

Taranaki Regional Council venue hire

Information, terms and conditions

Hollard Gardens

- Hollard Gardens is a public garden and remains open to all visitors at all times.
- The gate remains locked at all times.
- You are required to complete health and safety induction prior to the day starting.
- All venues have a \$600 refundable bond.
- The timeslots for outdoor wedding ceremonies are 10am – 12pm, 1pm – 3pm or choose the full day option on the Main Lawn.
- Use of the facilities including barbecues are on a first in first served basis and must be shared with other visitors, barbecues cannot be booked privately.
- From April to September the Hollard Centre is available for booking any day of the week between 8am and 10pm. From October to March the Hollard Centre is available only on weekdays (also between 8am and 10pm).
- Kitchen is available for self-catering in the Hollard Centre but must be left clean and tidy as it was found.
- If using a sound system, sound should be kept to a reasonable volume.
- Chairs on lawn areas must have a bar type bottom to avoid ground penetration. You are responsible to hire your own chairs/ tables and equipment.
- Any damage to lawns would be repaired at your cost.
- Marquees may be set up on the Main Lawn by prior arrangement. The fee for this is \$700 per day that the lawn is in use plus the \$600 refundable bond. The marquee should be hired from a professional service provider such as Dobsons. Pack in would be the day before and pack out the day after your event. You will be required to provide all tables and chairs for your marquee.

	Cost per two hour slot	Day rate	Capacity	Tables and Chairs	Toilets	Other facilities
Hollard Centre		\$350	50	Yes	2	Kitchen, Projector and screen
Main Lawn	\$350	\$700	300	Provide your own	2	

Pukeiti

- Pukeiti is a public garden and remains open to all visitors at all times.
- The gate remains locked at all times.
- You are required to complete health and safety induction prior to the day starting.
- All catering provided by the Rainforest Eatery, please contact Charlie directly: rainforest.eatery@gmail.com. Other caterers are not permitted at Pukeiti.
- All venues have a \$600 refundable bond.
- The timeslots for outdoor wedding ceremonies are 10am – 12pm, 1pm – 3pm or choose the full day option on the Main Lawn.
- If using a sound system, sound should be kept to a reasonable volume.
- Chairs on lawn areas must have a bar type bottom to avoid ground penetration. You are responsible to hire your own chairs/ tables and equipment.
- Any damage to lawns would be repaired at your cost.
- Marquees may be set up on the Main Lawn by prior arrangement. The fee for this is \$700 per day that the lawn is in use plus the \$600 refundable bond. The marquee should be hired from a professional service provider such as Dobsons. Pack in would be the day before and pack out the day after your event. You will be required to provide all tables and chairs for your marquee.
- Due to the layout of the Rata Room only 60 people can be seated and view the screen.

	Cost per two hour time slot	Cost per day	Capacity	Toilets	Tables and Chairs	Other facilities
Lodge		\$350	49	3	Yes	Kitchen, large screen TV
Rata Room		\$350	60 with tables or 90 theatre style	5	Yes	Large screen TV
Main Lawn	\$350	\$700	300	Use Lodge toilets	Provide your own	
Founders Garden	\$250		80	Use Rata Room toilets	Provide your own	
Keiller Garden	\$250		80	0	Provide your own	

Tūpare

- Tūpare is a public garden and remains open to all visitors at all times.
- The gate remains locked at all times.
- You are required to complete health and safety induction prior to the day starting.
- All venues have a \$600 refundable bond.
- The timeslots for wedding ceremonies are 10am – 12pm, 1pm – 3pm or choose the full day option on the River Flat.
- Conifer Green is the only area of Tūpare that is accessible for less-mobile visitors. If you are interested in booking any of the other venues and require vehicle access for the wedding party and/or less-mobile wedding guests this can be provided by Kombi Krush: <https://www.kombikrush.com/>. No private vehicles are permitted down the steep driveway. Kombi Krush is currently the only option for vehicle access - please contact them directly to discuss booking this.
- Any food trucks, porta-loos or vendors coming on-site will need to be discussed in advance. The maximum height to get under the house portico is 2m.
- Use of the facilities including barbecues are on a first in first served basis and must be shared with other visitors. Barbecues cannot be booked privately.
- If using a sound system, sound should be kept to a reasonable volume.
- Chairs on lawn areas must have a bar type bottom to avoid ground penetration. You are responsible to hire your own chairs/ tables and equipment.
- Any damage to lawns would be repaired at your cost.
- Marquees may be set up on the River Flat by prior arrangement. The fee for this is \$700 per day that the lawn is in use plus the \$600 refundable bond. The marquee should be hired from a professional service provider such as Dobsons. Pack in would be the day before and pack out the day after your event. You will be required to provide all tables and chairs for your marquee.

	Cost per two hour time slot	Cost per day	Capacity	Tables and Chairs	Toilets	Other facilities
Elizabeth Lawn	\$250		60	Provide your own	0	
Cottage Lawn	\$250		60	Provide your own	3	
Conifer Green	\$250		50	Provide your own	0	
River Flat	\$350	\$700	300	Provide your own	1	