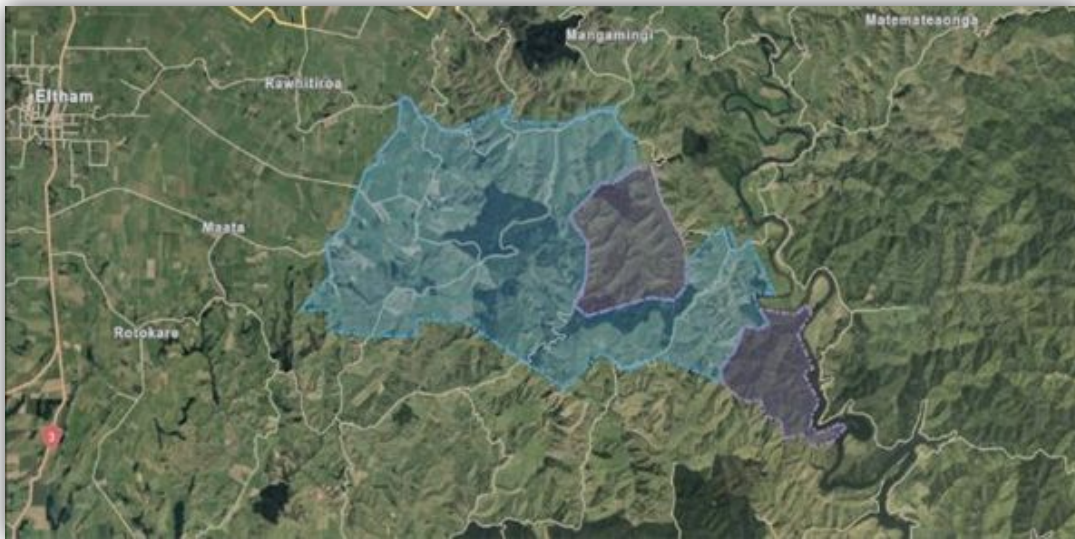
Annual operational activity includes monthly trap checks/re-baiting and ongoing maintenance. catches are logged and monthly reporting to all landowners delivered.

Halo by the numbers

- 2,900ha protected (including sanctuary)
- 1,100 halo traps deployed
- 15 different private landowners & bush reserve areas included.

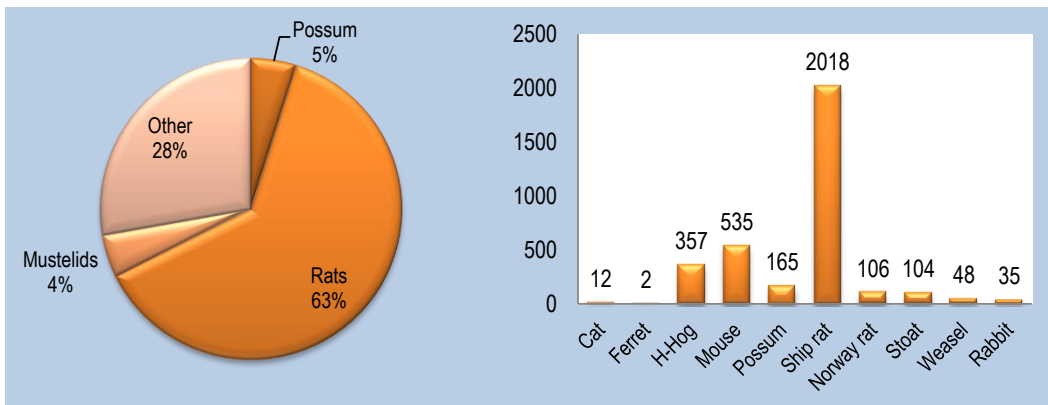
Collaboration

- Linking effort with South Taranaki Forest & Bird + Taranaki Kiwi Trust
- Combined total area protected = 3,720ha (Halo + collaboration).
- Integrating with TRC possum self-help.



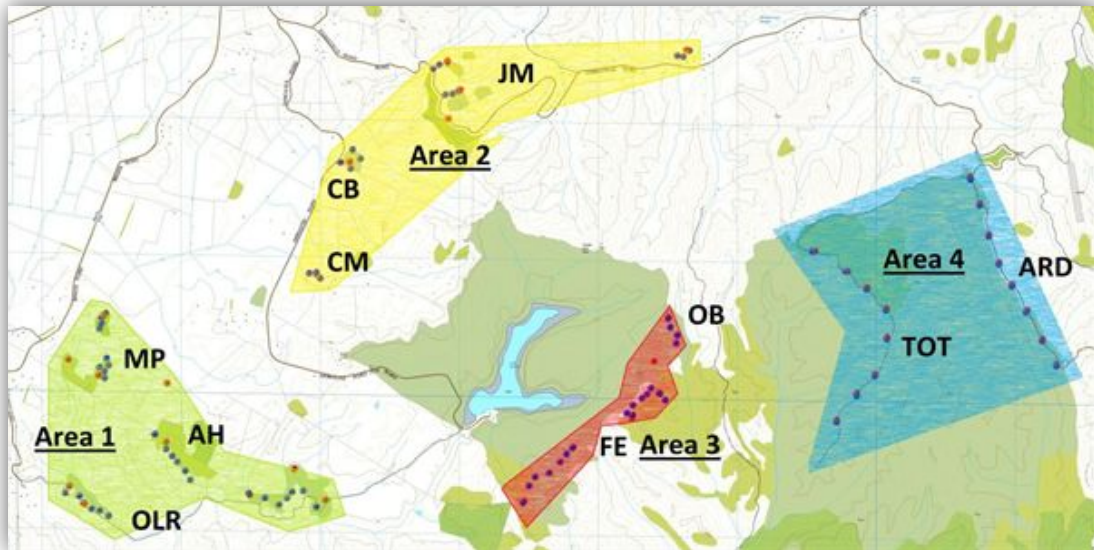
Rotokare Halo area = Blue; Sth T F&B + TKT = Purple

Total halo project trapping results to date: 3382 kills



Halo Project - Outcome monitoring

In addition to ongoing operational routines, annual biodiversity monitoring has been undertaken for two years in the halo area. The goal of this is to provide a measure of outcomes towards the overarching goal of reduced pests and predators, and increase in native species abundance. A comparison from the previous year is yet to be compiled.



Halo project outcome monitoring stations & study areas.

The Year Ahead - Halo Project

Current grant funding runs-out in December 2017.

The priority focuses for the halo project are to protect the sanctuary from pest incursion risk, and protect the over-flow of vulnerable species into the surrounding landscape.

The vision for the halo project is to increase the protected area for vulnerable species, and connect with other pest-control operations in ways that secure high-value biodiversity gains.

Further refining of the operational elements of the halo project, increased collaboration, and securing funding for the future are the priority goals.

Ecological

The ultimate purpose of our work is the 'ecological restoration of Rotokare and beyond'. A significant part of achieving this goal is the effort put into biosecurity work, fundraising, and our community-led focus - with these priorities ensuring pro-active and sustainable protection, ecological restoration occurs naturally to a reasonable degree.

An ecological inventory and monitoring plan is in place, guiding monitoring and investigation, however the Trust is conscious of the importance of monitoring when it's required, rather than for the sake of it. Active monitoring of lizards, weta, peripatus, some more vulnerable bird species, and reintroduced species are current focuses, however in some cases little is gained by intensive annual monitoring (i.e. weta, lizards, peripatus) so these are seen as periodic measurements of progress.

Hihi/Stitchbird translocation 2017

After two years of planning and preparation, Rotokare became the seventh hihi population on the planet. The estimated 'global' hihi population is around 3,400.

40 hihi were translocated from Tiritiri Matangi in April. We are fortunate to have a close working relationship with the Hihi Recovery Group, and expert help from Mhairi McCready over the first year of hihi reintroduction at Rotokare.

A follow-up translocation is a possibility, and this species is notoriously tricky to get to a sustainable population level.

After more than 130 years of regional extinction, hihi have returned to Taranaki.



A three day supplementary feeding cycle is in place, and monthly surveys help track the population post-release. Artificial nesting boxes and feeding stations have been constructed and deployed to improve breeding and survival potential.

NI Robin/Toutouwai translocation 2017



The first toutouwai was recorded within the sanctuary (following pest eradication) in 2010. Since then a slow increase in this population has been monitored, with a 100% increase between 2015 and 2016 (from 8 to 16). However, there is significant potential that the founder is as small as one or two birds, therefore this translocation was planned to ensure more rapid population growth, and broader genetic base of the population.

40 toutouwai were translocated from Bushy Park (Whanganui) in April 2017.



Matata/Fernbird translocation 2017

The remnant population present at Rotokare before the creation of the sanctuary has flourished following pest eradication. as one of the most abundant and accessible populations in the North Island, Rotokare was approached as a source of fernbird for a translocation to Pauatahanui Wildlife Reserve near Wellington.

25 fernbird were translocated to Pauatahanui in April 2017 - the first species translocated from Rotokare.

.This highlights a key vision for Rotokare as a source of indigenous species for other restoration projects regionally and nationally.



Lake Research



Rotokare has teamed-up with Waikato University to further investigate the biodiversity within the lake and wetland environment, and focus on developing possible practical methods of managing the abundant red-fin perch population. Perch are thought to be a major cause of the annual cyanobacteria blooms, commonly forcing the closure of the lake for recreation during the summer.

The initial outcome of this research will be an ongoing biodiversity monitoring plan, and action plan for perch control.

Taranaki Kohanga Kiwi at Rotokare

This partnership project with Taranaki Kiwi Trust was established in 2012. 31 genetically diverse founding kiwi have been released into the sanctuary. Monitoring results show high survival.

Increased monitoring is underway with a total of 8 males being monitored for breeding success. This will guide harvest rates. The first harvest is planned for 2018.

Additional funding is being sought, and further founders will be introduced to the population over the following few years.



The Year Ahead - Ecological focus

An ecological restoration plan is underway, with a clear focus on further species reintroductions for the coming years.

Reviewing the biodiversity monitoring plan and particular attention on improving lizard monitoring are other priorities.

The first harvest of kiwi from the sanctuary and a further harvest of fernbird are both expected.

Education

Now in its eighth year of delivery, the Environmental Education programme provides a broad range of learning focuses and units. A major focus is the fully curriculum-linked units from new-entrant to senior secondary classes, endorsed by the Ministry of Education 'Learning and Education Outside the Classroom'. All core strands of the national curriculum are woven into all units, with a focus on science and conservation.

In addition to the core education programme other elements provide a broad range of learning opportunities: Early Childhood Education, outreach programme, extension learning programme, school holiday programme, night walks, social action programme, group presentations, targeted education collaborations, and facilitation of wider community learning initiatives.

Term 3/4 2016 - Term 1/2 2017 (1st July 2016- 30th June 2017)

Schools	# Schools	# Classes	# Students
Early Childhood Education	4	6	125
Primary Schools	20	76	1688
High Schools	7	27	497
Total	31	109	2310

Schools by District	# Schools	# Students
South Taranaki	10	970
Central Taranaki	4	240
North Taranaki	14	1005
Outside Taranaki	3	95

Programme	# times run	# students
Conservation & Biodiversity	5	158
Discover your Schoolyard	5	408
Extraordinary Ecosystems	3	211
NCEA Health of the Forest Sci 1.12	6	214
NCEA Health of the Forest Bio 2.6	2	49
NCEA Bio 3.2	1	22
Plants are cool	1	30
Sensory Explosion	5	85
Traditional Uses of the Forest	1	54
What is that?	1	22
Wetland Treasure Trove	3	203
Natures Recyclers	1	30
Other (specialised Programme)	6	824
TOTAL	40	2310

Youth Ambassador Programme

A new education initiative started in 2016, this programme is focused on taking a small number of year 6-7 students with a passion for nature. These students go through a year-long extension learning programme including several 1-2 day workshops, assisting with guided tours and events, and collaborations with other sanctuary ambassador programmes.

Students develop a deeper knowledge of conservation science, but also are encouraged to focus on developing confidence in public speaking.

Developing knowledge and leadership skills, these students will help shape the future of conservation in Taranaki.



Other Education Highlights



Public Engagement & Visitors

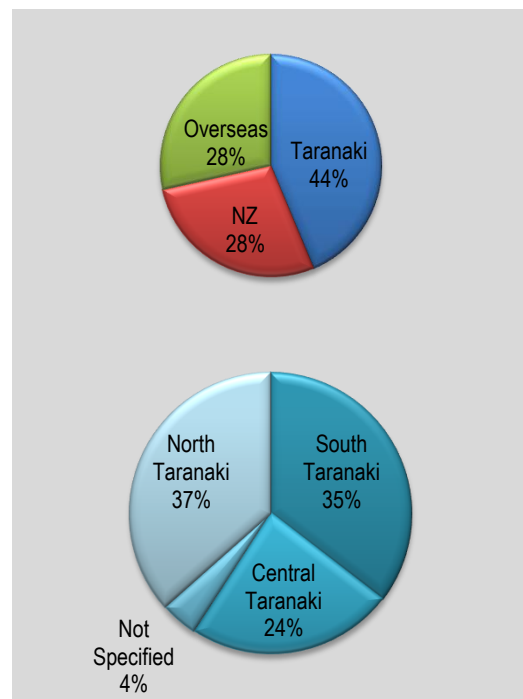
Estimated annual visitor numbers are around 25,000, including education programmes, other planned public engagement and events, and recreational users. We monitor visitor feedback through a visitor book, social media comments, and pro-active engagement with visitors on-site.

The sanctuary remains open 24/7, with every effort made to ensure each visitor has a positive, safe, and educational experience at Rotokare. Ongoing biosecurity risks are a highlight of the nature of this 'free and open sanctuary', meaning significant effort and expense is put into biosecurity monitoring and ongoing promotion of good biosecurity practice off-site, especially for regular visitors.

2016-2017 Project Presentations		
Group name	# Groups/events	# People
On-site Presentations	25	536
Off-site Presentations	10	340
Public Guided Night Tours		136
Total		1012

Visitors

Visitor book - July 2016 - December 2016			
808 individuals represented in 429 entries			
Total entries			
Taranaki	353		
NZ	225		
Overseas	230		808
Taranaki entries			
South Taranaki	125		
Central Taranaki	84		
North Taranaki	129		
Not Specified	15		353



International visitors = 29 different nationalities

USA, Canada, France, England, Ireland, Austria, Samoa, Israel, Ukraine, Mongolia, Norway, Malaysia, Mexico, Cyprus, Venezuela, Philippines, Chile, Iceland, Sth Africa, Belgium, Germany, China, Turkey, Sweden, Sth Korea, Switzerland, Netherlands, Uzbekistan, Czech Republic.

Walkway upgrades



Annual walkway improvements are a key feature of visitor asset management.

Each year another priority section is upgraded. This involves replacing footbridges and boardwalks as necessary. In addition, track edging and re-surfacing, and improving water management (water-tables and culverts) are progressively undertaken as resources allow.

Visitor feedback is very positive about all aspects of the 'Rotokare experience', including the walkways.

Freedom Camping

Following changes to the Freedom Camping Bylaw, and subsequent availability of 'approved freedom camping sites' on the internet, Rotokare has experienced a significant increase in numbers.

Facilities are not sufficient to cater to this volume of campers, and increased biosecurity risks are obvious, forcing increased biosecurity investment.

The Trust is now committed to developing a 'booking and fees' camping policy – this will provide additional income, but also help manage behaviour and numbers.

Donations have not significantly increased, but cost and effort has.

Rotokare Scenic Reserve - Freedom Camping Summary

Recorded between 3rd October 2016 & 2nd June 2017

Total days recorded:	111
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Total vehicle numbers:	467
largest number of vehicles on 1 night:	15
Number of nights no vehicle recorded:	4
Avg. Vehicles p/night:	4.2
% non self-contained:	86%

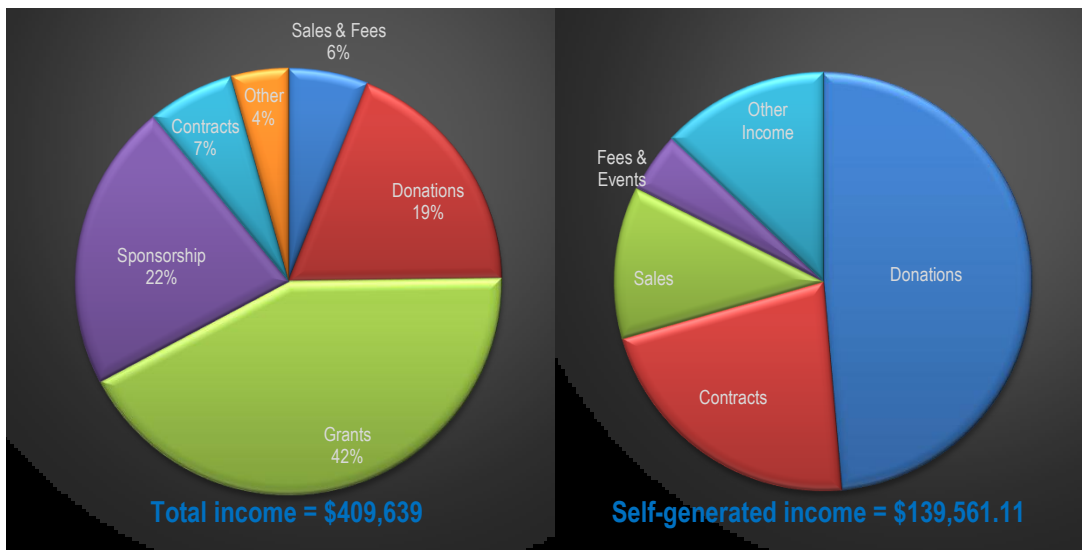
Total est. people numbers (1.9 p/vehicle):	887.3
Avg. People p/night:	7.9
Est. % of domestic over-night visitors:	15%
Different nationalities recorded (incl. NZ):	12

Financial

The Trust works extremely hard to ensure a cautious approach to expenditure, and puts in significant effort to ensure income streams are diverse. A key part of this is endeavouring to generate its own income. Over 35 different funding sources contribute to the annual income.

The Trust continues to rely on income from grants, sponsorships, and donations, alongside the 'self-generated income' earned through contracts, sales and fees.

Investment towards an eventual endowment fund grew by \$10,000 in the financial year to 1st April 2017 due to an unexpected donation – demonstrating the Trust's strong resolve to become more financially independent in the future.



Income & Expenditure – goal: reduce costs & increase efficiency

Profit & Loss	
1 April 2016 to 31 March 2017	
Total Income	\$ 409,639.69
Less tagged funding for 2017-18	\$ 68,140.00
Less endowment fund investment	\$ 10,000.00
Less Cost of Sales	\$ 16,996.30
	\$ 95,136.30
Gross Profit	\$ 314,503.39
Total Operating Expenses	\$ 333,095.35
Net Profit	-\$ 18,591.96

Reducing administration costs & increasing efficiency 2016 - 2017

- New sponsorship increased internet efficiency & reduced data costs to \$0
- On-line banking reduced time & postage costs
- Additional online accounting capabilities increased efficiency & reduced postage costs
- On-line payroll system improves wage management efficiency

2017 - 2018 a new web-site platform will increase public accessibility (engagement, sales, donations), & IT upgrades will increase efficiencies.

The Taranaki Regional Council

and

Rotokare Scenic Reserve Trust

Memorandum of Understanding



Memorandum of Understanding

DATED: 1 July 2016

PARTIES:

Taranaki Regional Council (the Council), of 47 Cloten Road (Private Bag 713), Stratford, and

Rotokare Scenic Reserve Trust (the Trust), of 364 Sangster Road, (PO Box 33), Eltham.

Background

The Council supports the valuable work being undertaken by the Trust and recognises the success to date of the Trust's activities with the existing protection project of a 230 Ha mainland island sanctuary protected by a predator-exclusion fence. It is also acknowledged that both parties share interests in working with the owners of private land surrounding the Rotokare Scenic Reserve, through the Trusts Halo project and the Council's land management, biosecurity and biodiversity programmes.

Both parties have been working closely over a period of time to develop a plan which is achievable and has long-term outcomes that will ensure the protection of significant species and habitat in Taranaki. Saddle-back and whitehead have been re-introduced to the project area in recent years, as well as *Dactylanthus taylorii*, and the reserve is also host to the founding population of the Taranaki Kohanga Kiwi at Rotokare project. Given the ongoing practical protection provided by the Trust, the reserve and the Trust are well positioned to facilitate further translocations of species into and from the reserve to sufficiently protected areas within the region.

The Trusts activity has been identified as a significant community conservation project within the Council's Regional Biodiversity Strategy. Both parties are signatories to the Taranaki Biodiversity Accord, with interests in collaborating with other conservation entities within the region.

The Council's 2015-25 Long Term Plan allows for the continuation of provision of annual grants to support community biodiversity initiatives, which in turn provides for the annual grant to the Rotokare Scenic Reserve Trust via the Taranaki Biodiversity Trust.

The Council has also set aside resources for 'in-kind' support of the Trust's biosecurity and ecological monitoring work programmes.

The continuance of these arrangements is subject to suitable contractual arrangements being entered into.

The continuation of the funding will be reviewed by the Taranaki Regional Council on a yearly basis when reviewing the annual plan (or LTP). Therefore the Trust may choose to make a submission as part of the statutory process.

While the main focus of this agreement is on general partnership and operational details, both parties acknowledge the importance of their respective environmental education

programmes. The Council and the Trust are committed to providing quality environmental education opportunities and good educational outcomes for the region. The Council will continue to support and promote the Rotokare environmental education programme.

Operative provisions

1. Purpose

- 1.1. The purpose of this Memorandum of Understanding is:
- 1.2. To recognise the Trusts project as a significant project within the region that showcases biodiversity protection and the values of groups working together.
- 1.3. To enhance cooperation between the Council and the Trust, in order to achieve both parties Biosecurity/Biodiversity objectives.
- 1.4. To assist the Trust with development and execution of a work programme that enables both the Council and the Trust to meet their objectives.
- 1.5. To provide a formal mechanism to determine and record the in-kind support provided to the Trust by Council and the outcomes of this support.
- 1.6. To document the history of ongoing commitment between the Trust and the Council.

2. Term

- 2.1. This MOU will operate with effect from 01 July 2016 to 30 June 2019 ("the Term").
- 2.2. This MOU may be renewed or extended subject to agreement between the Trust and the Council.

3. Annual Work Programme

- 3.1. An annual 'in-kind' work programme will be developed which will outline, as agreed, the Councils
 - staff time contributions to specified activities of the Trust
 - other resources to be provided
- 3.2. The Council will only provide assistance or contribute when it has had technical input into the programme and where officers believe the objectives will be met.
- 3.3. The 'in-kind' work programmes are to be reviewed and agreed annually, following a meeting between the Council Environment Services Manager and the Trust.
- 3.4. Both parties will seek to include and offer opportunities for staff to participate in activities where those activities will help develop staff skills and knowledge relevant to their respective roles and organizations. This forms part of the Trusts focus on wellbeing of individuals and partnerships and is expected to be mutually beneficial.

4. Conditions



- 4.1. The Trust agrees and confirms the purpose of the 'in-kind' support as set out in Section 3.
- 4.2. The Council and the Trust agree to review this MOU every three years, following the commencement of a new financial year. If all parties agree a new agreement will be drawn up for that financial year.

- 4.3. The Trust will provide half and full year work programme updates and reports as set out in Section 5.
- 4.4. Staff visiting each organizations work place will adhere to the hosts safe work practices. The organizations will ensure that their health and safety procedures are made known and potential hazards or risks are identified and communicated to staff when visiting a site.

5. Reports and Meetings

- 5.1. The Trust agrees to provide activity progress reports to the Council as appropriate throughout the Term but not less than half yearly. The reporting will provide as a minimum an update on the broad range of activities carried out by the Trust and supported in part by Council during the funded period. The Trust may, where relevant, indicate where Council funding and/or in-kind support was more specifically attributed and outcomes resulting from Council supported projects. Reports will be provided not later than 15 February and 25 July each year.
- 5.2. Opportunities will be provided for the Trust to present on project activity directly to the Council at least annually or as necessary.
- 5.3. The parties agree to meet as and when required, but will meet no less than twice a year.

Once signed, this Agreement, together with the Conditions and any other attachments, will replace all or any oral agreement previously reached between the parties. The Conditions may be varied by agreement between the parties to meet the requirements of any particular situation

<p>Signed for the <u>Taranaki Regional Council</u></p> <p>S R Hall  Director Operations Date: 7/9/16</p>	<p>Signed for <u>Rotokare Scenic Reserve Trust</u></p> <p>S Kane  Chairperson Date: 7/9/16</p>
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Agenda Memorandum

Date 15 August 2017



**Memorandum to
Chairperson and Members
Taranaki Regional Council**

Subject: Meeting Dates August-September 2017

Approved by: M J Nield, Director-Corporate Services

B G Chamberlain, Chief Executive

Document: 1908270

Purpose

The purpose of this memorandum is to provide notification to Members of the next six-weekly round of Council meetings for 2017.

Meeting Dates

The six-weekly round of Council meetings for **August-September 2017** will be as follows:

Consents and Regulatory Committee	Tuesday 29 August 2017	9.30am
Policy and Planning Committee	Tuesday 29 August 2017	10.30am
Regional Transport Committee	Wednesday 6 September 2017	11.00am
Executive, Audit and Risk Committee	Monday 11 September 2017	10.00am
Ordinary Meeting	Monday 18 September 2017	10.30am

Joint Committee Meetings

Taranaki Solid Waste Management Committee	Thursday 24 August 2017	10.30am
Taranaki Civil Defence Emergency Management Group	Tuesday 12 September 2017	10.30am

Ordinary Meeting Public Excluded

In accordance with section 48(1) of the *Local Government Official Information and Meetings Act 1987*, resolves that the public is excluded from the following part of the proceedings of the Ordinary Meeting on Tuesday 15 August 2017 for the following reason/s:

Item 9 - Confirmation of Confidential Minutes

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information , and to protect information which is subject to an obligation of confidence.

Item 10 - Consents and Regulatory Committee Confidential Minutes

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where such disclosure would be likely to prejudice the maintenance of the law, including the prevention, investigation and detection of offences, and the right to a fair trial.

Item 11- Executive, Audit and Risk Committee Confidential Minutes

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of the information is necessary to protect the privacy of natural persons and/or would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.